

Annual Department Operational Plan

DEPARTMENT: _____ ANNUAL CORE VALUE: **Opportunity**

DATE: **2018-2019**

CONTACT(S): _____

1. Department Mission Statement:
2. Department Priorities: (Institutional – 1. Access and Enrollment; 2. Student Satisfaction and Success; 3. Fiscal Sustainability)
3. **(SMART Goals are Specific, Measurable, Attainable, Results-oriented, Time-bound)**

Department Goal # 1:

4. Strategic Goal Alignment: Strategic Goal # _____; Supporting Initiative # _____
 5. ILO Alignment: (check) ___ ILO-A Communication; ___ ILO-B Knowledge Management; ___ ILO-C Problem Solving; ___ ILO-D Ethics & Social Responsibility; ___ ILO-E Aesthetic Responsiveness
 6. Quality Core Value Goal: **(Opportunity)**
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a. Actions/Initiatives:

- 1.
- 2.
- 3.
- 4.

b. Timeline:

c. Major Costs:

d. Communications:

e. Expected Outcomes:

7. Assessment Plan:

- a. **How will you measure success?** (Remember to assess/measure the OUTCOME, not the activity.)
- b. **Results:** (Assessment outcomes)
- c. **Future Planning Targets based on Results:** (Analysis of outcomes)

8. **(SMART Goals are Specific, Measurable, Attainable, Results-oriented, Time-bound)**

Department Goal # 2:

9. Strategic Goal Alignment: Strategic Goal # _____; Supporting Initiative # _____

10. ILO Alignment: (check) _____ ILO-A Communication; _____ ILO-B Knowledge Management; _____ ILO-C Problem Solving; _____ ILO-D Ethics & Social Responsibility; _____ ILO-E Aesthetic Responsiveness

11. Quality Core Value Goal: **(Opportunity)**

f. Actions/Initiatives:

- 1.
- 2.
- 3.
- 4.

g. Timeline:

h. Major Costs:

i. Communications:

j. Expected Outcomes:

12. Assessment Plan:

d. How will you measure success? (Remember to assess/measure the OUTCOME, not the activity.)

e. Results: (Assessment outcomes)

f. Future Planning Targets based on Results: (Analysis of outcomes)

13. **(SMART Goals are Specific, Measurable, Attainable, Results-oriented, Time-bound)**

Department Goal # 3:

14. Strategic Goal Alignment: Strategic Goal # _____; Supporting Initiative # _____

15. ILO Alignment: (check) _____ ILO-A Communication; _____ ILO-B Knowledge Management; _____ ILO-C Problem Solving; _____ ILO-D Ethics & Social Responsibility; _____ ILO-E Aesthetic Responsiveness

16. Quality Core Value Goal: **(Opportunity)**

k. Actions/Initiatives:

- 1.
- 2.
- 3.
- 4.

l. Timeline:

m. Major Costs:

n. Communications:

o. Expected Outcomes:

17. Assessment Plan:

g. How will you measure success? (Remember to assess/measure the OUTCOME, not the activity.)

h. Results: (Assessment outcomes)

i. Future Planning Targets based on Results: (Analysis of outcomes)