

**HERKIMER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

Regular Meeting – April 28, 2025

Chairman Stalteri called the meeting to order at 6:04 p.m. in RMCC 282/283.

**Trustees Attending:** Mr. Ackerman; Dr. Ainsworth; Mrs. Crandall; Mr. Drumm; Mr. Gregory; Mr. Madrid; Ms. Prymas; Mr. Reardon; Mr. Stalteri; Mr. Testa

**In Attendance:** Mr. Laino; Mr. Dutcher; Mr. Oriolo; Ms. Ruffing

Mr. Gregory led the Board in the Pledge of Allegiance.

**SWEARING IN OF NEW TRUSTEE**

Chairman Stalteri introduced and welcomed new trustee, Kurt Ackerman, who was sworn in as a member of the Board of Trustees of Herkimer County Community College.

**CONSENT AGENDA**

Chairman Stalteri presented the following consent agenda items for Board approval:

- a. Minutes – March 24, 2025 Regular Meeting
- b. Financial Statements as of March 31, 2025

Mr. Laino reviewed the Financial Statements.

Mrs. Crandall moved that the consent agenda items for the April 28, 2025 regular meeting be approved.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

**OFFICER-IN-CHARGE'S REPORT**

**Officer-in-Charge's Report:**

Promotion as presented:

Promoted from Assistant Professor to Associate Professor:

- Jason Brown – English

Dr. Ainsworth made a motion to approve the promotion recommendation, effective September 1, 2025, as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Tenure as presented:

- Steven Boucher – Assistant Professor, Business

Ms. Prymas made a motion to approve the Tenure Recommendation, effective September 1, 2025, as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

*Merit:* Merit awards, effective September 1, 2025, are as follows: Matthew Babula; Charlotte Whitney; Jessica Fiore; and Skylar Kaelin. Mr. Laino, Mr. Oriolo and Mr. Dutcher recognized each individual and how they go above and beyond in their duties.

*Emeritus Status:*

*Resolution 24-12: Emeritus Status for Marjorie Moore* was presented. Mr. Laino read the resolution in recognition of Ms. Moore's service to the College.

Mrs. Crandall moved to approve Resolution 24-12.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

*Reappointments:* A listing of individuals who have been reappointed, effective September 1, 2025, was provided to the Board.

*Emeriti Luncheon:* An Emeriti Luncheon will be held in Cogar Gallery on May 28, 2025.

*Resolution 24-14: Tuition and Fee Schedule for 2025-2026* was presented. One fee, the BookMarket pass through fee, was increased from \$24 per credit hour to \$24.50 per credit hour.

Mr. Testa moved to approve Resolution 24-14.

Mr. Ackerman seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Laino gave a presentation of *Accomplishments at Herkimer County Community College since May 2023*. Highlights included Funding Secured for Special Projects, Enrollment Growth, Philanthropy and Commitment to Accessibility and Affordability, and Expense Reductions.

### **Chief Academic Officer Update:**

Provost Oriolo reviewed a Feasibility Analysis for Artificial Intelligence.

*Resolution 24-13 New Program Artificial Intelligence* was presented.

Mr. Drumm moved to approve Resolution 24-13.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

### **Chief Student Services Officer Update:**

Mr. Dutcher reported on a successful Open House. As of today, 496 students are currently registered for the fall semester. A new Financial Aid Director will begin on May 12<sup>th</sup>. Admissions and Financial Aid continue to work together to serve students. Men's Basketball Coach Matt Lee was recently inducted into the New York State Basketball Hall of Fame. Four

tournaments will be held at Herkimer College next year: Men's soccer; women's soccer; men's basketball; and women's softball.

### **CHAIR'S REPORT**

The May 19<sup>th</sup> Executive Committee meeting and the May 27<sup>th</sup> Board of Trustees regular meeting are cancelled.

Chairman Stalteri shared a letter from Mr. Robert Batson (Poland CSD Board of Education), who could not be present this evening for Public Comment to advocate for College Now. Mr. Batson offered his appreciation to Mr. Laino and Mr. Dutcher for contacting him personally to inform him of their recommendation to the Board to hold College Now tuition at \$0 for another year. The Board congratulated Mr. Laino and Mr. Dutcher.

**Student Trustee Report:** Mr. Madrid informed the Board that Olivia Stromecki was elected as president of SGA for 2025-2026. The Board thanked Jaden for his service as student trustee and wished him well in his future endeavors.

### **HOUSING**

All Reservoir Run roofs will be replaced within the next two years, and then College Hill Building #3 will be demolished.

### **ADJOURNMENT**

Mr. Gregory moved to adjourn the meeting.  
Dr. Ainsworth seconded the motion.  
Vote-Unanimous. Motion adopted.

The regular meeting adjourned at 7:17 p.m. The Board then moved directly to the annual meeting agenda.

slh