



HERKIMER
 COUNTY | COMMUNITY | COLLEGE
 Reservoir Road, Herkimer, NY 13350
 (315) 866-0300 or 1-800-GO 4- HCCC, Ext. 8273

College Now Registration Form, 2009-2010

Please refer to the purple instruction form provided in your College Now folder as it includes step-by-step instructions for both new and returning College Now students.

Part A

Name _____		SS# _____ - _____ - _____	
Address _____		Date of Birth _____	
City/State/Zip _____		Male _____	Female _____
Phone Number () _____		Herkimer County Resident? _____ Yes _____ No	
High School _____		Anticipated date of high school graduation _____	
Have you previously registered at HCCC? _____ Yes _____ No		If yes, date of last registration _____	
*E-mail address _____			
*Email addresses will be used solely for the purpose of sending communications from the College Now program.			

Part B: List all courses and credit hours of the classes you wish to register for using the example below as a guide.

CRN Example: 45796	Course and Section Example: EN 111 OA	Course Name Example: English I	Instructor Name	Number of credit hours	Number of credit hours x \$40

_____ \$ _____
 Total Credits Total Due

Required Signatures:

 Signature of Student requesting course(s)

 Date

 Signature of Parent or Guardian

 Date

 Signature of Guidance Counselor

 Date

For payment options please see reverse side.

Part C: Tuition and Payment Information

The tuition rate is \$40 per credit hour for New York State residents. Therefore, if you are taking just one three-credit course, the tuition is \$120. If you are taking one four-credit course, the tuition is \$160. For out-of-state residents, the tuition rate is \$78 per credit hour. Questions about billing may be directed to the HCCC Bursar's Office at 315-866-0300 ext. 8315. **Please Note: If you do not submit your residency form by your county's deadline (typically 30 days after the start of the school year) you will be charged an additional fee of \$38 per credit hour.**

Check One:

_____ I am paying in full. Enclosed is \$_____.

_____ I am requesting a **2**-payment plan.* Enclosed is my first payment of \$_____. I agree to sign a promissory note to pay the second installment on or before **October 26, 2009**.

_____ I am requesting a **3**-payment plan.* Enclosed is my first payment of \$_____. I agree to sign a promissory note to pay the second installment on or before **October 26, 2009**, and the third installment on or before **November 25, 2009**.

_____ I would like to make payment in full with a credit card for \$_____.

_____ **VISA** _____ **MASTERCARD** or _____ **DISCOVER**

Card #: _____ Last 3 digits of security code _____
(On Back of Card)

Expiration Date: _____ Name of Cardholder: _____

Signature of Cardholder: _____

Address of Cardholder: _____ State _____ ZIP _____

Telephone: () _____

Checks or money orders should be made payable to HCCC.

***If your account is not paid as agreed to in the promissory note, you will not be able to register for College Now classes in future terms, and you will not be able to access your grades on-line or obtain an HCCC transcript.**

Optional Questions – Self-disclosure of disability, racial and ethnic information is solely voluntary. Such information will be kept confidential, and refusal to provide such information will not subject the applicant to any adverse treatment.

Racial/Ethnic Background:

_____ White/non-Hispanic _____ American Indian/Native American _____ Hispanic/Latino
_____ Black non-Hispanic _____ Asian or Pacific Islander _____ Other (not listed above)

Check if you would like to identify yourself as having a disability: _____

If your records are under another name, please indicate: _____