

Enrollment Certification

First Name (Please Print):		Last Name _	
College ID (or Social Sec	urity #):		
Please check the sem	ester and specify year	(check only one per r	equest):
FALL SPRING	Year: Year:	Winter Mini Summer Mini	Year: Year:
Choose delivery meth business days for pro	•	ation accordingly—p	lease allow <u>five to seven</u>
MAIL:			
FAX:			
EMAIL:			
Student's Signature (Required): Da			Date:

IMPORTANT: Please note the following:

The Enrollment Certification letter will not be released without the student's signature or if there are any financial obligations or departmental holds. If your enrollment status changes from full-time to part-time, part-time to less than part-time, or you deregister, an updated certification letter will be resent as requested above.

This form is available in the Registrar's Office or from the website. Mail, fax or scan and email to: Herkimer College, Registrar's Office, 100 Reservoir Rd, Herkimer NY 13350 / Fax # 315-866-1657 / registrar@herkimer.edu