Lexis Nexis – Using the New Interface

**Easy Search**  This is the default search that appears when you first open the Lexis Nexis database. There are six ways to search in the Easy Search: News, Legal Case, Company Info, Countries, People or Combined Search.

**To Search for News**

1. **To search for News**, enter words or phrases related to your subject in Search for box, just as if you were searching on the Internet.

2. You can narrow your search by selecting the **Source Type**. To select, use the drop-down box next to select the source type you’d like to search. You can also type in a specific source title (ex. New York Times).

3. To complete your search, click on the **Go** button, located below where you entered your terms.

You can also choose to do a more-specific **All News** Search. (See below for more information on this search)

The **All News** search allows you to enter multiple search terms and limit search by date, source type and type of news. You can search by title, author, or subject term.
To Search for Legal Cases

1. To look up information on a specific Legal Case, you can search by citation, by parties involved or by topic.

2. To complete your search, click on the Go button, located below where you entered your terms.

3. You can also narrow your search using Lexis-Nexis specialized search engines for US and Federal Cases or Landmark Cases. (See below for more information on these types of searches.)

The U.S. Federal Case search allows you to narrow your search using your own search terms that can include parties involved or key terms. You can also limit by date and court system (ex. Federal, Supreme or State court).
To search for Company Info, this search allows you to search for business information using Company name or Ticker symbol.

1. To Get Company Info, this search allows you to search for business information using Company name or Ticker symbol.

2. To complete your search, click on the Go button, located below where you entered your terms.
1. To find news from or information about a specific country, you can choose by selecting from the drop down box located under the Research Countries box.

2. You can choose the Source for your search or select a more general recent news search by using the drop down box.

3. To complete your search, click on the Go button, located below where you entered your terms.

1. To find biographical profile articles and news stories about public figures, you can search the Research People search. You must provide a last name, with an option for adding the First Name.

2. You can choose to search for Biographical Reference articles or Recent News Stories by using the Source drop down box, located below where you entered the name.

3. To complete your search, click on the Go button, located below where you selected your search terms.
To do a Combined Search

1. The Combined Search allows you to search for multiple kinds of content in various source locations. To begin, enter your search term in the Search for box.

2. This search also allows you to limit your search to a specific time frame. You can choose to limit by date by using the Date drop down box.

3. You can also narrow your search by selecting where you would like to search including news, profiles, cases and reviews. This search is more advanced than the basic news search and not as detailed as the power search.

4. To complete your search, click on the Go button, located below where you selected your search terms.

Power Search

This is the advanced search you see when you click on the words “Power Search” located in the left hand column of the page.
1. To start your search, enter your **Search Terms** in the search box. The default search uses **Terms & connectors** this means you must use connectors (and/or) in your search if you are using more than one.

2. You can also narrow your search by selecting a **date range**. Use the drop down box to make your selection.

3. Adding index terms can also help to limit your search. To **add index terms**, click on the link under the search box that you want to add.

4. Use the drop down box to select **Sources**. You can also search for a specific source by name by typing in the title in the **By Name** box.

5. To complete your search, click on the **Search** button, located next to where you entered your terms.

To search without connectors or specific language, you can select **Natural Language** under the type of search terms and then enter words or phrases as you would enter them into a search on the Internet.