

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Joint Meeting with Foundation Executive Board –
November 18, 2010

Chairman Snyder called the meeting to order at 6:05 p.m. in the Hummel Corporate and Professional Education Center, Room 282-283.

Trustees attending: Mr. Accattato, Mr. Ackerman, Mr. Barbato, Ms. Clark, Mr. Dunn, Mr. Luther, Mr. Snyder, Mr. Drumm

Trustees absent: Ms. Crandall

Foundation Executive Board: Mr. Rick Sebastian, Mr. Bob Brenchley, Mr. Bruce Ward, Ms. Sevim Morawski, Mr. Frank Kapusta

In Attendance: Mr. Testa, Dr. Murray, Mr. Laino, Dr. McCaskey, Dr. Hawes, Ms. Ruffing

Guests: Ms. Lucia Bliss, Ms. Julie Lewis

Chairman Snyder welcomed the Foundation Executive Board and introduced Ms. Lucia Bliss, the new Director of Development, and Mr. Michael Testa, new HCCC Board of Trustee.

Richard Sebastian reported that he is pleased to be in the role of Chair of the HCC Foundation and is looking forward to the implementation of the college's strategic plan, which is in line with the SUNY strategic plan. He feels that with the support of Ms. Bliss, Dr. Murray and the board that the Foundation can significantly add to their position of endowment scholarships, etc.

FOUNDATION FUNDRAISING PROJECTS

Mr. Ward reported that the Foundation is in the midst of the annual Herkimer Fund, and letters have gone out to the trustees and board. The Foundation is at approximately just under \$30,000. The Arts & Crafts Fair was held this past weekend and was a success, bringing in approximately \$27,000 this year. The Foundation is currently working on the President's Gala, the golf tournament, and is still in the midst of the Elements Campaign, hoping to raise an additional \$400,000-\$500,000.

HOUSING

Dr. Hawes reported that the college has been able to do a tremendous amount of infrastructure over the years. There is still much work to be done. The college is thriving in terms of occupancy and is currently at 620 students living on campus. There is gate guard security from 8 p.m. until 3 a.m. on Wednesdays, Thursdays, Fridays and Saturdays.

Mr. Laino reported that there is a capital plan in place. More time creates more revenue. In regard to the capital plan for housing, College Hill has had extensive bathroom renovations, and the bathrooms and windows in Campus Meadows need to be replaced.

ALUMNI ASSOCIATION

Mr. Dunn reported that the Alumni Association is embarking upon its own strategic plan process. There will be an annual meeting on December 2nd at PK's. Three new board members will be brought in. With the increase in enrollment, there has been an increase in revenue to the Alumni Association. The Independence Day celebration, an event the Alumni Association is proud of, would not have occurred this year without their support. Fall Fest will be built upon to include more groups. The RTV Mega Class Reunion was also supported and was very well received. There will be a lot of outreach internally to clubs and groups on campus.

Mr. Sebastian is looking forward to Ms. Bliss' efforts, as there is a lot of energy surrounding fundraising.

Chairman Snyder thanked the Foundation Executive Board for their visit.

The meeting adjourned at 6:32 p.m.

sh