

BUSINESS: HUMAN RESOURCE MANAGEMENT

HEGIS: 5004
SUNY CODE: 1325



This program prepares students for entry-level human resource management positions in such areas as employee benefits, recruiting, job analysis, compensation, employee welfare coordination and training. Graduates are prepared to:

- Write and perform job evaluations
- Complete job analysis
- Write job descriptions
- Understand employee compensation and benefits issues
- Understand labor laws and health and safety issues

Career Opportunities/Transfer Information

Graduates find employment in public and private institutions. While not designed as a transfer program, graduates can go on to four-year programs at SUC at Oswego, SUNY Institute of Technology and many other colleges and universities.

1st Year			
1st Semester	Credits	2nd Semester	Credits
BU 111 Business Organization & Management	3	BU 112 Business Communications	3
BU 114 Accounting I	4	BU 141 Introduction to Marketing	3
BU 251 Human Resource Management	3	EN 112 English II	3
EN 111 English I	3	Mathematics Elective	3
FS 100 First Year Student Seminar	1	Social Science Elective	3
Science Elective	3		
Total	17	Total	15

2nd Year			
3rd Semester	Credits	4th Semester	Credits
BU 232 Principles of Management	3	BU 204 Human Resource Mgt. Internship	3
BU 252 Compensation, Benefits & the Law	3	BU 233 Business Applications and Strategies	3
BU 254 Organizational Behavior	3	BU 253 Human Resource Selection and Performance Evaluation	3
IS 115 Computer Applications I	3	BU 256 Labor Relations	3
SS 185 Introduction to Macroeconomics	3	Physical Education Activity	1
Physical Education Activity	1	Elective*	3
Total	16	Total	16

*64 Credits Required
for the
Associate in Applied Science Degree*

*Students may choose from: BU 121, BU 238, HM 112, HM 212 or any other area of interest.

For more information, contact the Business, Health, Science and Information Technology Division at (315) 866-0300 or toll free 1-888-GO-4-HCCC, ext. 8230/8240.

**This program is Internet accessible and may be completed entirely online.
For more information access HCCC Internet Academy website: www.ia.herkimer.edu**