

**HERKIMER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

Annual Meeting - May 2, 2018

Madam Chair Crandall called the meeting to order at 6:39 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

**Trustees attending:** Dr. Ainsworth; Mrs. Crandall; Dr. DeCarlo; Mr. Murphy; Ms. Prymas; Mr. Russell; Mr. Testa

**Trustees absent:** Ms. Albright, Mr. Gregory, Mr. Roche

**In Attendance:** Dr. McColgin; Dr. Hawes; Mr. Laino; Mr. Oriolo; Ms. Ruffing

**Also Present:** Mr. Jeff Steele

**BYLAWS**

Dr. Ainsworth moved to approve the Bylaws, as amended.

Dr. DeCarlo seconded the motion.

Vote-Unanimous. Motion adopted.

**BOARD OF TRUSTEES MEETING DATES**

Dr. DeCarlo moved to approve the Board of Trustees Meeting Dates for 2018-2019, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

A joint meeting with the Foundation will be scheduled to take place separately from the Board of Trustees meeting.

**ELECTIONS**

Madam Chair Crandall announced the need to elect Board officers. Upon recommendation by the Nominating Committee, Ms. Prymas moved that the slate of officers remain the same as 2017-2018: Chair - Isabella Crandall; Vice-Chair - William Gregory; Secretary - Michael Testa.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

**REVIEW OF STANDING COMMITTEE ASSIGNMENTS**

The committee assignments were reviewed.

The Administration and Finance Committee shall consist of the following: Dr. Ainsworth; Mrs. Crandall; Dr. DeCarlo; Mr. Gregory; Mr. Roche.

The Academic and Student Affairs Committee shall consist of the following: Ms. Albright; Mrs. Crandall; Ms. Prymas; Mr. Russell; Student Trustee.

The Nominating Committee shall consist of the following: Ms. Albright; Mrs. Crandall; Mr. Gregory; Mr. Roche.

**REVIEW OF SPECIAL COMMITTEE ASSIGNMENTS**

As the College is a member of NYCCT, Mrs. Crandall shall be the NYCCT delegate, and Ms. Prymas will serve as alternate.

As the only Board of Trustee member to serve on the Foundation Board is the Chairperson of the Board of Trustees as ex-officio, Mrs. Crandall shall serve on the Foundation Board.

The Student Trustee shall serve on the Housing Board, and Dr. Ainsworth will serve as alternate.

Ms. Prymas will continue to serve on the Regional Council of Community Colleges.

Madam Chair Crandall declared the business of the Annual Meeting complete at 6:58 p.m.

Ms. Prymas moved that the Board of Trustees move directly to the regular meeting agenda.

Mr. Murphy seconded the motion.

Vote-Unanimous. Motion adopted.

slh