



October 3, 2006

David W. Persky, Ph.D., J.D.
Assistant to the President
Office of the President
University Campus – MC 2220
Post Office Box 6665
Saint Leo, FL 33574-6665

Dear David:

I have enclosed two copies of the online articulation agreement between Herkimer County Community College and Saint Leo University signed by our college President. Once you have obtained the signature from your College President, please mail me back one signed copy for our files.

We look forward to referring our online Criminal Justice graduates to Saint Leo to complete the baccalaureate program in Criminal Justice on Homeland Security Certificate program online.

Sincerely,

Katherine A. Schwabach
Counselor-Transfer Services

KAS:cjl

Enclosure

100 Reservoir Road | Herkimer, New York | 13350
Phone: 315.866.0300 | Toll-free in NY: 1.888-GO-4-HCCC
www.herkimer.edu

Signed orig mailed on 11/3/06

ARTICULATION AGREEMENT

SAINT LEO UNIVERSITY

AND

HERKIMER COUNTY COMMUNITY COLLEGE

I. SCOPE AND PURPOSE

- A. Articulated Programs.* Saint Leo University (SLU) and Herkimer County Community College (HCCC) hereby enter into the following articulation agreement governing the matriculation of Associate in Arts, Associate of Applied Science and Associate in Science graduates of Herkimer County Community College into Saint Leo University baccalaureate program in Criminal Justice or Homeland Security Certificate program.
- B. Students.* Saint Leo University will make every effort to ensure that admitted students have received their Associate's degree prior to admission to a particular SLU degree program. Students who are not planning to receive a degree from HCCC, but who need prerequisite courses to enroll at SLU will be advised by the SLU's advising staff.
- C. Purpose.* It is the intention of this articulation agreement to facilitate a seamless transition from the Associate in Arts, Associate of Applied Science and Associate in Science programs at HCCC to the Homeland Security Certificate program and Baccalaureate programs at SLU.
- D. Understanding of the parties.* For all Herkimer County Community College Associate in Arts, Associate of Applied Science and Associate in Science graduates admitted to Saint Leo University Baccalaureate programs during the term of this agreement, Saint Leo University will:
1. accept the students as having junior standing, with the understanding that some students may need to complete certain prerequisite courses for the program in which they enroll. (Transfer students who hold an AAS or AS degree may be required to complete additional general education courses.) In addition, all students must complete the following courses:
 - two Religion courses; one of which must be the SLU course REL 401 The Catholic Tradition,
 - two Science courses; one Physical Science and one Life Science,
 - one Survey of Literature course, (ENG 225,226 or 311)
 - one course in History or Economics or Political Science,
 - one Mathematics course at the level of MAT 128 or higher,

- one capstone course in the major, and
- COM 130 PC Applications.

2. accept transfer credit for courses in which a “D” grade was given.

The parties agree that these requirements will not be applicable to those HCCC graduates who enroll in the SLU Homeland Security Certificate program.

E. Severability. If, for any reason, any provision of this agreement is held invalid, all other provisions of this agreement shall remain in effect. If this agreement in whole is held invalid or cannot be enforced, then to the fullest extent permitted by law any prior agreement between the parties shall be deemed reinstated as if this agreement had not been executed.

II. ARTICULATED PROGRAM

Article 1 – General Education

Associate in Arts, Associate in Science and Applied Associate in Science coursework is transferable to Saint Leo University and applied to meet degree requirements (General Education and Electives) up to the limit allowed from community colleges per policy as set forth in the current Saint Leo University Catalog. The following is generally valid for all majors:

Associate in Arts (AA) hours transferred (64 semester hours); minimum hours in major with SLU (30 semester hours); total hours needed to graduate (minimum 120 semester hours).

Associate in Science (AS) coursework is transferable to Saint Leo University and applied to meet degree requirements (General Education and Electives) as applicable and within the aforementioned limits. General Education and Elective courses may be taken with SLU or if available, at HCCC, depending upon the graduation needs of individual students.

Applied Associate in Science (AAS) coursework is transferable to Saint Leo University and applied to meet degree requirements (General Education and Electives) as applicable and within the aforementioned limits. General Education and Elective courses may be taken with SLU or if available, at HCCC, depending upon the graduation needs of individual students.

Article 2 – Major Articulated

CRIMINAL JUSTICE for HCCC Associate in Arts; Associate of Applied Science and Associate in Science graduates admitted to SLU in this major during the period of this agreement, Saint Leo University:

1.1 will accept the following Criminal Justice requirements in transfer from HCCC:

HERKIMER COUNTY COMMUNITY COLLEGE		SAINT LEO UNIVERSITY	
Course Number	Course Title	Course Number	Course Title
CJ 120	Intro. to Criminal Justice	CRM 220	Surv. of Criminal Just. System
CJ 123	Substantive Criminal Law	CRM 321	Substantive Criminal Law
CJ 124	Criminal Procedure Law	CRM 322	Law of Criminal Procedure
CJ 142	Criminal Investigation	CRM 225	Criminal Investigation
CJ 143	Criminal Investigation for Police Officers	CRM 225	Criminal Investigation

1.2 requires that the following courses be completed with Saint Leo University:

- POL 123 Introduction to Law & the Legal System
- CRM 350 Criminal Justice Ethics
- CRM 419 Police Organization and Administration
- CRM 426 Criminal Behavior
- CRM 499 Senior Seminar
- CRM 496 Senior Exam (0 semester hours)
- ELECTIVES 5 upper level major electives (15 semester hours)
- CRM 225 Criminal Investigation
- CRM 300 Special Topics
- CRM/SOC/SSC 328 Drugs and Society

CRM 330	Organized Crime
CRM 331	White Collar Crime
CRM 332	Terrorism
CRM 333	Violent Crime
CRM 422	Law Enforcement Systems
CRM 430	Correctional Systems
PSY 330	Forensic Psychology

HOMELAND SECURITY CERTIFICATE for HCCC Associate in Arts, Associate of Applied Science and Associate in Science graduates interested in enrolling in this program during the term of this agreement must:

2.1 Submit an application for admission to Saint Leo University

2.2 Complete the following courses:

CRM 222 – Introduction to Homeland Defense

HTY 223 – The Modern Middle East

CRM 332 – Terrorism (HCCC SS 225 – Terrorism and Homeland Defense acceptable equivalent)

CRM 361 – Legal Issues in Counter Terrorism

CRM 363 – Exploitable Weaknesses in Terrorist Organizations

CRM 365 – Local Response to Terrorism

Upon completion of the certificate program, HCCC graduates who wish to continue on with Saint Leo University to earn a baccalaureate program in Criminal Justice must contact their academic advisor to convert their application from “Nondegree Seeking” to “Degree Seeking” status. At that point those students may then register for the remaining courses needed to complete their undergraduate degree in accordance with the other provisions of this agreement.

Article 3 – Understandings of the Parties

A. *General Understandings, Saint Leo*

1. Herkimer graduates admitted into Saint Leo University during the period of this agreement will receive up to 60 semester hour credits in transfer from HCCC. HCCC credits in excess of 60 semester hours will be transcribed and may generate waivers for equivalent courses and may satisfy general education and major requirements at Saint Leo but will not yield additional credit.
2. HCCC graduates admitted to Saint Leo will receive junior standing and be Treated equal to native students of the same status for financial aid, registration and academic advising.
3. Transfer students seeking admission to Saint Leo are required to have Achieved a cumulative GPA of 2.0 or better in previous college level courses. Those students seeking admission into the Education major must have a cumulative GPA of 2.5 or above.
4. Saint Leo will provide enrollment and promotional materials in a timely manner including enrollment packets, catalogs, brochures. fliers and other promotional materials.

B. *General Understandings, Herkimer*

1. Provide HCCC graduates admitted into Saint Leo programs access to HCCC library. Check out privileges will follow the HCCC courtesy borrower's policy.
2. Inform interested students and faculty about the agreement and distribute printed materials provided by SLU regarding the programs.
3. Identify a staff member at HCCC to serve as principal liaison with SLU to ensure that accurate and timely information regarding the agreement and the programs is made available to students and to facilitate regular communication between HCCC and SLU and to provide opportunities for SLU representatives to visit HCCC to meet with prospective students and market the programs.

C. *Mutual Understandings*

1. *Nondiscrimination:* Participation of qualified students in the articulated programs will be permitted in compliance with applicable federal, state

and local nondiscrimination laws and regulations. In particular, SLU and HCCC will not discriminate on the basis of race, color, national origin, religion, gender, age, sexual orientation, marital status, disability, military discharge, or veteran status in any area of employment or in service to their students.

2. *Accreditation:* Both institutions will maintain their accreditation with regional accrediting associations or any other accreditation currently in existence pertaining to the articulated programs.
3. *Cooperation:* Each institution will encourage and maintain a high degree of cooperation between their respective staffs in the administration of this agreement.
4. *Waiver of Terms and Provisions:* Any waiver by either party of any term or provision of this agreement at any time will not constitute a waiver of any other or all terms and provisions. Any waiver of any part of a provision of this agreement at any one time will not constitute a waiver for all times.
4. *Buckley Amendment:* Both parties will comply with the Family Education Rights and Privacy Act (FERPA/Buckley Amendment) in the handling of educational records of students enrolled in the articulated programs.

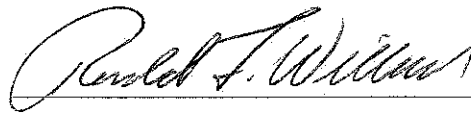
III. Review, Amendment and Termination

The parties are committed to the concept of a long-standing agreement. This agreement will be amended when Articles are added, deleted, or significantly modified. Amendments must be in writing and may take the form of letters signed by the signatories or their designees. The agreement may be reviewed at any time at the request of either party. The agreement may be terminated by either party with the agreement and understanding that termination will not be executed without a negotiated teach-out agreement for students currently enrolled.



Arthur F. Kirk Jr., Ed.D.
President
Saint Leo University

Date: October 14, 2006



Dr. Ronald F. Williams
President
Herkimer County Community College

Date: Oct 2, 2006