

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – May 2, 2018

Madam Chair Crandall called the meeting to order at 6:59 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Dr. Ainsworth; Mrs. Crandall; Dr. DeCarlo; Mr. Murphy; Ms. Prymas; Mr. Russell; Mr. Testa

Trustees Absent: Ms. Albright; Mr. Gregory; Mr. Roche

In Attendance: Dr. McColgin; Dr. Hawes; Mr. Laino; Mr. Oriolo; Ms. Ruffing

Also Present: Ms. Mary Ann Carroll; Ms. Suzanne Paddock; Mr. Daniel Sargent; Mr. Jeff Steele; Miss Emma Vanderwerken

PUBLIC COMMENT

None at this meeting.

CONSENT AGENDA

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. March 21, 2018 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Enrollment Management
 - iv. Administration & Finance
 - v. Public Relations
 - vi. President's Activities

Dr. Ainsworth moved that the consent agenda items for the May 2, 2018 regular meeting be approved.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

PRESENTATION

Emma Vanderwerken and Brendan Murphy were recognized as this year's recipients of the Chancellor's Award for Student Excellence. A discussion took place regarding what, from the students' viewpoint, the College could improve upon and how the College could market its resources.

PRESIDENT'S REPORT

Academic Senate Report: The officers of the Academic Senate are reviewing the Satisfactory Academic Progress standards, the Bookstore and book orders, and registration and enrollment numbers. A newsletter of the FCCC was provided to board members.

Resolution 17-10: *Removal of Board Policy: Herkimer County Community College's Torchbearer Awards* was brought back to the table for discussion. As Mr. Sargent facilitated the committee that last met, he provided a background on the process for awarding the Torchbearer Awards. Because there was not a motion to approve Resolution 17-10, the motion was lost. The Board recommended that an ad hoc committee be formed to review Board Policy CR 02-20. Any board member interested in serving on this committee should notify Ms. Hunt.

Strategic Plan: Mr. Sargent and Ms. Paddock reported that it was recommended by our Middle States liaison to refresh the Strategic Plan in order to have a plan in place to assist with the development of the Self-Study Design. A presentation on the Strategic Plan 2018-2021, including four goals (Academic Excellence; Campus Culture; Fiscal Stability; Outreach and Community Relations), was provided to the Board. This topic will be added to the board agenda for June 28th, as action from the Board will be needed in September.

Middle States Self Study Design: Ms. Carroll was very pleased with the visit from the College's Middle States liaison, Dr. Pugliese, who offered comments and reminders in the spirit of collegiality. Ms. Carroll reviewed how the entire report is being organized and how Dr. Pugliese's recommendations will be addressed. Chairwoman Crandall thanked Ms. Carroll for the intense time dedicated to the Self-Study Design.

Mr. Russell made a motion to approve that the Self-Study Design be moved forward to Dr. Stephen Pugliese.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

President's Update: The latest edition of *Phaethon* was distributed. Dr. McColgin reported that the Resource Allocation committee was charged to develop a prioritization plan for the Master Plan. The committee's recommendations were included in the Board's packet for their review.

CHAIR'S REPORT

Student Trustee Report: Mr. Murphy reported that a special election for SGA officers will take place this week. Attendance for the Student Government Association has been decreasing.

Resolution 17-17: Service Resolution of Kurt Ackerman was presented.

Mr. Russell made a motion to approve Resolution 17-17.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

NYCCT Annual Board of Directors Meeting: Chairwoman Crandall gave highlights of the NYCCT conference she recently attended and reported that NYCCT Executive Director Karen Mosher plans to visit each community college. The next conference will take place in Saratoga Springs on September 21-23. Board members were asked to give to Chairwoman Crandall any recommended topics of discussion to be forwarded to NYCCT.

Dr. DeCarlo left at this juncture of the meeting.

President's Evaluation - Discussion and Timeline: Dr. McColgin will have input, including a final summary of executive priorities, available to the Board for the June meeting. A survey monkey for the Evaluation of the President will be developed and provided to the Board. Chairwoman Crandall will then meet with Dr. McColgin to review the results.

COMMITTEE REPORTS

Administration and Finance Committee:

Dr. Ainsworth made a motion to approve the Statement of Revenues and Expenditures as of March 30, 2018, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Promotion as presented:

Promoted from Assistant Professor to Associate Professor:

Amy Getman - Accounting

Eileen Hart - English/Remedial English

Ms. Prymas made a motion to approve Promotion Recommendations as presented.

Mr. Murphy seconded the motion.

Vote-Unanimous. Motion adopted.

Merit recommendations were presented.

Ms. Prymas made a motion to approve Merit Recommendations as presented.

Mr. Murphy seconded the motion.

Vote – Ayes-5: Trustees Ainsworth, Crandall, Murphy, Prymas, and Testa

Nays-1: Trustee Russell

Motion failed.

Resolution 17-18: Emeritus Status for Karen Evans was presented.

Mr. Murphy made a motion to approve Resolution 17-18, as presented.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 17-15 – Award of Bid – Replace RMCC and Technology Center Roofs was presented.

Mr. Testa made a motion to approve Resolution 17-15, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 17-16 – Award of Contract – Replacement of Turf at Wehrum Stadium was presented.

Mr. Murphy made a motion to approve Resolution 17-16, as presented.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 17-20 – Tuition and Fee Schedule for 2018-2019 was presented.

Mr. Murphy made a motion to approve Resolution 17-20, as presented.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 17-21 – Award of Contract – Smart Grid Lab Equipment was presented.

Mr. Testa made a motion to approve Resolution 17-21, as presented.

Mr. Murphy seconded the motion.

Vote-Unanimous. Motion adopted.

Academic and Student Affairs Committee:

Resolution 17-14 – New Program – Electrical Engineering Technology A.A.S. was presented.

Mr. Murphy made a motion to approve Resolution 17-14, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 17-19: New Program – Supply Chain Management A.A.S. was presented.

Ms. Prymas made a motion to approve Resolution 17-19, as presented.

Mr. Murphy seconded the motion.

Vote-Unanimous. Motion adopted.

Foundation & Auxiliary Reports: Ms. Crandall encouraged board members to donate to the Foundation leadership campaign. Mr. Russell asked about the impact of the Excelsior Scholarship on the Foundation scholarships. He believes that awarding the Foundation's full tuition scholarship to high school students in the top 10% of each Herkimer County school is unfair to achievers.

EXECUTIVE SESSION

Mr. Russell moved, at 9:16 p.m., that the Board adjourn to Executive Session to discuss, under provisions of Section 105e of Article 7 of the Public Officers Law, collective bargaining negotiations conducted pursuant to article fourteen of the civil service law.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

At 10:18 p.m., Mr. Russell moved that the Board reconvene.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Dr. Ainsworth moved to adjourn the meeting.

Mr. Murphy seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 10:18 p.m.

slh