

INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

Application Deadlines

International students are admitted to Spring and Fall semesters. Applications received after the deadlines below are considered on an individual basis. You will be notified as soon as a decision is made.

Freshman Deadlines

| | |
|--------|-------------|
| Fall | August 10 |
| Spring | December 10 |

Transfer Deadlines

| | |
|--------|-------------|
| Fall | September 1 |
| Spring | January 18 |

1. **Application and fee:** Free
2. **Educational credentials:** Submit official transcripts for all secondary or high schools, colleges, and universities you have attended. Official copies are issued directly by your school, college, or university and must bear the official stamp or seal of the institution as well as the signature of the appropriate official. If your transcripts are not in English, send a copy in the original language and provide a certified translation. Facsimile or electronic mail transmissions of transcripts will not be accepted.
3. **TOEFL:** Not required. All new international students must take our college placement test upon arrival, and before registration of classes.
4. **Declaration of finances:** You must attach a current bank statement or certificate of balance to the application.
5. **Additional documents:** If you are in the U.S. on a visa, submit a copy of the current visa page of your passport and the I-94 card in your passport to verify of your status.

Transfer Applicants

Transfer applicants must follow the same procedures as high school applicants.

Admission Deferral

You will be admitted for the semester specified on your application. You must submit a new application and updated transcripts to apply for a different semester. If your bank statement is more than six months old, you must submit a new statement. Application and supporting documents are kept for one calendar year.

international@herkimer.edu

International Student Application for Admission

Please complete this form carefully and fully in order to avoid delays in your admission.

1. Full legal name (please print as it appears on your passport) _____

Family Name First Name Middle Name

2. Other names that may appear on your academic records _____

Family Name First Name Middle Name

3. Application for (only one) _____ Fall (September) _____ Spring (March) Year _____

4. Intended major Career objective _____

5. Have you previously applied to or ever attended HCCC ? Yes No

If yes, date of last application Semester _____ Year _____ Date last attended Semester _____ Year _____

6. Mailing address (all letters will be sent to this address)

Number and street _____

City _____ State/Province _____ Zip/Postal code _____ Country _____

Home telephone (____)(____) _____ Work telephone (____)(____) _____ Fax (____)(____) _____
Country City Code Country City Code Country City Code

7. Permanent address (home country) Number and street _____

City _____ State/Province _____ Zip/Postal code _____ Country _____

Home telephone (____)(____) _____ Work telephone (____)(____) _____ Fax (____)(____) _____
Country City Code Country City Code Country City Code

8. E-mail address _____

9. Gender (optional) _____ Date of birth Month _____ Day _____ Year _____

10. Place of birth City _____ State/Province _____ Country _____

11. Country of citizenship _____ Country of legal permanent residence _____

12. Are you a permanent resident of the United States? ___Yes ___ No If yes, please provide your A# _____

13. Are you a U.S. citizen? ___Yes ___No

14. Immigration status Do you have a student visa? ___Yes ___No

If yes, please indicate type _____ Student (F1) _____ Exchange visitor (J1) _____ Other

Name _____ Date of birth _____

15. Emergency contact information If you are dependent on your parents, list a parent or legal guardian. If you are not dependent on your parents, list a relative or friend who knows where you can be reached.

Last _____ First _____ Middle _____

Number and street _____

City _____ State/Province _____ Zip/Postal code _____ Country _____

Home telephone (____)(____) _____ Work telephone (____)(____) _____ Fax (____)(____) _____
Country City Code Country City Code Country City Code

Relationship ___ Parent ___ Mother ___ Father ___ Legal guardian ___ Friend ___ Other (specify) _____

16. Educational background Please attach certified copies of transcripts and certificates for all schools attended. *Failure to do so will result in cancellation of your admission or your dismissal from the college.*

Secondary (high) school attended

Name of school _____ City and country _____ from _____ to _____

Name of school _____ City and country _____ from _____ to _____

Colleges attended List all colleges or universities attended, or from which you received credit. Send all official transcripts to the International Programs. *Failure to do so may result in cancellation of your admission or dismissal from the college.*

Name of school _____ Location _____ from _____ to _____

Name of school _____ Location _____ from _____ to _____

Name of school _____ Location _____ from _____ to _____

Checklist

_____ Submit official transcripts from each secondary or high school and each college or university attended to the Office International Programs

_____ Attach a letter from your bank certifying that you have sufficient funds to pay for your education here.