

Herkimer County Community College

Board Policy

TITLE: Student Medical Withdrawal

POLICY #: SA 87-30A

DATE OF BOARD OF TRUSTEES APPROVAL: 11/21/91

RESOLUTION #: 87-30, 87-30A, 09-21, 18-22

POLICY STATEMENT:

Student Academic Progress and Status Guidelines will not be applied to any student who has formally withdrawn from the College for a verified medical reason. A statement from a professional medical physician or psychological professional verifying the medical or psychological problem will be required in order for the student to receive this waiver. This statement must be received by the Registrar's Office and approved by the Chief Academic Officer by no later than one academic year following the semester in which the withdrawal occurred.

BACKGROUND:

This policy was approved by trustee resolution 87-30, which eliminates the situation that would have a student, who has withdrawn from the College for legitimate medical reasons, receive a dismissal notice.

It was amended in 1991 to insure that financial consideration, beyond that given to other types of withdrawal, is given to students facing difficult medical situations. The administration proposed this procedure assuming medical complications beyond student control.

The policy was amended a second time in 2010 to update the title of the Chief Academic Officer in the last sentence of the Policy Statement, and to adjust the language at the end of that same sentence concerning the time frame for receipt of the physician's statement to read "by no later than the beginning of the semester following the semester in which the withdrawal occurred."

The policy was amended in 2018 to align language with the appropriate position title.

The policy was amended again in 2019 for this same reason, and also to correct the position title referenced in the policy, to eliminate certain outdated language regarding financial credits, and to allow additional time for students to submit their verifying statements.

Revised: 3/3/2010, 3/21/2018, 4/25/2019