

HERKIMER COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING MINUTES

Regular Meeting – February 19, 2026

Chairman Reardon called the meeting to order at 6:01 p.m. in RMCC 282/283.

Trustees Attending: Kurt Ackerman; Dr. Mark Ainsworth; Isabella Crandall (virtual); Robert Drumm; William Gregory; Joan Prymas; Daniel Reardon; Michael Stalteri; Olivia Stromecki

In Attendance: Dr. Terri Grates Day; Donald Dutcher; Michael Jory; William McDonald; Michael Oriolo; Scott Scheible; Jackie Woudenberg

Also Present: Cynthia Gabriel; Robert Gassmann; Matthew Powers; Laura Powers; Jeffrey Steele

Mr. Jory led the Board in the Pledge of Allegiance.

Scott Scheible, Executive Director of Workforce and Economic Development, was introduced and welcomed.

APPROVAL OF MINUTES

Ms. Prymas moved that the board minutes for the November 24, 2025 regular meeting and the January 14, 2026 special meeting be approved.

Mr. Ackerman seconded the motion.

Vote-Unanimous. Motion adopted.

BUDGET UPDATE

Ms. Woudenberg gave a brief financial update as of January 31, 2026, including the current status of revenues and expenses. Over \$4 million was used from the fund balance in FY 2025.

PRESIDENT'S REPORT

Academic Senate Report:

Ms. Gabriel reported that the Senate's next meeting will be on February 23, and officers continue to meet with the president monthly. Ms. Gabriel expressed that the Senate supports the president, as well as the Board's commitment to honoring integrity and ethical action as they move forward to best serve students, the college and the community.

President's Update:

Resolution 25-6: Authorize Execution of Consent and Agreement by and among Herkimer County Community College, National Cooperative Bank N.A., and Herkimer Solar, LLC was presented. Ms. Lewandrowski reviewed the solar Consent and Agreement between Herkimer County Community College, National Cooperative Bank N.A., and Herkimer Solar, LLC, and recommended that the resolution be adopted so the County and the College can move forward.

Mr. Drumm moved to approve Resolution 25-6, as presented.

Mr. Ackerman seconded the motion.

Vote-Unanimous. Motion adopted.

The Enrollment Report was reviewed. Enrollment for the spring semester is up 7.3% from this time last year.

Resolution 25-4: Service Resolution of Patrick Russell and Resolution 25-5: Service Resolution of Michael Testa were presented.

Mr. Drumm moved to approve Resolutions 25-4 and 25-5, as amended to include officer position on Mr. Testa's resolution.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Report from Dean of Students:

Mr. Dutcher gave an update on the capital projects for Athletics. The PE Building locker rooms project is a little behind schedule. The anticipated completion date for the baseball and softball fields is April 1, pending weather conditions. Board members were offered tours.

Report from Provost:

Mr. Oriolo shared information on Academic Momentum, which was launched in the Fall of 2025 by the SUNY Office of Student Success to improve freshmen student retention and completion rates. The College's plan is to connect students earlier, clarify academic pathways, and make support a visible and expected part of the college experience from the beginning.

CHAIR'S REPORT

Student Trustee Report:

Miss Stromecki reported that a Club Showcase took place today and spoke about the mission of Turning Point USA. Elections for SGA will be held on April 6 through April 13. Miss Stromecki asked board members for some ideas regarding SGA office hours/agenda items and if they had any questions that she could bring back to students.

AUXILIARY REPORTS

Foundation:

Dr. Grates Day reported that Mr. Kapusta has stepped down as president of the Foundation Board. Becky Smith will serve as interim president, and Alicia Brockway will serve as interim Vice President until elections take place on March 18.

NYCCT:

Mr. Gregory announced that 2026 Awards Nominations open March 16. The NYCCT annual fall conference is scheduled for September 17-18, with the Trustee Institute for new trustees being held on September 16, in Saratoga Springs.

EXECUTIVE SESSION

Mr. Drumm moved, at 6:29 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers Law, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

At 7:48 p.m., Dr. Ainsworth moved that the board reconvene.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Miss Stromecki moved to adjourn the meeting.

Mr. Drumm seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 7:49 p.m.

slh