

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – April 25, 2019

Chairwoman Crandall called the meeting to order at 6:01 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Dr. Ainsworth, Ms. Albright, Ms. Crandall, Mr. Gregory (via video conference), Mr. Jones, Ms. Prymas, Mr. Russell, Mr. Stalteri, Mr. Testa

Trustees Absent: Dr. Roche

In Attendance: Dr. McColgin, Mr. Dutcher, Mr. Laino, Mr. Oriolo, Ms. Ruffing, Dr. Stickrod

Also Present: Dr. Riecker; Jeff Steele; Bob Reina (Superintendent, Frankfort-Schuyler CSD); Robert Batson (President, Board of Education, Poland CSD); Paul Berry (Superintendent, Mount Markham CSD); Laura Dutton (Superintendent, Poland CSD); Tom Huxtable (President, Board of Education, Mount Markham CSD); Brennan Fahey (Superintendent, Owen D. Young CSD)

PUBLIC COMMENT

Mr. Robert Batson, President of the Poland Central School Board, asked for the board's support to waive dual enrollment tuition for the 2019-2020 fiscal year, as New York State recently passed the budget at the beginning of April, allowing colleges to waive dual enrollment tuition. The realistic dollar amount, he feels, is miniscule, and the Superintendents in the area would like Herkimer College to waive the tuition cost. He added that local high schools would like to be informed of the cost of tuition and fees as soon as possible so families may budget.

PRESENTATIONS

Dr. McColgin attended the SUNY Chancellor's Award for Student Excellence ceremony in Albany yesterday, as Herkimer College student Elizabeth McDonald was recognized as one of 220 recipients (from more than 100,000 students in the SUNY system) for this honor. Dr. McColgin provided a background of Miss McDonald's accomplishments, as she proudly represents the College's faculty and staff.

EXECUTIVE SESSION

Dr. Ainsworth moved, at 6:16 p.m., that the Board adjourn to Executive Session to discuss under provisions of Section 105e and Section 105f of Article 7 of the Public Officers Law, contractual issues and a particular person.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

Dr. Ainsworth left at this juncture of the meeting.

At 7:15 p.m., Mr. Testa moved that the Board reconvene.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

CONSENT AGENDA

Chairwoman Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. March 26, 2019 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Admissions/Enrollment
 - iv. Administration & Finance
 - v. Statement of Revenues and Expenditures – as of March 31, 2019
 - vi. Public Relations
 - vii. President's Activities

The Admissions/Enrollment Report was removed from the consent agenda for further discussion.

Ms. Prymas moved that the consent agenda items for the April 25, 2019 regular meeting be approved.

Mr. Jones seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Administration & Finance:

Resolution 18-21: Consensual/Romantic Relationship Policy was presented.

Mr. Russell made a motion to approve Resolution 18-21, as presented.

Mr. Stalteri seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 18-25: Addition of New Title – Technical Assistant – Advisement Center (10-Month) was presented.

Mr. Jones made a motion to approve Resolution 18-25, as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Tuition and Fee Schedule for 2019-2020 was presented. Changes in this proposed schedule included no charge for concurrent enrollment (which would result in a loss of \$130,000), as well as a \$200 annual increase in full-time tuition.

A lengthy discussion regarding College Now took place. Dr. McColgin shared that all community college presidents were called to a meeting yesterday morning regarding concurrent enrollment. SUNY is proposing that whatever a community college is doing this year to continue to do next year. SUNY is putting together a task force to move forward with the same process. Local Board of Trustees can now waive College Now tuition.

Mr. Gregory made a motion to approve the Tuition and Fee Schedule for 2019-2020.

Vote: Ayes-6 – Trustees Albright, Crandall, Gregory, Russell, Stalteri, and Testa

Nays-2 – Trustees Prymas and Jones

Motion adopted.

Mr. Jones left at this juncture of the meeting.

Promotion as presented:

Promoted from Instructor to Assistant Professor
Rocco Cornacchia - Math

Promoted from Assistant Professor to Associate Professor
Jennifer Herzog - Biology
Lindsey Taube - Math
Dr. John McLean - Social Science

Mr. Russell made a motion to approve Promotion Recommendations as presented.
Mrs. Crandall seconded the motion.
Vote-Unanimous. Motion adopted.

Merit recommendations were presented.

Ms. Prymas made a motion to approve Merit Recommendations for those individuals whose names were presented last year, as well as this year.
Mr. Testa seconded the motion.
Vote – Ayes-3: Trustees Crandall, Prymas, and Testa
Nayes-4: Trustees Albright, Gregory, Russell, and Stalteri
Motion failed.

Academic Senate Report:

Mr. Steele reported that the Academic Senate had an extensive discussion regarding the appointment process relating to the Dean of Student's position. They have also been discussing the administrative withdrawal process and researching what other campuses are doing. Other discussions included SUNY On-line Scale Up and the SUNY Gen Ed Revision.

Academic Affairs:

Resolution 18-23: Emeritus Status for Mary Ann Carroll was presented.
Ms. Albright made a motion to approve Resolution 18-23.
Ms. Prymas seconded the motion.
Vote-Unanimous. Motion adopted.

Resolution 18-24: Program Deactivation: Teacher Assistant Certificate was presented.
Mr. Testa made a motion to approve Resolution 18-24.
Ms. Albright seconded the motion.
Vote-Unanimous. Motion adopted.

President's Update:

Dr. McColgin reported that the state budget has been enacted. Community colleges will have a floor and may choose 98% of what was received last year, or an increase of \$150, whichever is in favor of the institution. The 98% model is beneficial for Herkimer College, and we are working our budget on the floor.

Ms. Ruffing shared a campus tour video, which replaced an old virtual tour video. This video will be presented to the campus community at next week's All Campus meeting.

CHAIR'S REPORT

Admissions/Enrollment Report:

Dr. Stickrod reviewed the Admissions and Enrollment reports.

President's Evaluation:

Chairwoman Crandall reported that she and Dr. McColgin had a discussion regarding the president's evaluation. This topic will be moved to the end of the academic year when Dr. McColgin presents the institutional list of accomplishments, as all divisions submit their operational plans at that time and this is also when Executive Council finalizes their priorities for the year.

FOUNDATION & AUXILIARY REPORTS

NYCCT: Vice Chair Gregory reported that he recently attended the NYCCT conference, which focused on the goals, vision and core values of the NYCCT organization. Mr. Gregory will share minutes of the conference once they are available.

INFORMATIONAL ITEMS

Dr. McColgin shared that it was reported at yesterday's presidents' meeting that performance improvement funding is moving into a CFA proposal. This is the manner in which the various regional councils across the state will be a subset of the Regional Economic Development Council and review the proposals set for them.

ADJOURNMENT

Mr. Testa moved to adjourn the meeting.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:40 p.m.

slh