

Herkimer County Community College

Board Policy

TITLE: Public Comment

POLICY #: CR 03-14

DATE OF BOARD OF TRUSTEES APPROVAL: February 19, 2004

RESOLUTION #: 03-14

POLICY STATEMENT:

The Board of Trustees will designate up to a thirty minute period of time at the beginning of each monthly meeting for public comment. Prior to the beginning of the meeting, those interested in addressing the Board of Trustees must complete a form provided by the College President's secretary, identifying themselves, who they represent, and the topic to which they wish to address their remarks. The Chairperson of the Board of Trustees shall specify the portion of the thirty minute comment period given to individual speakers.

BACKGROUND:

At a prior Board of Trustees meeting, a decision was made to develop a procedure and guidelines on how to best handle public requests to address the Board of Trustees on particular issues. The Chair of the Board of Trustees and the Assistant to the President developed the guidelines and the procedure was put into practice. Supporting materials are on file in the Assistant to the President's office.