



What is Degree Works?

Degree Works is similar to the Academic Plan but has more features. It is a web-based advisement tool which can be used as a road map towards students' graduation. Degree Works matches students' academic and course history against the degree requirements as defined in the College Catalog. It can also provide specific guidance on recommended future course requirements. Advisors can use the tool to evaluate students' progress and alignment of their program of study to their academic and career goals.

Who has access to Degree Works?

Any matriculated student who has been enrolled within the last year has access to Degree Works.



How do I Access Degree Works?

Click on: http://my.herkimer.edu

•Go to: Quick Links

•Select: Student & Financial Aid

Select: Registration

Next click on Degree Works



What are the benefits of Degree Works?

- Available via the web 24/7.
- Learn the degree requirements and identify the courses you must complete to earn your degree.
- Learn, before you change your major officially, how the courses you have completed meet the new major requirements.
- •See how the courses you want to take in the future will apply to your degree requirements.



Benefits of Degree Works. . .continued

- View the Schedule of Classes and select courses for the coming Semester.
- •Learn about the course including description and pre/co-requisites for which you want to register.
- •Estimate how many semesters it will take you to graduate.
- Link to register for classes.

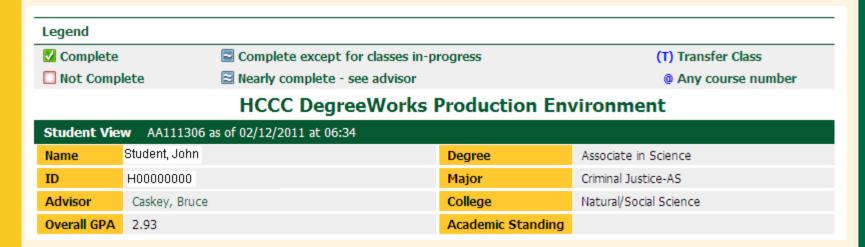


How does my Degree Works audit differ from my transcript?

- Degree Works is a computerized program that displays courses required and completed in the major.
- Your transcript is the official college record listing the courses taken each semester.
- •Degree Works allows you to print an advisement transcript used strictly for advisement purposes.
- •To obtain an official transcript you must request it from the Registrar's Office.



What does a Degree Works audit look like?

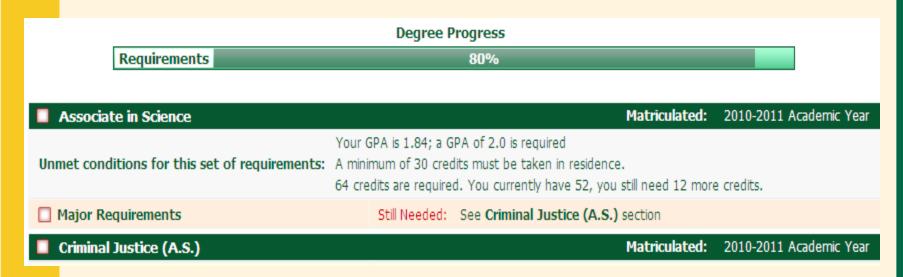


Detailed Advice Block

This section of the audit contains your demographic information



What does a Degree Works audit look like?



Degree Requirements Block
This area lists all the requirements for any given major.



Major Block Requirements

✓ Introduction to Criminal Justice	CJ 120 Satisfied by	Intro Criminal Justice SOCL175 - SUNY College At One	TR onta	3	Fall 2010
☑ Criminal Substantive Law	CJ 123	Criminal Substantive Law	B-	3	Fall 2010
	CJ 124	Criminal Procedure Law	B-	3	Spring 2011
✓ Criminal Justice Electives	CJ 125 CJ 131 CJ 151 Satisfied by	Intro to Law Enforcement Probation & Parole Intro Corrections SOCL274 - SUNY College At One	B- B+ TR onta	3 3 3	Fall 2010 Spring 2011 Fall 2010
✓ English I	EN 111 Satisfied by	English I COMP100 - SUNY College At One	TR eonta	3	Fall 2010
✓ English II	EN 112	English II - Intro to Lit	С	3	Fall 2010
☐ Introduction to Technical Writing	Still Needed:	1 Class in EN 171*			
The Arts, Other Wrld Civ or Foreign Lang Selective	HU 151 Satisfied by	Intro to Philosophy PHIL101 - SUNY College At Oneo	TR onta	3	Fall 2010
✓ First Year Student Seminar	FS 100	First Year Student Seminar	Α	1	Spring 2011
MA 124 or Higher	MA 132 Satisfied by	College Algebra & Trig MATH104 - SUNY College At One	TR eonta	3	Fall 2010
Elective MA 124 or higher, if Math elective	Still Needed:	1 Class in MA 123:262 or SC @			
☐ Physical Education Requirement	Still Needed:	2 Credits in PE 131 or 132 or 133 or 13	34 or 136	or 137*	or 170
☐ Laboratory Science Elective	Still Needed:	4 Credits and 1 Class in SC 125 or 150	or @		
✓ Criminology	SS 136	Criminology	С	3	Spring 2011
✓ Introductory Psychology	SS 151	Intro Psychology	B-	3	Spring 2011
✓ Introductory Sociology	SS 161	Introductory Sociology	Α	3	Fall 2010
✓ Juvenile Delinquency	SS 167 Satisfied by	Juvenile Delinquency SOCL273 - SUNY College At On	TR eonta	3	Fall 2010
✓ Social Science Selective	SS 246	Constitutional Law	В	3	Spring 2011
✓ Social Science Elective	SS 141 Satisfied by	American Government POLS121 - SUNY College At On	TR eonta	3	Fall 2010
✓ Elective	SC 114 Satisfied by	Topics Human Biology BIOL100 - SUNY College At One	TR eonta	3	Fall 2010



Other Blocks

• All skill-strengthening courses and courses not required by the major go to the Insufficient block. Courses with invalid grades (W, *(any grade), F, I, etc. are also shown in the Insufficient block.

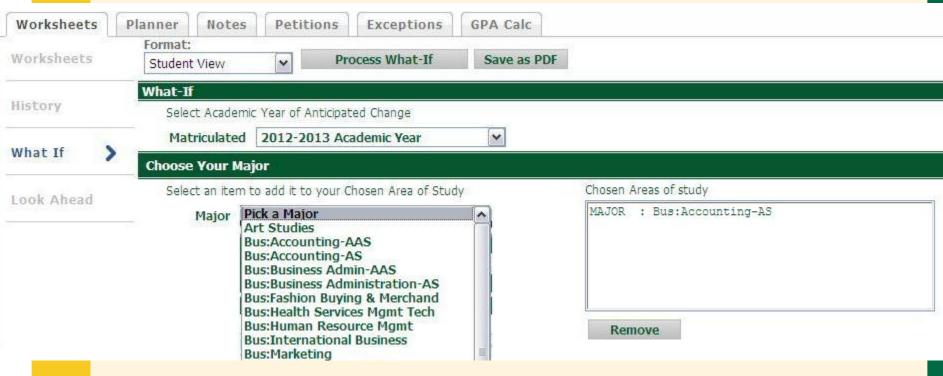
Insufficien	t (Failed, Withdrawn, Repeated)			
CJ 124	Criminal Procedure Law	F	3	Spring 2009
CJ 212	Criminal Evidence	F	3	Spring 2009
MA 090	Pre Algebra	*B	3	Fall 2008
MA 124	Contemporary Math	W	3	Spring 2009
SS 136	Criminology	W	3	Spring 2009
55 151	Intro Psychology	F	3	Spring 2009

If you are currently enrolled in any course(s), those course(s) will be listed in the In-progress block.

In-progress				
BU 254	Organizational Behavior	IP	3	Fall 2011
EN 249	Short Crime Fiction	IP	3	Fall 2011



Functions and Features: What If





Are you planning to change your curriculum?

To view how your courses count in a different curriculum:

- 1. Click on "What-If" Tab
- 2. Select the curriculum of your choice
- 3. Select academic year of anticipated change
- 4. Click Process What-If
- 5. Review carefully how your courses count in this new curriculum
- 6. Discuss this new curriculum with your advisor
- 7. Decide if you want to change your curriculum officially
- 8. To change your curriculum, visit the advisement center's office in CA 130



Functions and Features: Planner

▶ Spring 2012	
Course	Credits
EN 112	3
TT 235	3
TT 240	3
-BU ELECT	3
-FL/SS ELECT	3
	0
	0
	0
	0
Total	15

Take one Business Elective (see catalog). Take one (3-credit hour) Foreign Language or Social Science Elective.

Planner

As a student you can only view what's on your Planner. Your Planner is set to the catalog. Please set your future classes with your academic advisor.



Functions and Features: Planner

Graduation Calculator

Term Calculator

Advice Calculator

Graduation Calculator –

Use this to determine how you need to perform to reach your desired GPA upon graduation

Term Calculator –

Use this to set specific goals for the class(es) in your current term

Advice Calculator –

Use this to determine how many credits of a specific grade average you need to reach your desired GPA

GPA CALCULATOR

The calculator can help students in realistic goal setting at the beginning of the term, precise calculation of their end-of-term GPA using students' actual academic information, and accurate mapping of students' paths of achieving honors, or avoiding probation.



Functions and Features: GPA Calculator

Enter:

Current GPA	2.96
Credits Remaining	20
Credits Required	60
Desired GPA	3.00
Calculate	

Result:

Current GPA	2.96
Credits Remaining	20
Credits Required	60
Desired GPA	3.00

You need to average a 3.07 over your final 20 Credits to graduate with your desired GPA.

Graduation Calculator

This calculator takes the credits remaining, credits required and desired GPA as input and returns what kind of average the student needs to achieve the desired GPA.



Functions and Features: GPA Calculator

Entered:

Current GPA		2.96
Credits Earne	ed So Far	51
	Credits	Grade
EN 228	3	A+[4.00]
EN 231	3	A [4.00]
HU 212	3	B-[2.70] 🕶
PE 131	1	A+[4.00]
SC 254	4	C [2.00] 🕶

Result:

Current GPA	2.96
Credits Earned So Far	51

Class	Credits	G	rade
EN 228	3	A+	4.00
EN 231	3	Α	4.00
HU 212	3	B-	2.70
PE 131	1	A+	4.00
SC 254	4	С	2.00

Calcul	lated (GPA		3.00

By achieving the grades listed here, your GPA at the end of the term will be 3.00

Term Calculator

This calculator is used to calculate end of term GPA based on student's performance for the term. It takes course credits and grade as input and returns end of term GPA based on those grades.



Functions and Features: GPA Calculator

Entered:



Current GPA 2.96 Credits Earned 51 Desired GPA 3.25

To achieve your desired GPA, you need one of the following:

Result:

19 Credits at 4.00 (A+) grade average

19 Credits at 4.00 (A) grade average

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19 Credits at 4.00 (A) grade average

32 Credits at 3.70 (A-) grade average

32 Credits at 3.70 (A-) grade average

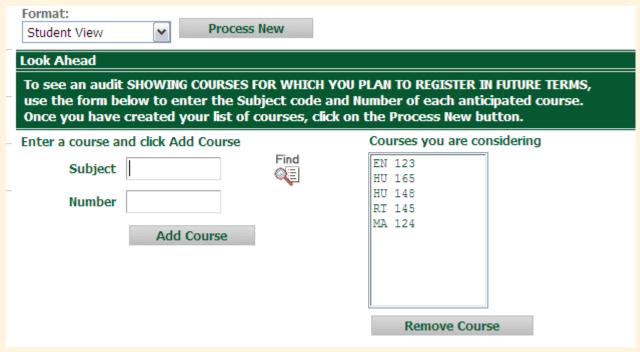
Note: Results that would require you to take more than 150 Credits have been omitted.

Advice Calculator

This calculator takes desired GPA as input and returns different combinations of grades how a student can achieve that desired GPA.



Functions and Features: Look Ahead Audit



Look Ahead Audit

Mostly students use this feature to see how a course taken in the future will be applied towards the student's degree requirements.



Functions and Features: Look Ahead Audit

Digital Filmmaking		Mai	triculated:	2011-20	12 Academic Year
English I	EN 111	English I - College Writing	IP	(3)	Fall 2011
☐ English II	Still Needed:	1 Class in EN 112			
English Literature Elective	(EN 123)	Major English Writers	PL	(3)	Planned Term
☐ English or Humanities Elective	Still Needed:	1 Class in EN 223 or HU 111 or 1	15 or 211 or	212	
First Year Student Seminar	FS 100	First Year Student Seminar	IP	(1)	Fall 2011
Intro to Computer Graphics	HU 146	Intro Comp Graphics & Design	IP	(3)	Fall 2011
Digital Photography	(HU 148)	Digital Photography	PL	(3)	Planned Term
■ Intro to the Film	HU 161	Intro to the Film	IP	(3)	Fall 2011
■ Intro to Mass Media	(HU 165)	Intro Mass Media	PL	(3)	Planned Term

Look Ahead Audit Results

Rather than showing IP for <u>In Progress</u>, the look ahead audit results shows that the course is PL for a <u>Planned Term</u>.



Functions and Features: Look Ahead Audit

Courses Not Needed for Degree

PL 100 Intro to Law for Paralegals

Planned Term

Look Ahead Audit Results

Should you accidentally plan ahead to take a course that is not in your curriculum, the course will show up at the bottom of your audit indicating "Courses Not Needed for Degree". Courses not needed may impact your financial aid.



The End