

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – April 26, 2017

Madam Chair Crandall called the meeting to order at 6:57 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Dr. Ainsworth; Ms. Albright (via Skype); Miss Bellico; Mrs. Crandall; Mr. Gregory (via Skype); Ms. Prymas; Mr. Roche; Mr. Testa

Trustees Absent: Mr. Ackerman; Mr. Barbato

In Attendance: Dr. McColgin; Ms. Craig; Mr. Laino; Mr. Oriolo

Also Present: Mr. Jeff Steele; Mr. Steven Mezik

PRESENTATIONS

Dr. McColgin introduced the recipients of the SUNY Chancellor's Award for Student Excellence, Milnalis Diese and Justin Harley, and gave a background on each individual. Milnalis and Justin shared what brought them to Herkimer and their experiences while attending Herkimer College.

CONSENT AGENDA

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. March 22, 2017 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Enrollment Management
 - iv. Administration & Finance
 - v. Public Relations
 - vi. President's Activities

Mr. Testa moved that the consent agenda items for the April 26, 2017 regular meeting be approved.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Senate Report: Mr. Steele, on behalf of the Academic Senate, thanked Erin Craig for attending their recent meeting to speak about recruitment and enrollment and expressed the Academic Senate's appreciation for all her efforts. Two faculty meetings regarding student behavior and motivation were held. The Academic Senate continues working with SGA, as well as investigating the effect of the 3.5 GPA and its impact. Mr. Steele recently attended an FCCC Spring Plenary in Binghamton and remarked that Karen Mosher, the NYCCT liaison, was very effective. Mr. Steele will be attending a SUNY Voices Shared Governance conference this week and will be presenting on two different panels. Herkimer College will be hosting an FCCC workshop on April 29, 2017. FCCC's newsletter is available from Mr. Steele to any board members who wish to have one.

President's Update: Dr. McColgin informed the board of the passing of Dr. Dorrance, one of the College's founding faculty members.

An update was given on the Excelsior Scholarship program. HESC is coordinating the program, and eligibility will be determined when students file their FAFSA. The families' AGI will be phased in. Other requirements are still being written. Approximately 768 financial aid packages have been sent out. The College is holding two informational Excelsior Scholarship sessions on May 3, 2017.

The SUNY Board of Trustees recently appointed Dr. Kristina M. Johnson as the 13th chancellor of SUNY. Dr. Johnson's appointment as chancellor is effective September 5, 2017.

Brion Carroll, Chairman of the Village of Herkimer Planning Board, and Mr. Fred Weisser, Village Trustee, recently met with the Executive Council regarding the Master Plan 2020 development.

Dr. McColgin announced that the College has nominated eight students for the SUNY Chancellor Scholar Athlete Award.

Herkimer College has been recognized by Schools.com as having one of the lowest student-faculty ratios and some of the highest graduation and transfer rates of all New York community colleges.

The Employee Recognition Ceremony will be held on May 16, 2017 at 3:00 p.m. in the Amphitheater. Board members have been invited to attend.

CHAIR'S REPORT

Student Trustee Report: Miss Bellico reported that elections have been held, and the new SGA president is Brendan Murphy, who will be attending the June board meeting. The Excelsior Scholarship program was discussed at the last SGA meeting, and there were many questions. Suzanne Paddock attended the SGA meeting to explain the Applied Learning program. The SGA has been spreading the word to students to participate in Commencement. The SGA has partnered with BLSU for a Talent Show to be held on May 6th.

BOT Self-Assessment: Chairwoman Crandall asked if there were any changes to the proposed self-assessment. She thanked the committee for their time and effort in putting together a more functional self-assessment.

Ms. Prymas made a motion to approve the Board of Trustees self-assessment, as proposed.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Gregory will send the board self-assessment template to Ms. Hunt. Trustees were asked to complete the board assessment upon receipt and forward to Ms. Hunt. Results will be discussed at the next board meeting.

Chairwoman Crandall reminded trustees that Ethics Packets are due May 1st.

Chairwoman Crandall made remarks about Dr. Anderson's influence on the College. His mass will be held at the Church of the Annunciation in Ilion at 10:30 a.m. on May 6th.

At the last Foundation meeting, Chairwoman Crandall suggested that the Director of Public Relations be present at Foundation meetings so that the Foundation Board can be informed about the College's initiatives. President McColgin has shared a summary of the Facilities master plan with the Director of the Foundation Board.

Chairwoman Crandall is waiting to hear from Jim Wallace, Herkimer County Administrator, regarding another meeting.

COMMITTEE REPORTS

Administration and Finance Committee:

Promotion as presented:

Promoted from Associate Professor to Professor:
Dr. Mark Polkosnik - Paralegal

Promoted from Assistant Professor to Associate Professor:
Nicole McDaniels - Biology
Blake Pitcher - Digital Graphics

Mr. Roche made a motion to approve Promotion Recommendations as presented.
Mrs. Crandall seconded the motion.
Vote-Unanimous. Motion adopted.

Tenure as presented:

Jessica Kelly - Assistant Professor, STEM
Lindsey Taube - Assistant Professor, Mathematics

Mr. Gregory made a motion to approve Tenure Recommendations as presented.
Mr. Roche seconded the motion.
Vote-Unanimous. Motion adopted.

Merit as presented: Rocco Cornacchia, Julie DelMedico, Cindy Brewer.

Ms. Albright made a motion to approve Merit Recommendations as presented.
Mr. Roche seconded the motion.
Vote-Unanimous

The following resolutions were presented:

Resolution 16-9: Emeritus Status for Debra Sutton
Resolution 16-10: Emeritus Status for Guy Devitt
Resolution 16-11: Emeritus Status for Dr. Timothy McLean
Resolution 16-12: Emeritus Status for Alan Cronauer

Mr. Roche made a motion to approve Resolutions 16-9; 16-10; 16-11; and 16-12, as presented.
Mr. Testa seconded the motion.
Vote-Unanimous. Motion adopted.

Ms. Prymas made a motion to approve the Statement of Revenues and Expenditures (as of March 31, 2017), as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Academic and Student Affairs Committee:

Ms. Prymas reported that updates from Enrollment Management, Academic Affairs, and Student Affairs were provided to trustees in ANGEL.

Foundation and Auxiliary Report:

No updates at this time.

EXECUTIVE SESSION

Mr. Gregory moved, at 7:50 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers law, as follows: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and under the provisions of Section 105e of Article 7 of the Public Officers Law: to discuss collective bargaining negotiations conducted pursuant to article fourteen of the civil service law.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Ms. Prymas made a motion to approve Resolution 16-14: Retirement Agreement on Dr. Catherine Delorme.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

Ms. Prymas made a motion to approve Resolution 16-13: Emeritus Status for Dr. Catherine Delorme.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Testa made a motion to approve Resolution 16-16: Approval of PA Contract 2017-2018.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Testa made a motion to accept Resolution 16-15: 2017-2018 NBU Salary Adjustments.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

Chairwoman Crandall asked that the minutes reflect that information from bargaining units needs to be presented to the Board of Trustees in a timely fashion so that material can be reviewed prior to board meetings.

At 8:17 p.m., Mr. Testa moved that the board reconvene.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Mr. Testa moved to adjourn the meeting.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:18 p.m.

slh