

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – June 27, 2022

Vice Chair Gregory called the meeting to order at 6:02 p.m. in the Robert McLaughlin College Center, Room 282/283.

Trustees Attending: Dr. Ainsworth; Mrs. Crandall (virtual via Teams); Mr. Gregory; Mr. Poulos; Ms. Prymas; Mr. Reardon; Mr. Stalteri

Trustees Absent: Mr. Russell; Mr. Testa

In Attendance: Dr. McColgin; Ms. Iglesias; Mr. Laino; Mr. Oriolo; Ms. Ruffing

Also Present: Ms. Jennifer Brown; Dr. Lisa Elwood-Farber; Mr. Edris Noori; Ms. Jackie Woudenberg

SWEARING IN OF NEW STUDENT TRUSTEE

Vice Chair Gregory introduced and welcomed new student trustee, Kyle Poulos, who was sworn in as a member of the Board of Trustees of Herkimer County Community College.

Dr. McColgin also introduced Kaylynn Iglesias as the new Director of Admissions. Ms. Iglesias, an alum of Herkimer College, shared updates from the Admissions department. Some processes will be streamlined, and an in-person registration will be held on July 13th, including students from Downstate NY. The number of weekly campus visits has increased, and there will be more travel to high schools and college fairs this fall.

CONSENT AGENDA

Vice Chair Gregory presented the following consent agenda items for Board approval:

- a. Minutes
 - i. April 25, 2022 Annual Meeting
 - ii. April 25, 2022 Regular Meeting
- b. Campus Reports
 - i. Division Updates
 - ii. Statement of Revenues and Expenditures as of 5/31/2022
 - iii. President's Activities

Dr. Ainsworth moved that the consent agenda items for the June 27, 2022 regular meeting be approved.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Senate:

Dr. Elwood-Farber reported that the academic year ended with work on the new SUNY Gen Ed requirements and that things will pick up in August.

Final Draft of Strategic Plan 2022-2027:

Dr. Ainsworth moved to adopt the new goals and expected outcomes of the Strategic Plan 2022-2027.

Mr. Stalteri seconded the motion.

Vote-Unanimous. Motion adopted.

Strategies and innovations of the new Strategic Plan, as well as Key Performance Indicators (KPIs), will be reviewed at the Board's fall workshop on October 15th.

Enrollment:

Dr. McColgin reviewed the enrollment charts with the Board.

Administration and Finance:

Faculty-Staff Handbook: Dr. McColgin thanked administration for their work on revisions to the Faculty-Staff Handbook, which is reviewed each year.

Mr. Reardon moved to approve revisions to the Faculty-Staff Handbook, as presented.

Mr. Poulos seconded the motion.

Vote-Unanimous. Motion adopted.

EXECUTIVE SESSION

Ms. Prymas moved, at 6:34 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105e of Article 7 of the Public Officers Law, collective negotiations pursuant to article fourteen of the civil service law.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

At 7:56 p.m., Ms. Prymas moved that the board reconvene.

Mr. Poulos seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT (Continued)

Administration and Finance:

Resolution 21-10A: FY 2023 Tuition and Fee Schedule - Amended was presented. Amendments included: 1) increase off campus location part time tuition by \$23; and 2) add a College in Prison fee of \$25 per credit hour.

Dr. Ainsworth moved to approve Resolution 21-10A, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 21-12: Community Education Fee Schedule was presented.

Mr. Poulos moved to approve Resolution 21-12, as presented.

Mr. Gregory seconded the motion.

Vote-Ayes – 3: Trustees Ainsworth, Poulos, Prymas

Nays – 3: Trustees Gregory, Reardon, Stalteri

Motion failed.

This resolution will be further discussed at the next board meeting.

FY 2023 Operating Budget

Mr. Stalteri made a motion, per Board Policy HR 88-18A, to accept the Burke Group Study and to give college administration the authority to implement the recommendations as stated in this study.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 21-13: FY 2023 Operating Budget was presented. Ms. Woudenberg reported that the FY 2023 operating budget format was modified, based on the College's Middle States study, from a departmental need to a new methodology centered on an effort-based budgeting model. The budget will be presented in July to the Herkimer County Education and Ways & Means Committees.

Dr. Ainsworth moved to approve Resolution 21-13, as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Merit: Merit awards, effective September 1, 2022, are as follows: Kathleen Netti; Amanda Talaba; Suzanne Paddock; Marjorie Moore; Wendy Marchese; Anthony DeLuca; Colleen VanVechten.

President's Update:

Emeriti Luncheon: Dr. McColgin informed the board that the Emeriti Luncheon would be held on July 27, 2022 and encouraged board members to attend.

NYCCAP: Dr. McColgin reported that she attended the NYCCAP annual conference today and was elected president of NYCCAP.

VICE CHAIR'S REPORT

Mr. Gregory remarked that based on this month's Board of Trustees workshop, board members are interested in engaging with and supporting the College. There was much discussion on keeping athletics, scholarships, etc.

FOUNDATION & AUXILIARY REPORTS

College Foundation and Housing Corporation:

Mr. Laino reported on the logging bids.

NYCCT:

Mr. Gregory reminded the trustees of the upcoming NYCCT conference on September 23-24 in Saratoga Springs and encouraged members to participate, as it is a beneficial venue for professional development and networking.

INFORMATIONAL ITEMS

The campus will be the host site for a fireworks event on Thursday, June 30 starting at 6 p.m. The event is a collaboration of local community members, the Town of Herkimer, the Village of Herkimer, Herkimer College, the Herkimer County Chamber of Commerce, and several sponsors. There will be food, activities, and music, followed by fireworks at dusk.

There has been much good press about the College's resetting tuition to be the same for out-of-state and international students.

ADJOURNMENT

Mr. Reardon moved to adjourn the meeting.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 9:11 p.m.

slh