Senior Adult Audit Course Request

Applicants must be New York State residents aged 60 or older. Approved senior audits allow applicants to take a course without having tuition charged (some course/lab fees and/or supplies costs may apply) and with no completion of assignments required.
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Application Procedure:

1. Applicant completes **Part I** of this form (below), indicating the semester, course title, and course section (CRN) they would like to audit (*see below*). The College's course catalog can be accessed at: https://www.herkimer.edu/academics/course-schedule/

2. Applicant provides her/his **Contact Information**, signs and dates this form, and submits it to the College Registrar's Office <u>along with valid ID/proof of age</u>.

3. The Registrar will notify the applicant **two days before the start of the class** if her/his request has been approved. Approval can **only** be confirmed <u>if there is space available in the class</u>.

Part I: Semester (e.g. Fall 2022): _____

Course information: **Course Code** / **Course Registration Number (CRN)** / and **Title**:
Example: **EN 123-90** / **40844** / **Major English Writers**

_____

Applicant's Full Name: _____

Name used for any prior registration (if different/applicable): _____

Preferred Name: _____

Applicant's Date of Birth (mm/dd/yyyy): _____/_____/_____

Email: _____

Phone: _____

Mailing Address: _____

_____

Applicant's Signature: _____ Date: _____/_____/_____

* Please note the campus protocols regarding COVID-19 on page 2 of this form.

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Part II:

Valid ID/Proof of Age Provided?   Yes _____   No _____

Senior Adult Audit Request is: Approved _____   Not Approved _____

If approved:
- Has the Provost's Office been notified?   Yes _____   No _____

Registrar's Signature: _____   Date: _____/_____/_____

*Please note the following campus protocols regarding COVID-19:

Vaccination Requirements for Fall 2022 [https://www.herkimer.edu/covid-19/]

Per State University of New York policy, all students accessing campus facilities are required to be fully vaccinated against COVID-19. To ensure the health and safety of our campus community, the following COVID-19 infection prevention protocols are required of students accessing campus facilities:

Students who are vaccinated are required to submit proof of vaccination as soon as they are fully vaccinated. A photo or scanned copy of the vaccination card can be uploaded here: herkimer.edu/herksafe **or** submitted via email to deanofstudents@herkimer.edu or by mail to Dean of Students, Herkimer College, 100 Reservoir Rd, Herkimer, NY 13350.

Students not yet fully vaccinated can get a vaccine at most pharmacies, making it easy and convenient to get vaccinated. For locations, visit: https://www.vaccines.gov/search/.

For more information, please visit: https://www.herkimer.edu/covid-19/

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