

Billing Information



Bills will be mailed starting in December and the due date depends upon your date of registration. Please pay close attention to the due date on your bill!

Important!

If your bill is not settled by the due date, YOUR CLASS SCHEDULE WILL BE CANCELLED. If you intend to use financial aid (including federal student and/or parent loans) , and you have not filed your FAFSA, please do so immediately! Additionally, please follow up to make sure all required documents are submitted to the financial aid office, and that your financial aid awards are in place.

What is a settled bill?

Your bill is considered settled when:

- All of your charges are paid in full; or
- You have verifiable financial aid to cover all of your charges; or
- You have verifiable financial aid to cover some of your charges and paid the remaining charges; or
- You have signed up online for the Installment Payment Plan available through Student Online Services.

In-State Tuition Residency Requirements

To qualify for the in-state tuition rate, you must be a permanent resident of New York State for the 12 months preceding the first day of classes. Residents from outside Herkimer County must obtain and submit a certificate of residence from their home county. Herkimer County residents must submit a notarized affidavit of residence.

Further information and instructions regarding this requirement will be included with your bill. Information is also available at www.herkimer.edu/residency.

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