

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Annual Meeting – April 22, 2024

Chairman Stalteri called the meeting to order at 6:23 p.m. in Johnson Hall, Room 202.

Trustees Attending: Dr. Ainsworth; Miss Cingranelli; Mrs. Crandall; Mr. Drumm; Mr. Gregory; Ms. Prymas; Mr. Reardon; Mr. Stalteri; Mr. Testa

Trustees Absent: Mr. Russell

In Attendance: Mr. Laino; Mr. Dutcher; Mr. Oriolo; Ms. Ruffing; Ms. Woudenberg

Also Present: Laura Dutton, Superintendent, Poland Central School District; Mr. Robert Batson, Vice President, Poland CSD Board of Education

Chairman Stalteri called on Mr. Gregory to lead the Board in the Pledge of Allegiance.

BOARD OF TRUSTEES MEETING DATES

Mrs. Crandall moved to approve the Board of Trustees Meeting Dates for 2024-2025, as presented.

Mr. Drumm seconded the motion.

Vote-Unanimous. Motion adopted.

BOARD OF TRUSTEES POLICY MANUAL

Resolution 23-13: Revisions to Update Board of Trustees Policies CR 89-16A; HR 18-16; HR 14-16; HR 19-17; FA 63-21; FA 78-05B; FA 86-223A; FA 88-14; FA 02-19A; SA 87-30A; SA 90-03A; SA 91-25A was presented.

As part of the annual review of the College's Board of Trustees Policy Manual to ensure policies are up to date and accurate, revised language is recommended to the following board policies: CR 89-16A; HR 18-16; HR 14-16; HR 19-17; FA 63-21; FA 78-05B; FA 86-223A; FA 88-14; FA 02-19A; SA 87-30A; SA 90-03A; SA 91-25A.

Dr. Ainsworth moved to approve Resolution 23-13, as presented.

Mr. Drumm seconded the motion.

Vote-Unanimous. Motion adopted.

ELECTIONS

Chairman Stalteri announced the need to elect Board officers and called on Trustees Crandall and Ainsworth, members of the Nominating Committee. Upon recommendation by the Nominating Committee, Mr. Testa moved that the slate of officers remain the same as 2023-2024: Chair – Michael Stalteri; Vice-Chair – Daniel Reardon; Secretary – Joan Prymas.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

REVIEW OF STANDING COMMITTEE ASSIGNMENTS

The committee assignments were reviewed.

Mr. Reardon moved that the Nominating Committee remain the same as follows: Dr. Ainsworth; Mrs. Crandall; Mr. Stalteri (ex-officio).

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Mrs. Crandall moved that as the College is a member of NYCCT, Mr. Gregory shall serve as the NYCCT delegate, and Mr. Stalteri will serve as alternate.

Mr. Reardon seconded the motion.

Vote-Unanimous. Motion adopted.

ANNUAL COMPLETION OF CONFLICT OF INTEREST QUESTIONNAIRE

Trustees completed the Conflict of Interest Questionnaire, as requested.

ADJOURNMENT

Chairman Stalteri declared the business of the Annual Meeting complete at 6:32 p.m.

Mr. Drumm moved to adjourn the meeting.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

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