



# 2007-2008 Independent Verification Worksheet

Your application was selected for review in a process called “verification.” In this process, we are required to compare the information from your application with the information provided on this form and the requested tax forms. If there are differences between your application and the documents you’ve submitted, we may need to make corrections. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

**What you should do:**

1. Collect the requested financial documents.
2. Complete all sections and **sign** this worksheet.
3. Submit the completed worksheet, **signed** tax forms, and any other documents your school requests to the financial aid office.

## A. Student Information

Last Name	First Name	M.I.	Social Security Number/ID Number
Address (include apt. #)			Date of Birth
City	State	ZIP code	(       )       - Home Phone Number

## B. Family Information

List below the people in your household, be sure to include:

- (a) **yourself and your spouse** if you have one.
- (b) **your children**, if you will provide more than half of their support from July 1, 2007 through June 30, 2008; and
- (c) **other people** if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2007 through June 30, 2008.
- (d) Also, write in the name of the college for any family member, who will be attending college at least half-time between July 1, 2007 and June 30, 2008, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Example: Missy Jones</i>	<i>24</i>	<i>Spouse</i>	<i>Central College</i>
		Self	HCCC

Over ►►►

**C. Tax Forms and Income Information**

**Independent**

1. Students and their spouse, must submit **signed** copies of their 2006 federal income tax returns if they filed taxes for that year. Check the box below for the people whose tax returns are being submitted. Tax returns include the 2006 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

Student                                       Spouse

**If you need a copy of your tax return, you may request one from the IRS:** 1) request a transcript from the IRS by completing Form 4506T ([www.irs.gov](http://www.irs.gov)), which can be used to request W-2 transcripts as well, or 2) call the IRS at 1-800-829-1040.

2. If the student and/or spouse were not required to file a 2006 Federal Income Tax Return, list below all employers, income received in 2006, and indicate the name of the earner. Use W-2 forms or other earning statements.

Name of Employer	2006 Amount	Earner: (Student or Spouse)

3. Both tax filers and non-tax filers must list any untaxed income received in 2006. To prevent delays in processing be sure to enter zeros if no funds were received.

Amount	Calendar Year 2006 ( be sure to list amounts for the full year)
	Earned income credit from IRS 1040- line 66a; 1040A – line 40a; or 1040EZ – line 8a.
\$	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Don't include food stamps or subsidized housing.
\$	Social Security benefits received, for all household members listed on the front of this form, that were not taxed (such as SSI).
	Additional child tax credit from IRS Form 1040 - line 68 or 1040A - line 41.
\$	Child support received for all children. Don't include foster care or adoption payments.
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).
\$	Payments to tax deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a-12d codes D,E,F,G,H, and S.
\$	Other untaxed income or benefits, not reported on your federal tax return, such as workers' compensation, disability, etc. Tax filers only: report combat pay not included in AGI. <b>Don't include</b> student aid, Workforce Investment Act educational benefits, or benefits from flexible spending arrangements, e.g., cafeteria plans.
\$	Money received or paid on your behalf (e.g., bills), not reported elsewhere on this form
\$	Child support you <b>paid</b> because of divorce or separation or as a result of a legal requirement. Don't include support for children listed on the front of this form.
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.
\$	Student grant and scholarship aid reported to the IRS in your adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.

**D. Sign This Worksheet**

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If married, spouse's signature is optional.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date