

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – January 24, 2018

Madam Chair Crandall called the meeting to order at 6:54 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Dr. Ainsworth; Ms. Albright; Mrs. Crandall; Dr. DeCarlo; Mr. Gregory; Mr. Murphy; Ms. Prymas; Mr. Testa

Trustees Absent: Mr. Ackerman; Mr. Roche

In Attendance: Dr. McColgin; Dr. Hawes; Mr. Laino; Mr. Oriolo; Ms. Ruffing

Also Present: Jeff Steele

PUBLIC COMMENT

None at this meeting.

CONSENT AGENDA

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. November 29, 2017 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Enrollment Management
 - iv. Administration & Finance
 - v. Public Relations
 - vi. President's Activities

Ms. Prymas moved that the consent agenda items for the January 24, 2018 regular meeting be approved.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Senate Report: Regarding the new proposed funding formula, the Faculty Council of Community Colleges has requested that the local campus governance body (Academic Senate) endorse the proposed Redesign. Mr. Steele spoke about accommodations for students who have absences due to military obligations and making it fair for other students to be held harmless from a GPA perspective because of their service. The Academic Senate is trying to settle recommendations regarding the program prioritization process.

President's Update: Dr. McColgin gave an update on the Middle States reaccreditation process. We are right on track with the timeline. The steering committee has been finalized, and working groups are currently being formed. A conference call with Mr. Steve Pugliese, liaison for MSCHE, recently took place to lay the groundwork for the Self-Study Design. Mr. Pugliese will be on campus on April 3, 2018 to meet with the constituent groups, but the

bulk of his time will be with the steering committee. Mr. Pugliese would also like to meet with members of the Board of Trustees. A design draft will be presented to Mr. Pugliese two weeks prior to his visit. The full Middle States team will be on campus in 2020.

Dr. McColgin attended Chancellor Johnson's first State of the University address this week. Four themes that were outlined included: innovation and entrepreneurship; individualized education; sustainability; and increasing and expanding partnerships.

Governor Cuomo recently called for every SUNY and CUNY campus to provide a food pantry on campus or partner with a community organization to assist college students with food insecurities.

Dr. McColgin spoke about the 2018-2019 state budget and advocacy with state legislators to shift from an enrollment based funding model to a more predictable and stable funding base aid funding model, coupled with state investment in high-demand/high-cost programs. The new design looks at three basic things: predictable and stable annual base of state aid; adjustment for each year for inflation; and support for low-income students. An advocacy event will take place on campus during President's Week.

CHAIR'S REPORT

Student Trustee Report: Mr. Murphy reported that elections for new officers for 2018-2019 will soon take place.

Foundation Campaign: It is Chairwoman Crandall's hope that the board will support the Foundation Campaign. A letter and pledge card were given to each board member.

COMMITTEE REPORTS

Administration and Finance Committee:

Dr. Ainsworth made a motion to approve the Statements of Revenues and Expenditures as of December 31, 2017, as presented.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

FY 2016-2017 Audit Report - Prior to the full board meeting, Ms. Lucas reviewed the Comprehensive Annual Report and Compliance Reports for the year ended 8/31/2017 with the Administration and Finance Committee. The audit was very consistent with previous years, and no significant deficiencies nor material weaknesses were reported in this report.

Dr. Ainsworth moved that the FY 2016-2017 Audit Report be approved.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

Academic and Student Affairs Committee:

Ms. Prymas reported that in-depth reports from Enrollment Management, Academic Affairs, and Student Affairs were provided to trustees prior to the board meeting and were reviewed at the Academic and Student Affairs Committee meeting.

Foundation & Auxiliary Reports: Ms. Crandall hopes to have a joint meeting with the Foundation soon and is still waiting to hear back from the Foundation Board.

EXECUTIVE SESSION

Ms. Prymas moved, at 7:38 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers law, as follows: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and under the provisions of Section 105e of Article 7 of the Public Officers Law: to discuss collective bargaining negotiations conducted pursuant to article fourteen of the civil service law.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

At 8:23 p.m., Mr. Gregory moved that the board reconvene.

Dr. DeCarlo seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Dr. DeCarlo moved to adjourn the meeting.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:26 p.m.

slh