

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Special Meeting - December 18, 2013

Vice Chair Crandall called the meeting to order at 6:35 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees attending: Mr. Ackerman, Mr. Brenchley, Ms. Clark, Ms. Crandall, Mr. Gregory, Mr. Testa, Dr. Wind

Trustees Absent: Mr. Barbato, Ms. McLemore

In Attendance: Dr. Murray, Mr. Laino

Also Present: Jeffrey Steele, Robert Gassmann, Kathleen Stables, Patricia Miller, Kalman Socolof, Sharon Howell, Matthew Powers, Daniel Thompsune, Steven Mezik, Bill Markey, Stephanie Sorrell-White, Amanda Fries, Josh Belisle, Dave Higgins, Paul Dusseault, Dick Friedrich, Angela Harris, Faye Eichholzer, Deborah Brunner, Bonnie Wezalis, Lisa Elwood-Farber, Mary Jo Kelley, Valerie Prescott, Jason Brown, Patricia McDaniel

Vice Chair Crandall welcomed new board member William Gregory. His background and experience will bring a unique perspective to the Board of Trustees.

Dona Bulluck, General Counsel at SUNY System Administration, participated in the meeting via conference phone and was introduced to those present. Ms. Bulluck spoke about the presidential search process and referred to the "Guidelines for Presidential Searches for Community Colleges," a process that SUNY prefers community colleges use. The authority to appoint a president rests with the Board of Trustees. SUNY recommends that colleges identify a search firm or search committee. The final candidate's name would be put forward to the SUNY Board of Trustees for approval. A liaison from SUNY administration would be assigned to the search committee.

Dr. Murray asked Ms. Bulluck about the gap in the period of time if a president leaves while the search is in process and leaves before the end of the academic year. Ms. Bulluck remarked that the campus may appoint an Officer in Charge and remain until such time that an interim is appointed or a permanent president is appointed. Appointing an Officer in Charge does not require approval of the SUNY Board of Trustees, but the name is shared with the Chancellor and senior administration at SUNY.

EXECUTIVE SESSION

At 6:51 p.m., Ms. Clark moved that the board adjourn to Executive Session to discuss, under provisions of Section 105 of Article 7 of the Public Officers law, as follows:

- the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Mr. Testa seconded the motion.
Vote-Unanimous

At 8:38 p.m., Mr. Testa moved that the board reconvene.
Dr. Wind seconded the motion.
Vote-Unanimous

Mr. Brenchley made a motion to approve the hiring of an outside search firm for the presidential search.

Mr. Ackerman seconded the motion.

Vote-Unanimous

Vice Chair Crandall summarized the discussion in Executive Session, which was to appoint Nicholas F. Laino as Officer-in-Charge of Herkimer County Community College with all the duties and responsibilities of the College President to the extent permitted by law, effective February 1, 2014 and continuing until an interim or permanent president is appointed, no later than August 31, 2014, subject to approval by the SUNY Board of Trustees. This appointment removes Mr. Laino from consideration of applying for the permanent presidential position.

Ms. Clark made a motion to approve.

Mr. Ackerman seconded the motion.

Vote-Unanimous

ADJOURNMENT

Dr. Wind moved to adjourn the meeting.

Ms. Clark seconded the motion.

Vote-Unanimous

The meeting adjourned at 8:43 p.m.