

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – April 20, 2016

Madam Chair Crandall called the meeting to order at 6:28 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Dr. Ainsworth; Mr. Barbato (via Skype); Mr. Brenchley; Mrs. Crandall; Mr. Gregory; Ms. Prymas; Mr. Roche; Miss Steele; Mr. Testa

Trustees Absent: Mr. Ackerman

In Attendance: Dr. McColgin; Dr. Hawes; Mr. Laino; Mr. Oriolo

Also Present: Mr. Jeff Steele

CONSENT AGENDA

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. March 24, 2016 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Admissions Data
 - iv. Administration & Finance
 - v. Public Relations
 - vi. President's Activities

Mr. Testa moved that the consent agenda items for the April 20, 2016 regular meeting be approved.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Testa moved that the Petty Cash Report be removed from future board meeting agendas, providing that there are no legal requirements that this report be on the agenda.

Mr. Roche seconded the motion

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Whitestone Academy: Mr. Oriolo gave a presentation on Whitestone Academy, which has seven schools in China and one in Flushing, NY, for high school Chinese students. Currently, facilities in Salisbury Center are being renovated to create a similar school there. Students will reside in Salisbury Center in the summer, and four-week long summer college course programs will be offered and delivered on site. One group of students will take ESL and cultural courses, while another group will take credit-bearing courses (English and History). Cultural trips will be offered on Saturdays. This is a community effort, and there is the possibility of future programming with Whitestone Academy. Renovations should be completed by Fall 2016 for 50 students, who will pay the same cost as a non-matriculated student. An opportunity to tour the

facilities once the renovations are completed will be provided to the Board. It was also reported that three of our current native students were accepted into a paid internship with Whitestone Academy in China.

Academic Senate Report: Mr. Steele gave an update on the Academic Senate. Elections will be held soon with the hope that officers and senators will be in place by fall. Information about programming will be gathered and forwarded to Mrs. Carroll and Dr. McColgin. Mr. Steele spoke about policies under consideration: academic integrity; second chance policy; local requirements; and advisement pathways. Mr. Steele provided the board with a handout from the Faculty Council of Community Colleges.

Enrollment Report: Dr. McColgin reviewed the Enrollment Report and Admissions Summary Report. It is too early to discuss numbers for the fall semester. As of April 11th, 1,856 students were accepted; last year, we did not achieve this number until May 11th. Herkimer County applications are up by 54, compared to this time last year.

President's Update: Our SUNY Regional Council is comprised of MVCC, FMCC and Herkimer College. Trustee Joan Prymas, faculty member MaryJo Kelley, President McColgin and our new student representative will attend the first meeting, which the Chancellor and Lieutenant Governor will also be present at, on May 18th at FMCC. The focus should be on shared services and not on policy.

The Chancellor called an emergency meeting of all presidents on April 18th to discuss the impact, specifically to community colleges, of the state budget. The Chancellor is asking that college presidents reach out to their local assembly regarding the impact of having no increase on base state aid. Nearly two-thirds of community colleges are receiving a decrease. Dr. McColgin will be drafting a letter to local assembly members.

The PTK Induction Ceremony will be held on April 26th. Approximately 84 students are eligible to be inducted.

Notification was recently received that Herkimer College has two SUNY Chancellor Scholar Athlete recipients: Patrick Dorrian and Nicole Doolen.

The spring Fashion Show "Who Am I" will be held on April 29th. Ten to 15 vendors will be on site in the Cogar Gallery prior to the show. This year, proceeds from the event will go to support a newly created scholarship for Fashion Buying & Merchandising.

Project SEARCH at Herkimer College is a partnership with Herkimer ARC that provides educational and vocational internships for young people with disabilities leading to a career path of their choice. Dr. Robin Voetterl-Riecker is the liaison. An informational session was held at the College last evening.

American Food and Vending will be placing a "wrap" (wall covering) on the back wall of the dining hall. Photos of the design were passed out.

CHAIR'S REPORT

Student Trustee Report: Miss Steele reported on the SUNY Student Assembly conference she recently attended and provided the Board with the resolutions that were passed. The new SGA officers were recently elected, and the new incoming SGA President/Student Trustee is Marica

Bellico. Mr. Roche commended Miss Steele for her speech at Dr. McColgin's inauguration and for giving an impressive report to the board this evening.

The Board of Trustees Self-Assessment was passed out to trustees to complete and were reminded to submit them to Shari Hunt by May 19th.

Commencement will be held on May 20th. Trustees are to RSVP to Mrs. Ruffing.

COMMITTEE REPORTS

Finance, Facilities and Audit Committee:

Mr. Testa made a motion to approve the Statement of Revenues and Expenditures and Petty Cash Disbursements as of April 18, 2016, as presented.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

Personnel Committee:

Ms. Prymas expressed her wish to renew a motion that was made at the last board meeting in regard to merit raises. Ms. Prymas moved that the board approve merit recommendations that were made at the last board meeting, as stated.

Ms. Crandall seconded the motion.

Vote-7 in favor; 2 opposed. Motion adopted.

EXECUTIVE SESSION:

Mr. Brenchley moved, at 7:26 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers law, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

At 7:55 p.m., Mr. Roche moved that the board reconvene.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Roche moved that the board give the president of Herkimer College the authority to execute a Memorandum of Agreement in regard to the Voluntary Separation Incentive.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Mr. Brenchley moved to adjourn the meeting.

Mr. Barbato seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 7:56 p.m.