

# New York State County Chief Fiscal Officers

Please use this information sheet to determine where you need to submit your completed Application for Certificate of Residence. The NYS Education Law states that the timeline to apply for your Certificate of Residence is no sooner than 60 days before the first day of classes and no later than 30 days after the first day of classes. If you fail to obtain a Certificate of Residence, you will be responsible for paying the non-resident tuition charge on your bill. Certificates of Residence are valid for one year from the date of issuance.

## **Albany County**

Director of Finance  
112 State Street, Room 117  
Albany, NY 12207  
(518) 447-7070

*Applicants may also obtain a Certificate of Residence from their local town or village clerk.*

## **Allegany County**

Treasurer  
7 Court St.  
Belmont, NY 14813  
(585) 268-9289

## **Broome County**

Commissioner of Finance  
60 Hawley St., 2<sup>nd</sup> Fl., PO Box 1766  
Binghamton, NY 13902  
(607) 778-2162

*Must verify residency in NY for 1 year and Broome County for 6 months.*

## **Cattaraugus County**

Treasurer  
1 Leo Moss Drive – Suite 1325  
Olean, NY 14760  
(716) 373-8010

## **Cayuga County**

Treasurer  
160 Genesee St., 5th Floor  
Auburn, NY 13021  
(315) 253-1211

*Please make sure you have county's specific application form & instructions.*

## **Chautauqua County**

Director of Finance  
Gerace Office Bldg, 3 North Erie Street  
Mayville, NY 14757-1007  
(716) 753-4223

## **Chemung County**

Treasurer  
320 East Market St. PO Box 588  
Elmira, NY 14902  
(607) 737-2927

*Application must be certified by town clerk, then taken to county Treasurer*

## **Chenango County**

Treasurer  
5 Court St.  
Norwich, NY 13815  
(607) 337-1414

*County has specific instructions. Please make sure you have a copy of these.*

## **Clinton County**

Treasurer  
137 Margaret St. Suite 205  
Plattsburgh, NY 12901  
(518) 565-4730

## **Columbia County**

Treasurer  
15 N. 6th Street  
Hudson, NY 12534  
(518) 828-0513

## **Cortland County**

Treasurer  
60 Central Ave. RM 113  
Cortland, NY 13045  
(607) 753-5070

## **Delaware County**

Treasurer  
111 Main Street, PO Box 431  
Delhi, NY 13753  
(607) 832-5070

*County has specific instructions.*

*Please make sure you have a copy of these.*

## **Dutchess County**

Commissioner of Finance  
22 Market Street, 3<sup>rd</sup> Floor  
Poughkeepsie, NY 12601-3294  
(845) 486-2032

*Please make sure you have county's specific application form & instructions.*

## **Erie County**

Comptroller  
95 Franklin St., RM 1154  
Buffalo, NY 14202-3971  
(716) 858-8400

## **Essex County**

Treasurer  
7551 Court St., PO Box 217  
Elizabethtown, NY 12932  
(518) 873-3310

## **Franklin County**

Treasurer  
355 Main Street, Suite 140  
Malone, NY 12953  
(518) 481-1511

## **Fulton County**

Treasurer  
223 W. Main St., PO Box 128  
Johnstown, NY 12095  
(518) 736-5580

## **Genesee County**

Treasurer  
County Building #1 - 15 Main Street  
Batavia, NY 14020  
(518) 344-2550, ext. 2210

## **Greene County**

Treasurer  
411 Main Street, PO Box 191  
Catskill, NY 12414  
(518) 719-3530

## **Hamilton County**

Treasurer  
County Office Building, Box 206  
Lake Pleasant, NY 12108  
(518) 548-7911

## **Jefferson County**

Treasurer  
175 Arsenal Street  
Watertown, NY 13601  
(315) 785-3055

## **Lewis County**

Treasurer  
Courthouse, 7660 State Street  
Lowville, NY 13367  
(315) 376-5325

## **Livingston County**

Treasurer  
6 Court Street, RM 203  
Geneseo, NY 14454-1043  
(585) 243-7050

*Must appear at Treasurer's office in person*

## **Madison County**

Treasurer  
138 N Court St., PO Box 665  
Wampsville, NY 13163  
(315) 366-2371

## **Monroe County**

Real Property Tax Service Agency  
39 W. Main St., RM 304  
Rochester, NY 14614  
(585) 753-1125

*Please make sure you have county's specific application form & instructions.*

## **Montgomery County**

Treasurer  
20 Park St., PO Box 1500  
Fonda, NY 12068-1500  
(518) 853-8175

**Nassau County**

Treasurer  
1 West Street  
Mineola, NY 11501-4248  
(516) 571-2090  
*Please make sure you have county's  
specific application form & instructions.*

**New York City**

**Bronx, Kings (Brooklyn), N.Y.  
(Manhattan), Queens, & Richmond**  
Comptroller  
Municipal Building RM 1329  
1 Centre St.  
New York, NY 10007  
(212) 669-2784  
*Please make sure you have county's  
specific application form & instructions.  
You must appear at their office in person*

**Niagara County**

Treasurer  
59 Park Avenue  
Lockport, NY 14094-2740  
(716) 439-7007

**Oneida County**

Comptroller  
800 Park Ave., 5<sup>th</sup> Floor  
Utica, NY 13501  
(315) 798-5780

**Onondaga County**

Department of Finance  
Civic Center 15<sup>th</sup> Floor  
421 Montgomery St.  
Syracuse, NY 13202-2998  
(315) 435-2426

**Ontario County**

Treasurer  
20 Ontario St. – 2<sup>nd</sup> Floor  
Canandaigua, NY 14424  
(585) 396-4432

**Orange County**

Finance Commissioner  
265 Main St. **OR**  
30 Mathews St. Suite 102  
Goshen, NY 10924  
(845) 291-2485  
*Please make sure you have county's  
specific application form & instructions.*

**Orleans County**

Treasurer – Central Hall  
34 E. Park St.  
Albion, NY 14411  
(585) 589-5353

**Oswego County**

Treasurer  
46 East Bridge Street  
Oswego, NY 13126  
(315) 349-8393  
Toll Free #1-888-349-8392

**Otsego County**

Treasurer  
197 Main Street, Box 265  
Cooperstown, NY 13326  
(607) 547-4235

**Putnam County**

Finance Commissioner  
40 Gleneida Ave., RM 105  
Carmel, NY 10512  
(845) 808-1080 OR  
(845) 808-1075 x-49330

**Rensselaer County**

CFO  
1600 7<sup>th</sup> Ave., 4<sup>th</sup> Floor  
Troy, NY 12180  
(518) 270-2750

**Rockland County**

Dept of Finance  
50 Sanatorium Rd, Bld A, Rm 184  
Pomona, NY 10970  
(845) 364-3829

**St. Lawrence Co.**

Treasurer  
Courthouse – 48 Court Street  
Canton, NY 13617-1194  
(315) 379-2234

**Saratoga County**

Treasurer  
40 McMaster Street  
Ballston Spa, NY 12020  
(518) 884-4724, ext. 4325  
*Please make sure you have county's  
specific application form &  
instructions.*

**Schenectady County**

Finance Commissioner  
620 State Street, 3<sup>rd</sup> Floor  
Schenectady, NY 12305  
(518) 388-4260

**Schoharie County**

Treasurer  
284 Main St., 1<sup>st</sup> Floor, PO Box 9  
Schoharie, NY 12157  
(518) 295-8386

**Schuyler County**

Treasurer  
105 9th St, Unit 17  
Watkins Glen, NY 14891  
(607) 535-8181

**Seneca County**

Treasurer  
1 DiPronio Drive  
Waterloo, NY 13165  
(315) 539-1735

**Steuben County**

Treasurer  
3 East Pulteney Square  
Bath, NY 14810  
(607) 664-2488  
*Please make sure you have county's  
specific application form &  
instructions.*

**Suffolk County**

Comptroller  
100 Veterans Mem. Hgwy - Box 6100  
Hauppauge, NY 11788-0099  
(631) 853-5052  
*Please make sure you have county's  
specific application form & instructions.*

**Sullivan County**

Treasurer  
100 North Street  
Monticello, NY 12701  
(845) 794-3000, Ext. 5014

**Tioga County**

Treasurer  
56 Main Street, RM 210  
Owego, NY 13827  
(607) 687-8670

**Tompkins County**

Finance Director  
125 East Court Street, 2nd Floor  
Ithaca, NY 14850  
(607) 274-5545  
*Please make sure you have county's  
specific application form &  
instructions.*

**Ulster County**

Treasurer  
244 Fair St., 4<sup>th</sup> Floor, PO Box 1800  
Kingston, NY 12402  
(845) 340-3460  
*Please make sure you have county's  
specific application form &  
instructions.*

**Warren County**

Treasurer  
1340 State Route 9  
Lake George, NY 12845  
(518) 761-6375

**Washington County**

Treasurer  
383 Broadway, Building B  
Fort Edward, NY 12828  
(518) 746-2220

**Wayne County**

Treasurer  
16 William Street, PO Box 8  
Lyons, NY 14489  
(315) 946-7441

**Westchester County**

Finance Commissioner  
148 Martine Avenue, RM 724  
White Plains, NY 10601  
(914) 995-5006  
*Please make sure you have county's  
specific application form &  
instructions.*

**Wyoming County**

Treasurer  
143 North Main Street  
Warsaw, NY 14569  
(585) 786-8812

**Yates County**

Treasurer  
417 Liberty Street, Suite 1081  
PennYan, NY 14527  
(315) 536-5192