

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Annual Meeting – April 28, 2025

Chairman Stalteri called the meeting to order at 7:17 p.m. in Johnson Hall, Room 202.

Trustees Attending: Dr. Ainsworth; Mr. Ackerman; Mrs. Crandall; Mr. Drumm; Mr. Gregory; Mr. Madrid; Ms. Prymas; Mr. Reardon; Mr. Stalteri; Mr. Testa

In Attendance: Mr. Laino; Mr. Dutcher; Mr. Oriolo; Ms. Ruffing

BOARD OF TRUSTEES MEETING DATES

Dr. Ainsworth moved to approve the Board of Trustees Meeting Dates for 2025-2026, as presented.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

BOARD OF TRUSTEES POLICY MANUAL

Resolution 24-10: Updates Board of Trustees was presented.

As part of the annual review of the College's Board of Trustees Policy Manual to ensure policies are up to date and accurate, revised language is recommended to the following board policies: FA 02-19A; FA 22-6; and SA 90-03A. Removal of Board Policy HR 03-13 was also recommended.

Mrs. Crandall moved to approve Resolution 24-10, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 24-11: Credit Card Policy was presented.

This policy will establish the requirements and responsibilities associated with the distribution and use of College-issued credit cards.

Mrs. Crandall moved to approve Resolution 24-11, as presented.

Mr. Madrid seconded the motion.

Vote-Unanimous. Motion adopted.

BYLAWS

Mr. Drumm moved to amend Article IV, Section 4 of the Bylaws to allow for virtual attendance at meetings of the Board of Trustees providing there is a legitimate reason and to allow the Herkimer County Attorney's office to provide appropriate legal language regarding the same.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

ELECTIONS

Chairman Stalteri announced the need to elect Board officers and called on Trustee Crandall, member of the Nominating Committee. Nominations were made as follows: Chair – Daniel Reardon; Vice-Chair – Michael Stalteri; Secretary – Isabella Crandall. A discussion took place regarding the nominations. Because there were no other ballots, Secretary Prymas cast a single ballot for this slate of nominations for 2025-2026.

REVIEW OF STANDING COMMITTEE ASSIGNMENTS

The committee assignments were reviewed.

The Nominating Committee shall consist of the following: Dr. Ainsworth; Mrs. Crandall; Mr. Gregory.

As the College is a member of NYCCT, Mr. Gregory shall serve as the NYCCT delegate, and Mr. Reardon will serve as alternate.

ANNUAL COMPLETION OF CONFLICT OF INTEREST QUESTIONNAIRE

Trustees completed the Conflict of Interest Questionnaire, as requested.

EXECUTIVE SESSION

Mr. Stalteri moved, at 7:43 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers Law the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Drumm moved, at 8:21 p.m., that the board reconvene.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Mr. Drumm moved to adjourn the meeting.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:22 p.m.