

HERKIMER COUNTY COMMUNITY COLLEGE

Report to Board of Trustees

Report No. 43

Resolution No. _____

Date: November 16, 2006

Title of Report: Herkimer County Community College Board of Trustees Self-Assessment

Report:

As with any responsive, responsible board, the Herkimer County Community College Board of Trustees must periodically conduct an evaluation of its overall performance.

To that end, a survey was developed with the intent to serve as a tool to assess and measure the Board's effectiveness across a variety of categories.

Recommendation:

It is the recommendation of the College Administration that the Board of Trustees approve the attached "Herkimer County Community College Board of Trustees Self-Assessment" form, effective immediately. The annual Board of Trustees Self-Assessment will be conducted each June, with a summary of its results presented, for review and discussion, at the annual Fall Board of Trustees workshop.

Resolution Statement:

Not applicable.

Revised: 4/25/2019



Herkimer County Community College Board of Trustees Self-Assessment

Just as boards are concerned with the effectiveness of the institutions they govern, so they should be concerned with their own effectiveness. Effective boards engage in a continuing process of self-assessment and evaluation to identify areas of board function that are working well and those that may need improvement. In addition, a discussion of the evaluation results will strengthen communication and can yield a more cohesive working group.

1. Please rate your level of agreement with the following statements regarding "Policy":

	Completely Agree	Agree	Neutral	Disagree	Completely Disagree	Don't Know	N/A
Board members understand and support the concept that establishment and oversight of college policies is the primary role of the Board.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board understands and operates on the premise that its focus should be on policy rather than on administrative management of matters.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board Members periodically review existing policies to determine current relevance and effectiveness.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members follow policy when making decisions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board follows its policies related to the election of officers and committee assignments.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments/Suggestions

	Completely Agree	Agree	Neutral	Disagree	Completely Disagree	Don't Know	N/A
Board members participate freely in discussions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
All Board members are given the opportunity to speak.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sufficient background information is provided on action items in order for Board members to make appropriate and informed decisions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The rules of Executive Session are strictly adhered to.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The meetings conclude in a reasonable amount of time.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board encourages creativity and innovation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Committees are effectively used to understand and discuss issues to make the general meeting more efficient and proper level of discussion is allowed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members attend (in person or via Skype) scheduled meetings on a regular basis.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The annual Board Workshop is valuable.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments/Suggestions

4. Please rate your level of agreement with the following statements regarding "Board Relations/Leadership":

	Completely Agree	Agree	Neutral	Disagree	Completely Disagree	Don't Know	N/A
The Board understands its role and responsibilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board adheres to its role and responsibilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Chairman effectively runs the meetings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members uphold their legal responsibilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members act professionally during meetings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members treat each other with respect.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members have a positive working relationship with the Senior Administration of the College.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members strive for consensus on issues put before the Board.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board bases its decisions in term of what is best for the students, staff, and community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board and President have a positive, cooperative relationship.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments/Suggestions

5. Please rate your level of agreement with the following statements regarding "College Operations/Fiscal Oversight":

	Completely Agree	Agree	Neutral	Disagree	Completely Disagree	Don't Know	N/A
The Board understands the fiscal condition of the College.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board assures that the budget reflects College priorities in the mission and goals.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board provides fiscal oversight to assure the financial stability of the College.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board is knowledgeable about the educational programs and services of the College.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board has a system to evaluate the effectiveness of the educational program of the College.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board monitors the effectiveness of the College fulfilling its mission.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments/Suggestions

6. Please rate your level of agreement with the following statements regarding "Community Relations":

	Completely Agree	Agree	Neutral	Disagree	Completely Disagree	Don't Know	N/A
Board members maintain a positive image within the community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board is knowledgeable about community and regional needs and expectations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members act as advocates for the College.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members try to maintain a positive working relationship with community organizations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members try to maintain a positive working relationship with local governments and officials.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board members are actively involved in the community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Board actively supports the College Foundation and fundraising efforts.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments/Suggestions

7. What are the Board's greatest strengths?

8. What are the major accomplishments of the Board in the past year?

9. What are the areas in which the Board could improve?

10. List any goals that you would like the Board to accomplish in the upcoming year.

11. What major concerns, if any, do you have about the Board and the College?