



Enter your user information below.  
Then press the Logon to ILLiad button to continue.

Logon

\* Indicates required field

### ILLiad Logon

\* Username

\* Password

Logon to ILLiad

Enter your HCCC username

Enter your HCCC password

Please do not register with ILLiad more than once.

Pick Up and drop off of ILL materials is done at the Circulation Desk.

This service is available to students, faculty, and staff of Herkimer County Community College.

[Return to the HCCC Library web page.](#)

## FAQ

### What is Interlibrary Loan?

Interlibrary loan (ILL) Interlibrary loan is the process by which a library requests materials from, or supplies materials to, another library. The purpose of interlibrary loan is to obtain, upon request of a library user, materials not available in the user's local library (National Interlibrary Loan Code for the United States).

### What is ILLiad?

ILLiad is a software product that allows you to electronically request material from other libraries. It tracks the process through your email account.

### Requesting an Interlibrary Loan with ILLiad

When you see the icon, use your herkimer.edu username and password to log in to ILLiad. The user name and password will be the same as you use to access your [username@herkimer.edu](mailto:username@herkimer.edu) email account. If you are a first-time user, you must register only once before you can request items. You will NOT have to repeat this information again. In other words, you will not have to do this when you need items in the future.

## **Material usually AVAILABLE through Interlibrary loan**

- Any material found in libraries is generally available.
- Books, government documents, theses, music, and some videos, depending on other library lending policies.
- Materials produced in microform.

## **Material Usually NOT Available**

- Course textbooks
- Periodical volumes
- Recent newspapers
- Bulky or fragile items
- Reference books
- Rare or valuable material such as manuscripts

## **Copyright Laws**

### ***NOTICE WARNING CONCERNING COPYRIGHT RESTRICTIONS***

*The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material.*

*Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specific conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.*

*This institution reserves the right to refuse a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.*

## **Delivery Time**

Article/Photocopy Requests 3 days – 2 weeks

Books/Other Loan Requests 2 weeks minimum

## **Notification of Arrival**

You will receive email messages on your HCCC account.

## **Where to Pick-up Your Interlibrary Loan Items**

Pick your items up at the HCCC Library Circulation Desk. You must have your HCCC I.D. with you.

## **Cookie Notices**

The technology that we use sends a Session ID to be stored on your machine. You can refuse this cookie and still be able to use ILLiad without any problems.

## **Who Do I Contact if I Have Problems or Questions about ILLiad?**

Please contact Stephanie Conley, the Librarian for Public Services at (315) 866-0300 ext. **8271**, or email [library@herkimer.edu](mailto:library@herkimer.edu)