### SECTION 1 - STUDENT INFORMATION

Student Name: ___________________________  Student ID: _______________________________

### SECTION 2 - LOAN CANCELLATION - complete this section if you are canceling your Federal Direct Student/Parent Loan(s)

I would like to:  

- [ ] Cancel my subsidized loan  
- [ ] Cancel my unsubsidized loan  
- [ ] Cancel my PLUS Parent Loan

For the following period:  

- [ ] Entire 2022-2023 academic year  
- [ ] Fall 2022 semester  
- [ ] Spring 2023 semester

### SECTION 3 - LOAN ADJUSTMENT - complete this section if you are changing the amount of your Federal Direct Student/Parent Loan(s)

1. I would like to:
   - [ ] Increase the amount of my Federal Direct Loan  
   - [ ] Reduce the amount of my Federal Direct Loan

2. This loan adjustment is for the following period:  
   - [ ] Entire 2022-2023 Academic Year  
   - [ ] Fall 2022 Semester  
   - [ ] Spring 2023 Semester

<table>
<thead>
<tr>
<th>Type of Loan</th>
<th>Original Amount</th>
<th>New Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Direct Subsidized Loan</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Federal Direct Unsubsidized Loan</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>*Federal Direct Plus Loan</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### SECTION 4 - CERTIFICATION

I understand that I am making a change to my Federal Direct Loan. If I reduce or cancel my loan, and there are not adequate funds to cover my bill at Herkimer County Community College, I must make arrangements to pay the balance.

Student Signature ___________________________  Date _______________________________

Parent’s Signature ___________________________  Date _______________________________

*(Parent’s signature is only required for adjustments to a Parent PLUS Loan)*