

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – January 15, 2020

Chairwoman Crandall called the meeting to order at 6:02 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Dr. Ainsworth; Mrs. Crandall; Mr. Gregory; Ms. Prymas; Mr. Reardon; Mr. Russell; Mr. Stalteri; Mr. Testa

Trustees Absent: Miss Hoskins

In Attendance: Dr. McColgin; Mr. Dutcher; Mr. Laino; Mr. Oriolo; Ms. Ruffing; Dr. Stickrod

Also Present: Jeremy Cingranelli; April Harris; Dr. Robin Riecker; Jackie Woudenberg

CONSENT AGENDA

Chairwoman Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. November 20, 2019 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Admissions/Enrollment
 - iv. Administration & Finance
 - v. Statement of Revenues and Expenditures as of 12/31/2019
 - vi. Public Relations
 - vii. President's Activities

Dr. Ainsworth moved that the consent agenda items for the January 15, 2020 regular meeting be approved.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Admissions:

Dr. Stickrod gave an update on admissions and enrollment.

Academics:

Resolution 19-13: Mid-State Correctional Facility College-in-Prison Program was presented. Provost Oriolo shared that the College was approached by Mid-State Correctional Facility to be included as an additional location for the College-In-Prison program.

Dr. Ainsworth made a motion to approve Resolution 19-13, as presented.

Mr. Gregory seconded the motion.

Vote: Unanimous. Motion adopted.

Student Services:

Mr. Dutcher offered congratulations to Dr. McColgin for her selection to the NJCAA Board of Regents as an At-Large Presidential Advisory Council Representative.

Administration & Finance:

Resolution 19-12: Corrective Action Plan for the Office of the State Comptroller was presented. The Office of the State Comptroller performed an audit for the period of September 1, 2017 through April 30, 2019. A Corrective Action Plan, which addresses the findings and recommendations and will be used to positively improve operations and internal controls, was presented.

Mr. Russell made a motion to approve Resolution 19-12, as presented.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Ms. Woudenberg distributed and reviewed the Preliminary Year End Revenue/Expense Summary as of August 31 2019 and the Unaudited Statement of Changes to Unrestricted Fund Balance for the Fiscal Year Ended August 31, 2019. Dr. McColgin expressed her appreciation to the fiscal stewards of the institution (budget managers, faculty and staff) for being very conscientious in managing their budgets.

President's Update:

Dr. McColgin shared a letter of appreciation sent to the former Chair of the Herkimer County Legislature for the County's approval of funding for repairs to the College's swimming pool. Mr. Laino is hoping for a completion date of March 2020.

NYCCT/NYCCAP: The Association of New York Community College Trustees (NYCCT) and New York Community College Association of Presidents (NYCCAP) have proposed that a joint executive committee be created to strengthen the effectiveness of both organizations. NYCCAP and NYCCT would each designate their delegates to the joint executive committee, and the Chair of NYCCAP and the Chair of NYCCT would co-chair the executive committee. All community college presidents are in favor of this new proposal and its stated goals.

Budget Advocacy: Dr. McColgin gave an update on state funding and budget advocacy for 2020-2021. The SUNY Board of Trustees have approved a resolution requesting 100% of the prior year's funding (floor") and a \$100 per FTE increase. This resolution has the support the FCCC and various other groups. Meetings will be scheduled with elected state officials for further discussion and advocacy.

MSCHE Accreditation Update: A dinner reception for members of the visiting Middle States team will be held the evening of March 29, 2020. Board members are invited, and more details will provided at a later date. The focus of the Board's upcoming workshop on February 1, 2020 will be on getting prepared for this visit.

Other Updates: Formal notification was received from SUNY to approve awarding Kevin Crosley, president and CEO of the Herkimer County Chapter of NYSARC, Inc. (Arc Herkimer), with the honorary degree of Doctor of Humane Letters (L.H.D.).

Dr. McColgin made a presentation for an Esports initiative that the College has begun exploring and hopes to keep moving forward. Her presentation included the definition of Esports; collegiate participation; student enrollment; student engagement and retention; academic advantage; potential institutional recognition; and work force opportunities. Actions to date include college visits; budget development and project time line; identification of an Esports Center location; and articulation agreements. Mr. Laino spoke about Phase 1 and 2 and will put together a budget for the March board meeting. Mr. Stalteri remarked that he thinks this concept is one of the most innovative ideas in years.

CHAIR'S REPORT

Resolution 19-11 – Service Resolution of James F. Roche, III was presented and read to the Board.

Ms. Prymas made a motion to approve Resolution 19-11, as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 19-10 – Conflict of Interest Policy was presented. The State Comptroller's audit, as well as Middle States, have recommended that the College have a Conflict of Interest Policy. Chairwoman Crandall noted that a subcommittee of the Board of Trustees was formed to establish such a policy and that much time and effort have gone into this. A lengthy discussion followed.

Ms. Prymas made a motion to accept Resolution 19-10 as presented.

Mr. Testa seconded the motion.

A discussion followed.

Mr. Gregory made a motion to make a "friendly" amendment to delete #6 of the Conflict of Interest Policy.

Mr. Reardon seconded the motion.

Vote: Ayes-7 - Trustees Ainsworth, Crandall, Gregory, Reardon, Russell, Stalteri, Testa
Nayes-1 - Trustee Prymas

Motion adopted.

Mr. Testa made a motion to delete the second "Whereas..." paragraph of the Conflict of Interest Policy.

Mr. Gregory seconded the motion.

Vote: Ayes-7 - Trustees Ainsworth, Crandall, Gregory, Reardon, Russell, Stalteri, Testa
Nayes-1 - Trustee Prymas

Motion adopted.

Trustee Prymas remarked that a lot of time was spent on this policy, including a review by SUNY Counsel.

Mr. Testa made a motion to approve *Resolution 19-10 – Conflict of Interest Policy*, as **amended**.

Mr. Reardon seconded the motion.

Vote: Ayes-7 - Trustees Ainsworth, Crandall, Gregory, Reardon, Russell, Stalteri, Testa
Nayes-1 – Trustee Prymas

Motion adopted.

A clean copy of the Conflict of Interest Policy will be sent to the Board.

Other Updates: Chairwoman Crandall reported that on January 17th at 2:00 p.m., a ribbon cutting ceremony for the new Smart Grid Lab will take place. All board members are invited to attend.

The Board of Trustees Workshop will take place on Saturday, February 1, 2020. It is hoped that all board members will be in attendance.

The State of the University address will take place on January 23, 2020 at 11:00 a.m. in Albany. An invitation from the SUNY Chancellor's Office and NYCCT was extended to all board members to attend. Chancellor Johnson's speech will also be available online at the SUNY homepage, www.suny.edu.

FOUNDATION & AUXILIARY REPORTS

Housing Corporation: Mr. Laino reported that Building 3 of College Hill is off line.

EXECUTIVE SESSION

Mr. Russell moved, at 8:43 p.m., that the Board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers Law, personnel issues.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

At 8:52 p.m., Mr. Russell moved that the Board reconvene.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

INFORMATIONAL ITEMS:

Dr. McColgin informed the Board that a new Organizational Chart has been provided in front of each trustee's binder.

Mr. Russell brought up maintenance concerns.

EXECUTIVE SESSION

Mr. Russell moved, at 8:53 p.m., that the Board adjourn to Executive Session to discuss, under provisions of Section 105d of Article 7 of the Public Officers Law, proposed, pending or current litigation.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

At 8:58 p.m., Mr. Gregory moved that the Board reconvene.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Mr. Russell moved to adjourn the meeting.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:58 p.m.

slh