

Take completed and notarized Affidavit to: Monroe County Real Property Tax Service Agency
 For questions, call (585) 753-1125 County Office Building – Room 304
 39 W. Main St., Rochester, NY 14614

**AFFIDAVIT (OR AFFIRMATION) AND APPLICATION FOR CERTIFICATE OF RESIDENCE,
 PURSUANT TO SECTION 6301 AND 6305 OF THE EDUCATION LAW**

STATE OF NEW YORK)
) SS
 COUNTY OF MONROE)

I, _____ (Social Security No. _____)
 do hereby swear (or affirm) that I

RESIDE AT: _____ in the City or Town of _____ *

MAILING ADDRESS: _____
 (STREET) (CITY, VILLAGE OR TOWN)

County of _____, State of New York; that I now am and have for a period of one year prior to the date of this affidavit (or affirmation) been a legal resident of the State of New York; and have been for a period of at least six months** prior to the date of this affidavit (or affirmation) a legal resident of the County of _____.

- * Report actual municipality of residence, NOT the postal service designation of the area.
- ** IF LESS THAN SIX MONTHS AT THE ABOVE ADDRESS, list your addresses for the past year:

<u>Address</u>	<u>Date (From – To)</u>
_____	_____
_____	_____

I further state I plan to enroll in _____
 (College or Institution)

and that this affidavit (or affirmation) and application is made for the sole purpose of securing from the Chief Fiscal County Officer of the County of Monroe, a certificate of residence pursuant to the requirements of Article 126 of the Education Law.

 (signature of applicant) (date)

Sworn to (or affirmed) before me this
 _____ day of _____ 20____

 Notary Public or Commissioner of Deeds

This space for use of Chief Fiscal Officer of County

Certificate Issued ()

Certificate Not Issued ()

Date _____

By _____

Education Law, Section 6305 provides "The Chief Fiscal Officer of each county, as defined in Section 2.00 of the Local Finance Law, shall, upon application and submission to him of satisfactory evidence, issue to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county... Such person shall, upon registration for each college year, file with the college such a certificate of residence ISSUED NOT EARLIER THAN TWO MONTHS PRIOR THERETO, and such certificate of residence shall be valid for one year from date of issuance.

Education Law, Section 6301, paragraph 4, defines: Resident - A person who has resided in the state for a period of at least one year and in the county, city, town, intermediate school district or school district, as the case may be, for a period of at least six months, both immediately preceding the date of such person's registration in a community college, or for the purpose of Section Sixty-Three Hundred Five of this chapter, his application for a certificate of residence.

In the event that a person qualified as above for state residence, but has been a resident of two or more counties in the state during the six months immediately preceding his/her application for a certificate of residence pursuant to Section Sixty-Three Hundred Five of this chapter, the charges to the counties of residence shall be allocated among the several counties proportional to the number of months, or major fraction thereof, of residence in each county.