

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – November 30, 2016

Madam Chair Crandall called the meeting to order at 6:26 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Mr. Ackerman; Dr. Ainsworth; Miss Bellico; Mrs. Crandall; Mr. Gregory (via skype); Ms. Prymas; Mr. Testa

Trustees Absent: Ms. Albright; Mr. Barbato; Mr. Roche

In Attendance: Dr. McColgin; Ms. Craig; Dr. Hawes; Mr. Laino; Mr. Oriolo; Ms. Ruffing

Also Present: Jeff Steele; Jackie Woudenberg

PRESENTATIONS

The Men's and Women's Soccer Teams and Cross Country Teams, along with their coaches, were recognized by the board for their achievements and dedication this fall semester. Coaches Pepe Aragon, Jason Palkovic, Stephen Sydoriw and Sharon Howell provided the board with a summary of the season's highlights. Each player introduced themselves and provided their program of study and where they were from. Dr. McColgin added that these athletes are students first, as demonstrated by their academic achievements, and commended the teams and coaches for their outstanding sportsmanship and leadership. Don Dutcher, Director of Athletics, thanked Provost Oriolo, Dean Hawes and faculty for working with the athletes and their schedules.

CALL TO ORDER

Miss Bellico was sworn in as Student Trustee of the Board of Trustees of Herkimer County Community College.

CONSENT AGENDA

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. September 28, 2016 Regular Meeting
 - ii. October 15, 2016 Special Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Enrollment Management
 - iv. Administration & Finance
 - v. Public Relations
 - vi. President's Activities

Ms. Prymas moved that the consent agenda items for the November 30, 2016 regular meeting be approved.

Mr. Ackerman seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Senate Report: Mr. Steele reported that recommendations to the College's Second Chance Amnesty Policy have been finalized. A faculty representative has been selected to provide insight in the campus master plan. It is expected that work on the COACHE survey will begin within the next year.

President's Update: Dr. McColgin informed the board that the master plan for StartUp NY has been submitted to SUNY and to the state. The College should learn within the next few weeks if the amended plan has been approved.

The Regional Council of Community Colleges (consisting of FMCC, MVCC, and Herkimer College for our region) is due to submit to SUNY a Job Linkage Plan, which is currently in draft form.

Regarding the New York Power Authority (NYPA) grant, the County passed a resolution to apply for matching funds with SUNY.

An on-site visit by the CAPTE Accreditation Team for the Physical Therapist Assistant program took place November 14-16. This was a very comprehensive review of the College's PTA program. The final accreditation status will be received within a couple of months. Dr. McColgin commended our faculty who spent the past year conducting a self study.

Patricia Miller was recently selected as a 2016 On Point for College Utica "Campus Angel" Award Winner and was honored at an awards dinner on November 10th. This is a well-deserved recognition for Pat, and she was one of only two people who has received this award twice (Syracuse and Utica branches).

The Center for Global Learning was recognized by the Genesis Group at their 11th annual Celebration of Education on November 17th as an exemplary program. Bill Pelz was recognized for his leadership in the Internet Academy.

The Fashion Show - Decades will take place on December 9th, and the Midnight Breakfast will take place on December 14th. Trustees were invited to volunteer their time in helping out at the Midnight Breakfast.

The College has submitted a proposal for an Upward Bound grant in which the College would partner with Herkimer High School to serve 60 students (grades 9 -12) who are academically at risk. A proposal has also been submitted for a National Science Foundation (NSF) Grant for the cybersecurity program. Both are federal grants for the K-12 pipeline.

CHAIR'S REPORT

Student Trustee Report: There has been positive student participation in SGA. As students had many questions about the campus food service, the main chef met with them to listen to their concerns and suggestions. Miss Bellico, along with three other students, recently attended a SUNY Student Assembly conference in Albany. Herkimer College is participating in *SUNY's Got Your Back* project in an effort to assist survivors and victims of sexual and interpersonal violence. SGA plans to meet soon with all presidents of campus activity groups.

BOT Self-Assessment Follow-Up: Chairwoman Crandall reported that six sister community colleges shared their template for a board self-assessment survey. She proposed that a committee be formed to review these in an effort to institute a more efficient survey for the board. Mr. Gregory, Dr. Ainsworth, and Ms. Prymas agreed to serve on this committee. Copies of the shared surveys will be sent to the members, and they will schedule a meeting. Mr. Ackerman suggested that if there is a concern by a board member that they bring it up at that time rather than waiting until the yearly assessment has been completed.

The joint meeting with the Foundation Board has been moved to April 26, 2017.

COMMITTEE REPORTS

Administration and Finance Committee:

Mr. Gregory inquired about enrollment figures and where the College stands. Mr. Laino reviewed the 10-year chart of unfunded full-time positions and provided revised financial statements to the board. The statements included revenues and expenditures on a modified accrual basis, per Trustee Roche's request.

Mr. Gregory made a motion to approve the Statement of Revenues and Expenditures (as of October 31, 2016), as presented.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

Foundation and Auxiliary Reports:

Dr. McColgin has asked the Foundation to invite Ms. Ruffing to their next full board meeting.

ADJOURNMENT

Dr. Ainsworth moved to adjourn the meeting.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 7:45 p.m.

slh