

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Joint Meeting with the Herkimer County College Foundation Board
November 29, 2012

Vice Chair Crandall called the meeting to order at 6:08 p.m. in the Hummel Corporate and Professional Education Center, Room 282-283.

Trustees attending: Mr. Ackerman, Mr. Barbato, Mr. Brenchley, Ms. Crandall, Mr. Testa, Dr. Wind

Trustees absent: Mr. Accattato, Ms. Clark, Mr. Snyder

Foundation Board: Ms. Deborah Dempsey-Scialdo, Ms. Donna Goodbread, Ms. Sevim Morawski, Mr. Richard Sebastian, Ms. Rebecca Smith, Ms. Jane Verri

In Attendance: Dr. Murray, Dr. Hawes, Mr. Laino, Mr. Oriolo, Ms. Ruffing

Guests: Ms. Julie Lewis

Vice Chair Crandall welcomed members of the HCC Foundation Board.

NAMING CONVENTIONS

Mr. Sebastian gave a historical background on the role of the HCC Foundation in naming campus facilities and properties. Mr. Barbato stated that the current Board of Trustees policy should be adhered to rather closely. The Foundation will bring a recommendation on naming rights for their properties to the Board of Trustees for consideration.

TRANSITION REPORT

Dr. Murray reported the resignation of Lucia Bliss, Executive Director, Foundation. A transitional report had been submitted to the Foundation. Dr. Murray is working with the Foundation staff and overseeing its operations until a replacement has been hired. Ms. Jan Fuhrer and Ms. Teresa Shepard are working on Foundation communications, and Ms. Julie Lewis is maintaining the budget. Spring events are already in place. A search for an Executive Director of the Foundation is expected to begin in January. The requirements of the position have been discussed.

Mr. Sebastian remarked that the Foundation's principal goal is to double the endowment in three years.

HOUSING

Dr. Hawes reported that Dr. Justin Alger is the new Director of Residence Life. Housing is currently at about 93% occupancy. The present focus is on the residential students who have not yet registered for the spring semester. The College has seen a decrease in behavioral problems;

students are being held accountable. Housing is on target with their budget, and students are very happy with the new bathrooms and windows. Mr. Laino commented that the Housing Corporation generates \$175,000 that goes to the Foundation for scholarships and other items that benefit the College. He stressed the importance to keep the capital projects going to attract students.

Vice Chair Crandall thanked the Foundation Executive Board for their visit.

The meeting adjourned at 6:40 p.m.

sh