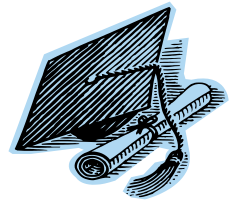




Internet Academy Graduation Application



After registering for your final semester, submit this form to the Registrar's Office for Graduation Review **BEFORE** your final semester begins.

Mail completed form to Registrar's Office, 100 Reservoir Road, Herkimer NY 13350, or fax to 315-866-1657, then call to schedule your phone appointment at 1-315-866-0300, or Toll Free in USA 1-888-464-4222, extension 8280.

Name (PLEASE PRINT): _____ College ID #: _____

Telephone number where you can be reached for appointment and/or questions: _____

- Your diploma will be printed with the name as it appears on your academic record.
- Your diploma will be mailed to the permanent address we have on file.
- The graduation fee of \$40.00 will be billed to your account during your final semester and must be paid regardless of attendance at the ceremony.
- Your diploma will not be mailed until all financial obligations have been met.
- Certification of graduation depends on successful completion of all program requirements and attainment of at least a 2.00 cumulative GPA.

Student's Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Appointment with: _____ Day/Date: _____ Time: _____

Your diploma name, as it appears in our system:

Name change to: _____

Current GPA: _____

Curriculum: _____

Degree: Associate in Arts Associate in Science Associate in Applied Science Certificate

Course Requirements: On Track Need Adjustment (see comments)

Comments: _____

Registrar's Office Signature: _____ Date: _____