



## President's Message

Welcome to Herkimer County Community College! For over 40 years, Herkimer has established a reputation of academic excellence fostered by our caring faculty, innovative programs and outstanding support services. We are constantly adding and upgrading academic programs to meet the ever-changing needs of our world. Herkimer offers over 40 associate degree and certificate programs (many online), with recent additions of programs in Music Industry and Medical Coding/Transcriptionist. Our goal is to prepare you well for your future. Upon graduation, our students easily transfer to all SUNY institutions and independent colleges and universities throughout the United States; or find employment.

A recent major expansion of the College's Library building includes enhanced student space, a new Bookstore/café, Academic Support Center and renovated Library providing students, faculty and the community with the most modern research capabilities available. These facilities and services are here to assist you during your college career.

There are many opportunities for you to become involved in campus life. We have a diverse student population and more than 600 of our students live on campus in modern townhouse and suite-style apartments. With more than 40 student clubs and organizations and an active student activities calendar, there are endless opportunities to make new friends and develop leadership skills. The College's outstanding athletic program has won 31 NJCAA national championship titles and 27 NJCAA Academic Team of the Year awards. Wehrum Stadium features a lighted synthetic grass playing field and the ability to host regional and national tournaments.

The success of HCCC is due in large part to the support received from our Board of Trustees, Herkimer County Legislature, the Herkimer County College Foundation, our alumni and many donors. Herkimer's students, alumni and local community members enjoy and benefit from our academic programs, services and facilities. Our faculty and staff are here to ensure your success. Thank you for choosing Herkimer County Community College. I wish you much success during your time here.

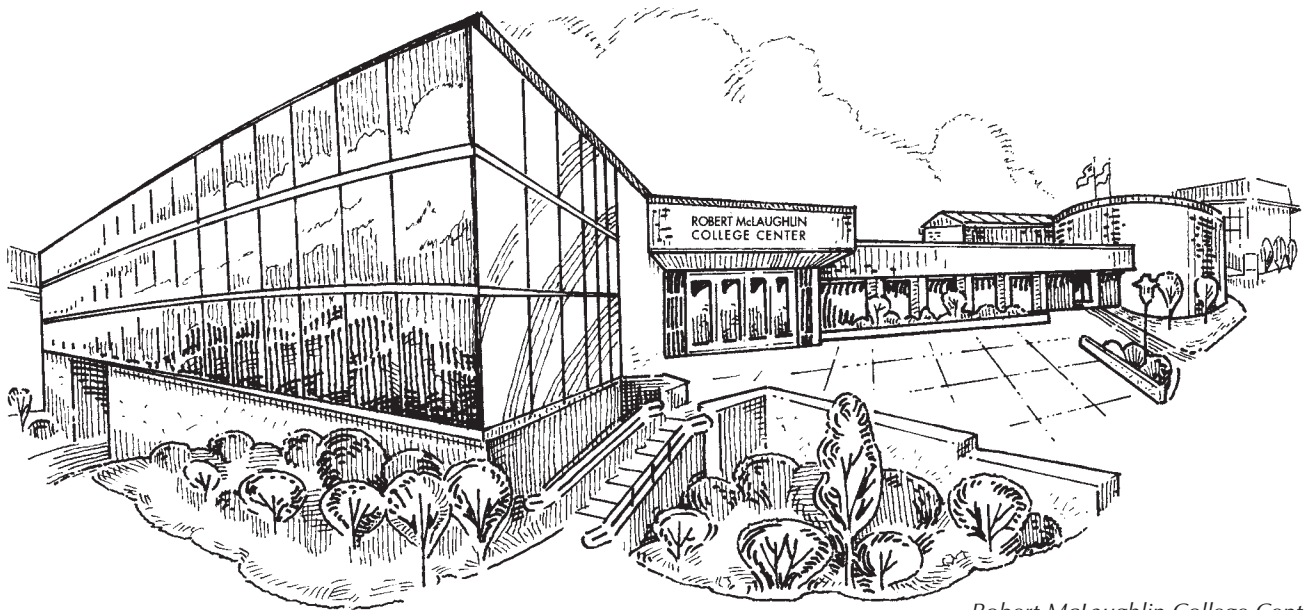
Sincerely,

A handwritten signature in black ink that reads "Ann Marie Murray". The signature is written in a cursive, flowing style.

Ann Marie Murray, Ph.D.  
President

# HERKIMER COUNTY COMMUNITY COLLEGE

Catalog 2009-2011  
Volume 25



*Robert McLaughlin College Center*

100 Reservoir Road  
Herkimer, NY 13350  
(315) 866-0300  
[www.herkimer.edu](http://www.herkimer.edu)

Established by authority of the  
State University of New York

Sponsored by Herkimer County

Herkimer County Community College does not discriminate on the basis of race, color, gender, age, creed, religion, national origin, marital status, disability or any other characteristic protected by federal or state law in admissions, employment, or in any aspect regarding the conduct of College business.

## **PHILOSOPHY AND PURPOSE**

The motto of the State University of New York, “To Learn - To Search - To Serve,” defines the philosophy of Herkimer County Community College. Founded by the citizens of Herkimer County, the College has provided quality educational opportunities for over four decades. In addition to its degree programs for day and evening students, the College also serves the needs of the entire community through short courses, certificate programs, workshops and other offerings.

HCCC prepares students to earn an associate degree or certificate, either to continue their education toward a baccalaureate degree, or obtain sufficient background for employment. In addition to its degree programs, the College seeks to increase each student’s potential through informal student-faculty exchange, varied co-curricular programs, and student involvement in college and community activities.

### **Mission Statement**

The mission of Herkimer County Community College is to:

- provide a wide range of students with access to quality, affordable lifelong learning opportunities;
- foster diversity by attracting students from other countries, states, and counties as well as from the local area;
- offer quality associate degree and certificate programs in response to local and regional needs;
- facilitate student achievement by offering arts and science degree transfer programs that provide a strong liberal arts and science foundation and applied science degree and certificate programs that focus on specific career interests;
- offer a variety of innovative and technical programs and services to students and the community; and
- provide business and industry training thereby strengthening the economic development of the region and enhancing its position in the global marketplace.

The College operates under the authority of the State University of New York and the College Board of Trustees and is sponsored by Herkimer County.

### **Core Values**

#### **1. COMMUNITY**

To foster a collaborative campus environment that promotes civility, creativity, diversity, open communication, social responsibility, and mutual respect among students, faculty, staff, and the public.

#### **2. EXCELLENCE**

To encourage all constituencies of the college community to pursue the highest standards of performance in their academic and professional work.

#### **3. INTEGRITY**

To embrace the values of honesty, respect, consistency, diversity, and responsibility, in order to provide fair and equal treatment for all.

#### **4. OPPORTUNITY**

To provide access to quality, affordable lifelong learning opportunities and to maintain an environment that fosters individual growth and development for all.

## ACADEMIC CALENDAR — 2009-2010

### 2009 FALL SEMESTER

New Student Orientation.....	August 31 & September 1
Classes Begin.....	September 2
Labor Day (College Closed).....	September 7
Columbus Day (College Closed).....	October 12
Veterans Day (College Closed).....	November 11
Returning Student Registration Opens.....	November 12
Thanksgiving Recess.....	November 25-27
Classes End.....	December 11
Final Exams.....	December 14-17

### 2010 WINTER MINI

Classes Begin.....	January 4
Classes End.....	January 16

### 2010 SPRING SEMESTER

New Student Orientation.....	January 25
Classes Begin.....	January 26
Presidents' Day (College Closed).....	February 15
Mid-Semester Recess.....	March 15-19
Classes End.....	May 6
Final Exams.....	May 7, 10-12
Commencement.....	May 21

### 2010 SUMMER SEMESTER

Classes Begin.....	May 24
Memorial Day (College Closed).....	May 31
Classes End.....	August 19

## ACADEMIC CALENDAR — 2010-2011

### 2010 FALL SEMESTER

New Student Orientation.....	August 30
Classes Begin.....	August 31
Labor Day (College Closed).....	September 6
Columbus Day (College Closed).....	October 11
Veterans Day (College Closed).....	November 11
Thanksgiving Recess.....	November 24-26
Classes End.....	December 13
Final Exams.....	December 14-17

### 2011 WINTER MINI

Classes Begin.....	January 3
Classes End.....	January 15

### 2011 SPRING SEMESTER

New Student Orientation.....	January 24
Classes Begin.....	January 25
Presidents' Day (College Closed).....	February 21
Mid-Semester Recess.....	March 14-18
Classes End.....	May 5
Final Exams.....	May 6, 9-11
Commencement.....	May 20

### 2011 SUMMER SEMESTER

Classes Begin.....	May 23
Memorial Day (College Closed).....	May 30
Independence Day (College Closed).....	July 4
Classes End.....	August 18

**NOTE: DATES ARE SUBJECT TO CHANGE. FOR CONFIRMATION CALL (315) 866-0300, EXT. 8263.**

## CONTACTING HCCC:

Call (315) 866-0300 or 1-888-GO4-HCCC (1-888-464-4222)

### CAMPUS EXTENSIONS:

#### ACADEMIC PROGRAMS

Business, Health, Science and Technology	
Division.....	8230/8240
Humanities and Social Science Division .....	8200/8430
ACADEMIC ADVISEMENT .....	8239
ACADEMIC POLICIES.....	8263
ADMISSIONS.....	8278
ATHLETICS.....	8255
BURSAR/STUDENT ACCOUNTS.....	8315
BUSINESS OFFICE.....	8313
CAMPUS SAFETY OFFICE .....	8497
CAREER PLANNING.....	8309
CHILD CARE CENTER .....	8326
COGAR GALLERY .....	8251
CREDIT-FREE COURSES .....	8251
FINANCIAL AID AND SCHOLARSHIPS.....	8282
FITNESS CENTER.....	8215
HCTV .....	8428
HUMMEL CORPORATE & PROFESSIONAL	
EDUCATION CENTER.....	8251
INTERNET ACADEMY .....	8442
LIBRARY SERVICES.....	8270
RESIDENCE LIFE AND HOUSING.....	2222
STUDENT SERVICES .....	8276
TRANSCRIPTS AND RECORDS .....	8289
TRANSFER COUNSELING.....	8308
VETERANS AFFAIRS .....	8306
WVHC RADIO STATION .....	8354

**This catalog was published in July 2009.**

**Updated information is available from the offices/personnel listed above.**

# TABLE OF CONTENTS

Calendars .....	3
Contacting HCCC .....	4
Costs .....	6
Study Opportunities.....	9
High School and Vocational Center Articulation Agreements.....	10
Transfer Opportunities .....	15
Curricula and Programs Listing .....	26
Certificate Programs .....	28
Career Services .....	83
2007 Graduate Follow-up Study .....	84
Course Descriptions.....	85
Policies, Procedures & Services .....	129
Academic Information and Regulations.....	130
Off-Campus Courses.....	135
Internet Academy .....	135
Admissions.....	136
Admission-International Students .....	138
Financial Aid.....	139
Community Education Programs.....	150
Miscellaneous.....	151
Student Services .....	152
General College Information.....	157
Herkimer County College Foundation .....	160
Administration.....	161
Teaching Faculty .....	164
HCCC Advisory Committees.....	170
Herkimer County.....	176
State University of New York.....	177
Community Colleges.....	178
Index.....	179
Map.....	182
Admissions Application.....	183
Reply Card .....	Inside Back