

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – September 23, 2024

Chairman Stalteri called the meeting to order at 6:01 p.m. in the Robert McLaughlin College Center, Room 282/282.

Trustees Attending: Dr. Ainsworth; Mrs. Crandall, Mr. Drumm (virtual); Mr. Gregory; Ms. Prymas; Mr. Reardon; Mr. Stalteri; Mr. Testa; Mr. Zugai

Trustees Absent: Mr. Russell

In Attendance: Mr. Laino; Mr. Dutcher; Mr. Oriolo

Also Present: Ms. Lorraine Lewandrowski, Esq., Herkimer County Attorney; Mr. Rob Fowler, Executive Director, Foundation

Chairman Stalteri called on Mr. Zugai to lead the Board in the Pledge of Allegiance.

SWEARING IN OF NEW STUDENT TRUSTEE

Chairman Stalteri introduced and welcomed new student trustee, James Zugai, who was sworn in as a member of the Board of Trustees of Herkimer County Community College.

CONSENT AGENDA

Chairman Stalteri presented the following consent agenda items for Board approval:

- a. Minutes
 - i. July 29, 2024 Regular Meeting

Mrs. Crandall moved that the consent agenda item for the September 23, 2024 regular meeting be approved.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

PRESENTATIONS

Mr. Fowler presented to the Board on this year's giving campaign and gave a background on what has been done in the past. He has been working on lists, including as many alumni as possible. The campaign, which will begin on October 8th, will focus on "\$58 for 58 years" and will include targeting people beyond the local group. The idea is to build the momentum and grow the campaign to provide resources to help our students for many years.

EXECUTIVE SESSION

Dr. Ainsworth moved, at 6:34 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105h of Article 7 of the Public Officers Law, the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Ms. Prymas seconded the motion.
Vote-Unanimous. Motion adopted.

Dr. Ainsworth moved, at 7:50 p.m., that the board reconvene.
Mr. Zugai seconded the motion.
Vote-Unanimous. Motion adopted.

OFFICER-IN-CHARGE'S REPORT

Administration and Finance:

Mr. Laino reported that Herkimer College's plan and proposal for the SUNY \$8 Million Allocation for Healthcare and Mental Health Investments for Community Colleges has been reviewed and approved.

Mr. Laino recently held two alumni events, bringing in approximately \$12-15,000 for the athletic endowment fund.

Mr. Dutcher and Mr. Laino were asked to be on the Marcy Correctional Facility's Community Advisory Committee.

Mr. Laino represented the College at SUNY Poly's presidential inauguration on September 13th. He will also attend the presidential inauguration at Hamilton College later this month.

Chief Student Services Officer Update:

Mr. Dutcher summarized enrollment trends over the past 10 years. Head count is currently up by 100 from this time last year, housing is currently at 335, which is up about 10% from last fall, and meal plans are up by 45 contracts. Ms. Scanlon and Mr. Oriolo were recognized for their efforts in increasing enrollment.

Currently, there are 37 students in the Esports program.

Open House will be held on November 1, 2024.

CHAIR'S REPORT

A board workshop will be held on October 10th at 6:00 p.m. Results of the Board of Trustees Self Assessment will be discussed. The survey will be sent to trustees on September 24th.

Resolution 24-1: Employment Supervisory Authority of the Board of Trustees Over the President of Herkimer County Community College (New York Community College Trustees [NYCCT]) was presented. This resolution reinforces and reminds trustees that the Herkimer County Community College president's performance appraisal, performance evaluation or performance review, and terms and conditions of their employment contract can only be influenced by, altered, or amended via negotiations between the president and the Board of Trustees at Herkimer College.

Mrs. Crandall moved to approve Resolution 24-1, as presented.
Mr. Testa seconded the motion.
Vote-Unanimous. Motion adopted.

FOUNDATION & AUXILIARY REPORTS

College Foundation:

Mr. Stalteri reminded the Board of the Foundation's Giving Campaign on October 18th.

ADJOURNMENT

Mr. Zugai moved to adjourn the meeting.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:21 p.m.

slh