

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Annual Meeting – April 25, 2013

Vice Chair Crandall called the meeting to order at 6:12 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees attending: Mr. Accattato, Mr. Ackerman, Mr. Barbato, Mr. Brenchley, Ms. Clark, Ms. Crandall, Mr. Snyder (via video conference), Mr. Testa, Mr. DeLuca

Trustees absent: Dr. Wind

In Attendance: Dr. Murray, Dr. Hawes, Mr. Laino, Mr. Oriolo, Ms. Ruffing

Also Present: Ms. Jacqueline Woudenberg, Ms. Julie Lewis, Ms. Trisha Lucas (Auditor, D'Arcangelo & Co., LLP), Ms. Amanda Fries (Observer-Dispatch)

BYLAWS

The Executive Committee of the Board of Trustees made a recommendation to add a Nominating Committee of the Board to Section 2d of the bylaws. The Nominating Committee of the Board shall propose a slate of officers to be voted upon at the annual meeting.

Mr. Testa moved to approve the Bylaws as presented.

Ms. Clark seconded the motion.

Vote-Unanimous

BOARD OF TRUSTEES MEETING DATES

A list of proposed June 2013 - May 2014 Trustees meeting dates was provided. Mr. Testa moved to table the Board of Trustees Meeting Dates in order to consider other days of the week to accommodate the schedules of all the trustees.

Ms. Clark seconded the motion

Vote-Unanimous

ELECTIONS

Vice Chair Crandall announced the need to elect Board officers. Mr. Accattato moved that the slate of officers remain the same as 2012-2013: Chair - Donald Snyder; Vice-Chair - Isabella Crandall; Secretary - Mary Ellen Clark.

Mr. Testa seconded the motion.

Vote-Unanimous.

OTHER ELECTIONS FOR REPRESENTATIVES

As the College is a member of NYCCT, Mr. Barbato moved that Mr. Snyder remain the NYCCT delegate.

Mr. Ackerman seconded the motion.

Vote-Unanimous

Mr. Testa moved that Mr. Snyder remain the NYCCT Legislative Delegate.

Ms. Clark seconded the motion.

Vote-Unanimous

As the only Board of Trustee member elected to serve on the Foundation Board is the Chairperson of the Board of Trustees as ex-officio, it was approved that Mr. Snyder serve on the Foundation Board.

Mr. Accattato moved that Mr. Snyder and Mr. Ackerman serve on the Housing Board.

Ms. Clark seconded the motion.

Vote-Unanimous

The committee assignments were reviewed.

Mr. Barbato made a motion that the Personnel Committee shall consist of the following: Ms. Clark (Chair), Ms. Crandall, and Mr. Snyder.

Mr. Ackerman seconded the motion.

Vote-Unanimous

Mr. Ackerman made a motion that the Finance, Audit and Facilities Committee shall consist of the following: Mr. Brenchley, Mr. Ackerman, Mr. Testa, and Mr. Snyder-Chair.

Mr. Barbato seconded the motion.

Vote-Unanimous

Vice Chair Crandall declared the business of the Annual Meeting complete at 6:26 p.m. and moved directly into the Board of Trustees regular meeting agenda.

slh