

## ACADEMIC ASSESSMENT PLAN TIMELINE (8/28/09)

**Summer 2009** – Pilot project – on-line assessment form June 09 – July 09/Prepare for PD workshop

**Fall 2009** (1<sup>st</sup> week of obligation) –

Tues., Aug. 25 - General Faculty Meeting – announce the plan

Tues., Aug. 26 - MSCHE Rep visit

**\*Friday, Aug. 28<sup>th</sup> - Professional Development Assessment Workshop -- Revising Course Outlines & Program Goals/Volunteers for fall trial assessment**

**September 2009**

Sept. 8 - Division Meeting – assessment

Sept. 24 - Assessment Committee Meeting

**\*Sept. 30<sup>th</sup> - Initial Submission of course outline revisions**

Sept. TBA - Professional Development Training for Committee

**\*Faculty volunteers begin trial assessment procedures.**

Begin Program Review procedure changes.

**October 2009**

Oct. 8 - Assessment Committee meeting (outlines)

Oct. 13 - Division Meeting – assessment

**\*Oct. 15<sup>th</sup> - Course outlines returned to faculty if revisions are needed.**

Oct. 22 - Assessment Committee meeting (tentative, if needed)

**\*Oct. 30<sup>th</sup> - Faculty return final course outline revisions to committee.**

**November 2009**

Nov. 5 - Assessment Committee meeting

Nov. 10 - Division Meeting – assessment

Nov. 12 - Assessment Committee meeting

**\*Nov. 15<sup>th</sup> - All final course outlines will be submitted to DOAA and division offices.**

Program goals finalized – program assessment plan in place.

**December 2009**

Dec. 3 - Assessment Committee meeting

Dec. 8 - Division Meeting – assessment

**\*Dec. 17<sup>th</sup> - Faculty volunteers report assessment results using on line forms.**

**January 2010**

Evaluate results of trial assessment.

Make changes to assessment procedures based on outcomes from Fall '09 trial.

**Spring 2010**

**\*All faculty will participate in a full trial assessment.**

Further training on data reporting.

(Rewrite Standard 14 )

**Fall 2010**

All course outline revisions and program goals will be documented, available to constituents, and assessment practices implemented.

**September 2010** -- Middles States Visitation

\*Faculty deadlines for revising and submitting documents.