

New York State County Chief Fiscal Officers

Please use this information sheet to determine where you need to submit your completed Application for Certificate of Residence. The NYS Education Law states that the timeline to apply for your Certificate of Residence is no sooner than 60 days before the first day of classes and no later than 30 days after the first day of classes. If you fail to obtain a Certificate of Residence, you will be responsible for paying the non-resident tuition charge on your bill. Certificates of Residence are valid for one year from the date of issuance.

Albany County

Director of Finance
112 State Street, Room 117
Albany, NY 12207
(518) 447-7070

Applicants may also obtain a Certificate of Residence from their local town or village clerk, has special application form and instructions.

Allegany County

Treasurer
7 Court St.
Belmont, NY 14813
(585) 268-9289

Broome County

Commissioner of Finance
60 Hawley St., 2nd Fl., PO Box 1766
Binghamton, NY 13902
(607) 778-2162

Must verify residency in NY for 1 year and Broome County for 6 months.

Cattaraugus County

Treasurer
1 Leo Moss Drive – Suite 1325
Olean, NY 14760
(716) 373-8010

Cayuga County

Treasurer
160 Genesee St., 5th Floor
Auburn, NY 13021
(315) 253-1211

Please make sure you have county's specific application form & instructions.

Chautauqua County

Director of Finance
Gerace Office Bldg, 3 North Erie Street
Mayville, NY 14757-1007
(716) 753-4223

Chemung County

Treasurer
320 East Market St. PO Box 588
Elmira, NY 14902
(607) 737-2927

Application must be certified by town clerk, then taken to county Treasurer

Chenango County

Treasurer
5 Court St.
Norwich, NY 13815
(607) 337-1414

Please make sure you have county's specific application form & instructions.

Clinton County

Treasurer
137 Margaret St. Suite 205
Plattsburgh, NY 12901
(518) 565-4730

Columbia County

Treasurer
15 N. 6th Street
Hudson, NY 12534
(518) 828-0513

Cortland County

Treasurer
60 Central Ave. RM 113
Cortland, NY 13045
(607) 753-5070

Delaware County

Treasurer
111 Main Street, PO Box 431
Delhi, NY 13753
(607) 832-5070

Please make sure you have county's specific application form & instructions.

Dutchess County

Commissioner of Finance
22 Market Street, 3rd Floor
Poughkeepsie, NY 12601-3294
(845) 486-2032

Please make sure you have county's specific application form & instructions.

Erie County

Comptroller
95 Franklin St., RM 1154
Buffalo, NY 14202-3971
(716) 858-8400

Essex County

Treasurer
7551 Court St., PO Box 217
Elizabethtown, NY 12932
(518) 873-3310

Please make sure you have county's specific application form & instructions.

Franklin County

Treasurer
355 Main Street, Suite 140
Malone, NY 12953
(518) 481-1511

Fulton County

Treasurer
223 W. Main St., PO Box 128
Johnstown, NY 12095
(518) 736-5580

Genesee County

Treasurer
County Building #1 - 15 Main Street
Batavia, NY 14020
(518) 344-2550, ext. 2210

Greene County

Treasurer
411 Main Street, PO Box 191
Catskill, NY 12414
(518) 719-3530

Hamilton County

Treasurer
County Office Building, Box 206
Lake Pleasant, NY 12108
(518) 548-7911

Jefferson County

Treasurer
175 Arsenal Street
Watertown, NY 13601
(315) 785-3055

Lewis County

Treasurer
Courthouse, 7660 State Street
Lowville, NY 13367
(315) 376-5325

Livingston County

Treasurer
6 Court Street, RM 203
Geneseo, NY 14454-1043
(585) 243-7050

Must appear at Treasurer's office in person.

Madison County

Treasurer
138 N Court St., PO Box 665
Wampsville, NY 13163
(315) 366-2371

Monroe County

Real Property Tax Service Agency
39 W. Main St., RM 304
Rochester, NY 14614
(585) 753-1125

Please make sure you have county's specific application form & instructions.

Montgomery County

Treasurer
20 Park St., PO Box 1500
Fonda, NY 12068-1500
(518) 853-8175

Nassau County

Treasurer
1 West Street
Mineola, NY 11501-4248
(516) 571-2090

Online applications are preferred! Please make sure you have county's specific application form & instructions.

New York City

**Bronx, Kings (Brooklyn), N.Y.
(Manhattan), Queens, & Richmond**

Comptroller
Municipal Building RM 1329
1 Centre St.
New York, NY 10007
(212) 669-2784

*Please make sure you have county's specific application form & instructions.
You must appear at their office in person.*

Niagara County

Treasurer
59 Park Avenue
Lockport, NY 14094-2740
(716) 439-7007

Oneida County

Comptroller
800 Park Ave., 5th Floor
Utica, NY 13501
(315) 798-5780

Onondaga County

Department of Finance
Civic Center 15th Floor
421 Montgomery St.
Syracuse, NY 13202-2998
(315) 435-2426

Ontario County

Treasurer
20 Ontario St. – 2nd Floor
Canandaigua, NY 14424
(585) 396-4432

Orange County

Finance Commissioner
255-275 Main St. – 3rd Fl
Goshen, NY 10924
(845) 291-2485

Please make sure you have county's specific application form & instructions.

Orleans County

Treasurer – Central Hall
34 E. Park St.
Albion, NY 14411
(585) 589-5353

Oswego County

Treasurer
46 East Bridge Street
Oswego, NY 13126
(315) 349-8393
Toll Free #1-888-349-8392

Please make sure you have county's specific application form & instructions.

Otsego County

Treasurer
197 Main Street, Box 265
Cooperstown, NY 13326
(607) 547-4235

Putnam County

Finance Commissioner
40 Gleneida Ave., RM 105
Carmel, NY 10512
(845) 808-1080 OR
(845) 808-1075 x-49330

Rensselaer County

CFO
1600 7th Ave., 4th Floor
Troy, NY 12180
(518) 270-2750

Rockland County

Dept of Finance
50 Sanatorium Rd, Bld A, Rm 184
Pomona, NY 10970
(845) 364-3829

St. Lawrence Co.

Treasurer
Courthouse – 48 Court Street
Canton, NY 13617-1194
(315) 379-2234

Saratoga County

Treasurer
40 McMaster Street
Ballston Spa, NY 12020
(518) 884-4724, ext. 4325
Please make sure you have county's specific application form & instructions.

Schenectady County

Finance Commissioner
620 State Street, 3rd Floor
Schenectady, NY 12305
(518) 388-4260

Schoharie County

Treasurer
284 Main St., 1st Floor, PO Box 9
Schoharie, NY 12157
(518) 295-8386

Schuyler County

Treasurer
105 9th St, Unit 17
Watkins Glen, NY 14891
(607) 535-8181

Seneca County

Treasurer
1 DiPronio Drive
Waterloo, NY 13165
(315) 539-1735

Steuben County

Treasurer
3 East Pulteney Square
Bath, NY 14810
(607) 664-2488

Please make sure you have county's specific application form & instructions.

Suffolk County

Comptroller
100 Veterans Mem. Hgwy - Box 6100
Hauppauge, NY 11788-0099
(631) 853-5052
Please make sure you have county's specific application form & instructions.

Sullivan County

Treasurer
100 North Street
Monticello, NY 12701
(845) 794-3000, Ext. 5014

Tioga County

Treasurer
56 Main Street, RM 210
Owego, NY 13827
(607) 687-8670

Tompkins County

Finance Director
125 East Court Street, 2nd Floor
Ithaca, NY 14850
(607) 274-5545
Please make sure you have county's specific application form & instructions.

Ulster County

Treasurer
244 Fair St., 4th Floor, PO Box 1800
Kingston, NY 12402
(845) 340-3460
Please make sure you have county's specific application form & instructions.

Warren County

Treasurer
1340 State Route 9
Lake George, NY 12845
(518) 761-6375

Washington County

Treasurer
383 Broadway, Building B
Fort Edward, NY 12828
(518) 746-2220

Wayne County

Treasurer
16 William Street, PO Box 8
Lyons, NY 14489
(315) 946-7441

Westchester County

Finance Commissioner
148 Martine Avenue, RM 724
White Plains, NY 10601
(914) 995-5006
Please make sure you have county's specific application form & instructions.

Wyoming County

Treasurer
143 North Main Street
Warsaw, NY 14569
(585) 786-8812

Yates County

Treasurer
417 Liberty Street, Suite 1081
Penn Yan, NY 14527
(315) 536-5192