

**Revision First draft 2/10**

AGREEMENT  
AN ARTICULATION PROGRAM  
BETWEEN  
HERKIMER COUNTY COMMUNITY COLLEGE  
and  
CAZENOVIA COLLEGE  
for  
BACHELOR OF PROFESSIONAL STUDIES IN MANAGEMENT  
specialization  
ACCOUNTING

**Section I: Introduction**

Based upon mutual respect for the integrity of parallel programs and in an effort to better serve students intending to pursue a profession in Management, Herkimer County Community College and Cazenovia College hereby enter into agreement of an articulation program. This agreement will outline appropriate course work to be completed at Herkimer County Community College for a student intending to matriculate at Cazenovia College.

**Objectives of the Agreement:**

1. To attract qualified students to Herkimer County Community College and to Cazenovia College.
2. To facilitate an efficient transition of qualified students from Herkimer County Community College to Cazenovia College.
3. To provide specific advisement for students who intend to undertake their studies at Cazenovia College from both Herkimer County Community College faculty and staff and from faculty and staff at Cazenovia College.
4. To encourage academic coordination and other faculty and administration interactions, including curricular reviews.
5. To provide for the exchange of information on the specific successes and failures of this articulation program with the goal of continual improvement.

## SECTION II: TRANSFER AGREEMENT

Under the provisions of this program, a student with an A.A.S. degree in Business: Accounting from Herkimer County Community College can matriculate as a junior in the Bachelor of Professional Studies in Management with a specialization in Accounting. A student can complete this degree in two years, as a full time student at Cazenovia College if the required course work is followed and the student maintains passing grades. A student must have a 2.0 G.P.A. for acceptance at Cazenovia College.

To follow Herkimer County Community College Business Accounting A.S. degree:

<b>Cazenovia College</b>		<b>Herkimer County Community College</b>	
		<b>First Year</b>	
American Business	3	BU 111 Business Organization & Mgt	3
Principles Acct I	3	BU 114 Accounting I	4
Academic Writing I	3	EN 111 English I	3
Elective	1	FS 100 Freshman Seminar	1
Introduction to Computers	3	IS 115 Computer Applications I	3
Principles Acct II	3	BU 115 Accounting II	3
Business Law	3	BU 121 Business Law I	3
Principles of Marketing	3	BU 141 Intro Marketing	3
Academic Writing II	3	EN 112 English II	3
Effective Speaking	3	*EN 225 Public Speaking (EN/HU El)	3
Statistics	3	*MA 127 Statistics (math elective)	3
Elective	1	Physical Education	1
		<b>Second Year</b>	
Macroeconomics	3	SS 185 Intro Macroeconomics	3
Cultural Literacy	3	American History Selective	3
Elective	3	Arts Selective	3
Intermediate Accounting	3	*BU 214 Intermed Accounting I (BU El)	4
Elective	3	Science	3
Principles Cost Accounting	3	BU 215 Cost Accounting (Bus Elect)	3
Intro to Financial Mgmt	3	BU 265 Corporate Finance	3
Principles of Management	3	*BU 232 Prin of Management (Bu El)	3
Elective	4	Lab Science Elective	4
Microeconomics	3	*SS 186 Microeconomics (Soc Sc Elect)	3
Elective	1	Physical Education	1

\* Students that take the Courses indicated above will be taking required courses for Cazenovia College.

## **Bachelor of Professional Studies in Management: Accounting**

Courses needed at Cazenovia College to qualify for graduation for students transferring to Cazenovia College with an A.S. in Accounting:

Professional Communication & Techniques **or** Debate  
Ethics **or** Commitment and Choice  
Diversity Management  
Visual Literacy  
Introduction to Psychology (SS 151 at HCCC)  
College Algebra (MA 132 at HCCC) **or** Pre-Calculus (MA 141 at HCCC)  
Business Research Methods **or** Marketing Research  
Senior Capstone  
International Economics and Trade  
General Ledger Computer Program (1 credit)  
Payroll Computer Program (1 credit)  
Accounts Receivable Computer Program (1 credit)  
Intermediate Accounting II  
Tax Accounting (BU 216 at HCCC)  
Human Resource Management (BU 251 at HCCC)  
Legal & Ethical Environment of Business  
Business Management Internship  
Business Communications  
E-Commerce  
Leadership  
Business Electives **6** credits

To follow Herkimer County Community College Business: Accounting A.A.S. degree:

**Cazenovia College**

**Herkimer County Community College  
First Year**

American Business	3	BU 111 Business Organization & Mgt	3
Principles Acct I	3	BU 114 Accounting I	4
Academic Writing I	3	EN 111 English I	3
Elective	1	FS 100 Freshman Seminar	1
Introduction to Computers	3	IS 115 Computer Applications I	3
		SY 113 Keyboarding	1
Principles Acct II	3	BU 115 Accounting II	3
Business Law	3	BU 121 Business Law I	3
Principles of Marketing	3	BU 141 Intro Marketing	3
Academic Writing II	3	EN 112 English II	3
Statistics	3	*MA 127 Statistics I (math elective)	3
Elective	1	Physical Education	1

**Second Year**

Intermediate Accounting I	3	BU 214 Intermediate Accounting I	4
Tax Accounting	3	BU 216 Fundamentals of Income Tax	3
Business Elective	3	BU 217 Money and Banking	3
Macroeconomics	3	SS 185 Intro Macroeconomics	3
Elective	3	Science	3
Principle Cost Accounting	3	BU 215 Cost Accounting	3
Intermed Accounting II	3	BU 224 Intermediate Accounting II	3
Intro to Financial Mgmt	3	BU 265 Corporate Finance	3
Human Resources Mgt	3	*BU 251 Human Resources Mgt (BU Elect)	3
Hist US I or II (Cult Lit)	3	*SS 121 or 122 American Hist I or II	3
Elective	1	Physical Education	1

\* Students that take the Courses indicated above will be taking required courses for Cazenovia College.

Courses needed at Cazenovia College to qualify for graduation for students transferring with an A.A.S. in Business Accounting:

Effective Speaking (EN 225 at HCCC)  
Professional Communications & Techniques **or** Debate  
Ethics **or** Commitment and Choice  
Diversity Management  
Visual Literacy  
Introduction to Psychology (SS 151 at HCCC)  
College Algebra (MA 132 at HCCC) **or** Pre-Calculus (MA 141 at HCCC)  
Business Research Methods **or** Marketing Research  
Senior Capstone  
International Economics and Trade  
General Ledger Computer Program (1 credit)  
Payroll Computer Program (1 credit)  
Accounts Receivable Computer Program (1 credit)  
Principles of Management (BU 232 at HCCC)  
Legal & Ethical Environment of Business  
Business Management Internship  
Business Communications  
E-Commerce  
Leadership  
Business Electives **6** credits  
Open Electives **3** credits

### **SECTION III: REVIEW AND REVISION OF THE AGREEMENT**

Each institution hereby agrees to notify the other in the event of substantive changes in the courses and programs at its institution, which would have an impact upon this Agreement, including the courses and provisions contained herein.

At the request of either party, a review of the contents and/or implementation of the Agreement will be conducted by the two institutions.

### **SECTION IV: COURSE EQUIVALENCIES AGREEMENT**

The Chair of the Center for Management Studies at Cazenovia College agrees to notify the Associate Dean of Academic Affairs at Herkimer County Community College at any time syllabi are significantly altered in the specified prerequisite courses. Likewise, Herkimer County Community College's Associate Dean of Academic Affairs agrees to notify Cazenovia College if the contents of any prerequisite courses are changed.

### **SECTION V: TERMINATION AGREEMENT**

This Agreement shall remain in force from the date on which it is signed until such time as either institution elects to terminate it. Termination by either institution will be announced with sufficient anticipation to assure any students enrolled in the program the opportunity to be admitted to Cazenovia under its terms.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures.

**Cazenovia College**

**Herkimer County Community College**

\_\_\_\_\_  
Mark John Tierno, D.A.  
President  
Date \_\_\_\_\_

\_\_\_\_\_  
Ann Marie Murray, Ph.D.  
President  
Date \_\_\_\_\_

\_\_\_\_\_  
Donald A. McCrimmon, Ph.D.  
Vice President for Academic Affairs  
Date \_\_\_\_\_

\_\_\_\_\_  
Daniel J. Murphy, Ph.D.  
Dean of Academic Affairs  
Date \_\_\_\_\_

\_\_\_\_\_  
Joseph F. Adamo, Ph.D.  
Director of Business and Management  
Date \_\_\_\_\_

\_\_\_\_\_  
Michael A. Oriolo  
Associate Dean of Business/Computers  
Business/Computers  
Date \_\_\_\_\_