



AMERICAN
FOOD & VENDING

At

Herkimer County Community College

Meal Plan Program

2011 – 2012

Student Information

HCCC FSA Food Services

315-866-0300 Ext 8311

100 Reservoir Rd Herkimer, NY 13350

James Vair, Manager

Brian Marhaver, FSA Director

Frequently Asked Questions

Do unused meals carry over to the following week?

Meals from the 12 meals and 10 meal plans and the Commuter Plan do not carry over from one week to the next. The meals on both meal plans reset on Monday, thus making the week run from Monday - Sunday. Flex Dollars from the plan do carry over into the following semester. We can help you decide on the right plan to fit your schedule and eating habits, ensuring that you get the full value for your dollars.

How do I sign up?

All on campus housing students will be given the 12 meals per week plan with their housing contract. Changes and adjustments can be made with the Bursar's office. If you have questions about whether or not you have enrolled in a meal plan, please call our office at the number listed above.

Can I change my dining plan?

You have the opportunity to change your dining plan until the census date (date full tuition is incurred) each semester. Simply go to the Bursar's office or the Food Services office in RMCC and fill out a dining plan change form.

Are you open for early arrival students, athletes and extended stay students?

Food services may be open on a limited basis for early arrival and extended stay students. If you intend to use a meal plan during these periods, additional funding will be required for your meal plan.

Can I treat a friend by using my Dining Membership?

You are the only person allowed to use your "meals". If you would like to treat a friend, you may pay for their meal by using your Flex Dollars (declining balance account).

What do I do when my Flex Dollars runs low?

Reload. You may add Flex Dollars to your account using cash, check, money order or VISA or MasterCard. Simply go to the Campus Dining Office (located in the RMCC Building next to the grab and go shop) to make your payment.

Do I need a new ID card each year?

No, your HCCC College ID is valid as long as you are attending HCCC. Lost ID charge is \$10.00.

For more detailed information and enrollment forms, please visit:

www.herkimer.edu/mealplan

REFUND POLICY:

FALL AND SPRING SEMESTERS:

Prior to the start of classes **100%**
During the first week of classes **75%**
During the second week of classes **50%**
During the third week of classes **25%**
After the fourth week of classes **0%**

HCCC Dining Services
Meal Plans for Fall 2011 Semester

All On Campus Housing Students will be required to select A or B

Please note: Your College ID is also your meal plan card. Do not lose it! \$10 replacement fee for all lost cards.

Meal Plan: A

- On Campus Dining : **12 Meals per week**
 - 1. Valid at Campus Dining center and grab and go shop ONLY
 - 2. Funding ends at the end of the academic year in May and do not roll over.
- Flex Dollars = 200
 - 1. Valid ON CAMPUS ONLY **Dining Center**
 - 2. Funding ends at the end of the academic year in May and do not roll over.
- **Cost : \$1175 per semester ****

Meal Plan: B

- On Campus Dining : **10 Meals Per Week**
 - 1. Valid at on campus dining center and grab and go only
 - 2. Funding ends at the end of the academic year in May and do not roll over.
- Flex Dollars = 200
 - 1. Valid ON CAMPUS ONLY **Dining Center**
 - 2. Funding ends at the end of the academic year in May and do not roll over.
- **Cost : \$1040 per semester ****

OPTIONAL - Commuter Plan:

- On Campus Dining: **5 Meals Per Week**
 - 1. Valid at on campus dining center and grab and go shop only
 - 2. Funding ends at the end of the academic year in May and do not roll over.
- Flex Dollars = 200
 - 1. Valid ON CAMPUS ONLY **Dining Center**
 - 2. Funding ends at the end of the academic year in May and do not roll over.
- **Cost: \$550.00 per semester ****

Dining Center will be open Monday – Friday for meals.

**** Extra meals may be needed for early arrival and extended stay students and student athletes.**

For more detailed information and enrollment forms, please visit:

www.herkimer.edu/mealplan

Generals Bucks: on or off campus spending:

The General's Cash Card is an independent card that can be funded by cash, credit, and debit cards or through financial aid funds for the Bursar's office. Please note – **off campus funds are limited to \$200 PER SEMESTER with financial aid funds.** Your best value is the on campus dining center. Please go to: www.generalscashcard.com for details.

HCCC Meal Plan Information

- **All on campus housing students are required to purchase either meal plan A or B. Plan A will be assigned with your signed on campus housing contract.**
- Your College ID is your meal plan card. Do not lose it! There is a \$10 replacement fee for lost cards.
- Each meal plan offers a set number of meals per week available at the Campus Dining Center and the college center's Grab and Go Shop.
 - Meals not consumed during the week will not carry over to the following week.
 - Students are limited to three meals per day.
- Each meal plan also includes a \$200 per semester Flex Dollar account. Students can make additional purchases at the Dining Center out of this account. This account functions like a debit card with purchases deducted from the initial \$200 balance until it is depleted.
- Student meal plans (including Flex Dollars) can **only** be used on campus.
- Funding for the Meal Plan and Flex Dollars ends at the end of the academic year in May. The funds do NOT roll over to the following academic year.

Meal Plan Chart

Meal Plan	Cost per semester	Meals per week*	Flex Dollars
A	\$ 1,175	12	\$200 / semester
B	\$ 1,040	10	\$200 / semester
C Commuter Plan	\$ 550	5	\$200 / semester

***Meals can be purchased at the Campus Dining Center or Grab and Go Shop Only**

In addition to the allotted meals per week, each meal plan features a \$200 Flex Dollar Account. This account functions as a debit account. Purchases are deducted from the initial \$200 balance until the account is depleted. Can be used ONLY at the Campus Dining Center.

Generals Bucks Account – On or Off Campus Spending

The General's Bucks Account is an independent account that can be funded by personal funds (cash, check, or credit/debit card) or through anticipated financial aid funds through the Bursar's office. Students may use their Generals Card (ID card) to make purchases on campus or off campus at participating vendors.

Please note – students may only put \$200 from anticipated financial aid into this account. Please visit www.generalscashcard.com for details.









HERKIMER COUNTY COMMUNITY COLLEGE
College ID and GENERALS CASH CARD
INFORMATION

The HCCC Meal Plan is the best value and on campus housing students are required to purchase one plan.

The following is info on the General's cash Card option:

- All students, faculty and staff are required to have a HCCC id. The HCCC ID office is located in the library building in front of the bookstore. Your first Id is free. If lost, stolen or damaged, there is a \$10 replacement fee.
- There are three accounts that may be involved for each student. The HCCC student ID serves as the Generals Cash Card for each of these accounts.
 1. Generals Bucks
 2. On Campus Account
 3. Off Campus Account
- The Generals Bucks account is the account that money is transferred to directly from a parent or students own resources, NOT from Financial Aid. This account may be used at any of the on or off campus vendors – no limit on spending on or off campus.
- The On Campus account is used to transfer money into from the student's anticipated financial aid remaining after paying tuition, fees, and housing. Students are allowed to put a maximum of \$200 for off campus spending and \$550 in the account for books. If books come to more than \$550, the bookstore can call the Bursar's Office to confirm that the student has more available funds, and add more money to cover the books. The purpose of this advance is to allow students to purchase books and necessary supplies for their courses. The off campus purpose is to allow students to purchase food on weekends.
- The Off Campus account is also used to transfer money into from the student's anticipated financial aid remaining after paying tuition, fees, and housing. The account may be used at any of our off campus vendors. Before making a purchase, the student should make sure that they have available funds in this account. Students can put \$200 max on the off campus for the semester.
- To use the On Campus or Off Campus accounts, the student must complete a Generals Cash Card Authorization Form at the Bursar's Office. Each student gets a form with their HCCC bill and are also available at <http://www.generalscashcard.com/Images/GeneralsCashCardAuthorizationForm>
- Students must attend class to earn their financial aid. If a student does not meet necessary attendance requirements, they will be responsible for all funds used in the on and off campus accounts.
- If a student uses their cash card on campus and there are not enough funds in the on campus account, the funds will be drawn from the student's off campus account.
- However, if a student uses their cash card off campus, and there are not enough funds in the off campus account, funds will NOT be drawn from the on campus account. This is why it is vital that the student is aware of their balance prior to making a purchase. Some students have found themselves in trouble after pumping gas and not having sufficient funds to cover the purchase. You can check and manage your account at www.generalcashcard.com web site.

- Your stored dollars are carried over from year to year and do not expire while you are a student at HCCC.
- Students can monitor their Cash Card balances by establishing their online account at www.generalscashcard.com website. Lost or stolen cards can be deactivated by going to this site. **The phone number for the help desk is 1-888-913-HCCC (4222)**
- The Bursar’s office or ID Office can help you with setting up your account or adding value.
- The following is a list of off campus vendors that have an agreement to accept the HCCC GENERALS CASH CARD:

	Applebee's Neighborhood Grill 630 W. State Street 315 866 5900	Little Caesar's Pizza in Mohawk 12 Columbia St 315 717 0000
	Beanie's Restaurant 137 N Main St 315 219 5439  Delivery Available!	New Foo Chow Chinese 201 S. Main Street 315 866 9988  Delivery Available!
	Brian's Roast Beef Deli 122 N Main St 315 866 3664	Paesano's Pizzeria in Mohawk 8 W Main St 315 866 0333  Delivery Available!
	Carney's Corners 232 N. Washington Street 315 866 7191  Delivery Available!	Pizza Boys 268 N. Main Street 315 866 1010  Delivery Available!
	Crazy Otto's Empire Diner 100 W. Albany Street 315 866 8801	Red Apple Chinese & Thai in Mohawk 10 E. Main Street 315 866 1788  Delivery Available!
	Fastrac Markets in Herkimer, Ilion and Mohawk	Salvatore's Sorrento Pizzeria 117 N. Main Street 315 866 2600

Herkimer County Community College

FSA Food Services

100 Reservoir Rd Herkimer, NY 13350

MEAL PLAN FORM

COMPLETE THE FOLLOWING AND RETURN IT TO THE BURSAR OR FOOD SERVICES OFFICE.

Name: _____ Student ID #: __H_____

Address: _____ Phone: _____

PLEASE INDICATE YOUR **CHOICE** OR YOUR **CURRENT** MEAL PLAN:

(On Campus Housing Students must pick from A or B)

- A _____ 12 meals per week - \$1175 for the semester including \$200 Flex dollars
- B _____ 10 meals per week - \$1040 for the semester including \$200 Flex dollars
- C _____ COMMUTERS ONLY 5 meals per week \$550 including \$200 Flex dollars

I WOULD LIKE TO **CHANGE** TO THE FOLLOWING MEAL PLAN:

DEADLINE FOR CHANGES: Fall: September 20, 2011 Spring: Feb 13, 2011

(On Campus Housing Students must pick from A or B)

- A _____ 12 meals per week - \$1175 for the semester including \$200 Flex dollars
- B _____ 10 meals per week - \$1040 for the semester including \$200 Flex dollars
- C _____ COMMUTERS ONLY 5 meals per week \$550 including \$200 Flex dollars

PAYMENT OPTIONS:

_____ Check or money order payable to Herkimer Co Community College

_____ Available financial aid. Available financial aid is the credit balance after your anticipated aid has been applied to tuition, fees, books and housing charges. You must attend classes for 9 weeks to earn your aid or you will be liable for the funds spent.

_____ Credit Card

REFUND POLICY:

FALL AND SPRING SEMESTERS:

Prior to the start of classes	100%
During the first week of classes	75%
During the second week of classes	50%
During the third week of classes	25%
After the 4th week of classes	0 % No refunds allowed