



AUTHORIZATION FORM

Return with your bill!

Herkimer Co Community College
Bursar's Office
100 Reservoir Road
Herkimer, NY 13350

Phone: 315-866-0300 ext 8315
Fax: 315-866-5497
E-mail: bursar@herkimer.edu

This form is REQUIRED to purchase textbooks or cafeteria meals using financial aid (including student and parent loans).

Purpose: This form is for the purpose of authorizing funds from student financial aid (including student and parent loans) to be placed into a Generals Cash Card account. The Generals Cash Card can be used to make convenient purchases on and around campus at locations including the bookstore and the cafeteria.

PLEASE PRINT LEGIBLY

Last Name	First Name	Student ID # H _____	Term (Select one) _____ Fall 2007 _____ Spring 2008
-----------	------------	-------------------------	--

I authorize the Bursar's Office to place the following amount of funds to be transferred to my General's Cash Card Account from my student financial aid for the term that I selected above. \$ _____ (this amount cannot exceed \$800)	Typical Costs	
	Textbooks	\$450 per semester
	Campus Dining Areas	\$250
	Miscellaneous off campus purchases	\$100
	Total needed to start the semester	\$800

Student Certification

I understand that by completion of this worksheet, I must attend classes through the ninth week of the term to earn my Federal Title IV Financial Aid (including student and parent loans). I understand that if I do not meet attendance requirements, I will be responsible to repay all or some of the purchases made using the General's Cash Card.

Student Signature
Today's Date

Important! Please Read

If available, more money may be added to your General's Cash Card after the first month of classes provided you meet attendance requirements to earn your financial aid. You should read the terms and conditions of your card at the following website:

www.Generalscashcard.com/Images/HCCCTermsandConditions.pdf

For Office Use Only
Posted to Banner <input type="checkbox"/>
Posted to CardSmith <input type="checkbox"/>

Authorizing Federal Title IV Aid for Non-Institutional Expenses

Federal Title IV financial aid funds are restricted to payment of current period tuition, fees, room, and board. Program regulations permit students to authorize use of Title IV financial aid funds for non-institutional expenses such as books and supplies, parking expenses, or campus debit systems such as the HCCC General Cash Card program. To enable HCCC offices to use your Title IV financial aid funds in this manner, please reference the following website: <http://www.herkimer.edu/student-services/dining/index.htm> to obtain full information.

