

**HERKIMER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**Special Meeting - May 3, 2012**

Chairman Snyder called the meeting to order at 6:00 p.m. in the Hummel Corporate and Professional Education Center, Room 295.

Trustees attending: Mr. Accattato, Mr. Ackerman, Mr. Barbato, Mr. Brenchley, Ms. Clark, Ms. Crandall, Mr. Luther, Mr. Snyder, Mr. Testa, Mr. Marrotta

In Attendance: Dr. Murray, Mr. Laino, Mr. Oriolo

Also Present: Mr. Tom Stock (Director of Facilities Operations)

**FINANCIAL**

*Mr. Laino introduced Resolution 11-20: Bid Approval - Renovation of Science Labs and Roof Replacement - Johnson Hall Project.* In accordance with General Municipal Law, bids were solicited for the Renovations to the Science Labs and Johnson Hall Roof Project. The bids were opened on April 26, 2012. The project architect, CS Arch, has reviewed the bids and recommends awarding of the contracts as follows: General Contractor - J. Priore Construction Co.; HVAC - Giruzzi Plumbing & Heating Inc.; Plumbing - Giruzzi Plumbing & Heating Inc.; Electrical - Engler Electric Inc.

Mr. Accattato made a motion to approve Resolution 11-20 as presented.  
Mr. Brenchley seconded the motion.  
Vote-Unanimous

**EXECUTIVE SESSION**

At 6:10 p.m., Mr. Accattato moved that the board adjourn to Executive Session to discuss, under provisions of Section 105 of Article 7 of the Public Officers law, as follows:

- the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Mr. Barbato seconded the motion.  
Vote-Unanimous

At 6:50 p.m., Ms. Clark moved that the board reconvene.  
Mr. Marrotta seconded the motion.  
Vote-Unanimous

**PERSONNEL**

Promotion as presented:

Associate Professor to Professor

Sharon Howell - Physical Education

Assistant Professor to Associate Professor

Dr. Mark Polkosnik - Paralegal  
Jeffrey Steele - History

Instructor to Assistant Professor

Blake Pitcher - Digital Graphics & Design  
Monica Polkosnik - Crime Analysis  
Dianna Ste-Marie - Physical Education

Mrs. Clark made a motion to approve Promotion Recommendations as presented.

Ms. Crandall seconded the motion.

Vote-nine in favor; one abstaining.

Merit as presented: Vicki Brown; Katie Scanlon; Amber Stone; Lindsey Taube; Karen Ayouch; Michael Giudice; Dr. Matthew Hawes; Nicholas Laino; William McDonald; Roxanne Patterson

Mr. Brenchley made a motion to approve Merit Recommendations as presented.

Mr. Barbato seconded the motion.

Vote-nine in favor; one abstaining.

Chairman Snyder presented Resolution 11-21: Professor, Emeritus Status, for Donna M. Testa.

Mr. Brenchley moved to approve Resolution 11-21 as presented.

Ms. Crandall seconded the motion.

Vote-Unanimous

Chairman Snyder presented Resolution 11-23: Emeritus Status for Richard Friedrich.

Mr. Accattato moved Resolution 11-23 without recommendation. There being no second, motion was lost.

Chairman Snyder presented Resolution 11-22: Approval of Professional Association Contract 2010-2014.

Ms. Clark moved to approve Resolution 11-22 as presented.

Mr. Accattato seconded the motion

Vote-Unanimous

**ADJOURNMENT**

Mr. Barbato moved to adjourn the meeting.

Mr. Testa seconded the motion.

Vote-Unanimous

The meeting adjourned at 7p.m.