



Pathways Transfer Articulation Agreement

Associate Degree (A.A.S.) in Human Services to Bachelor of Science in
Community and Human Services with a concentration
in Human Services or Human Service Management

Empire State College (ESC), and Herkimer County Community College (HCCC), both of the State University of New York, agree to develop a Pathways Transfer Agreement in Human Services. The agreement is designed to support transfer students, including those from HCCC's Internet Academy, during their transition to Empire State College, and:

- Ease the transition process for HCCC graduates to an educational model comprised of online courses, independent study, and small group seminars;
- Ensure a smooth transfer for HCCC graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for HCCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for HCCC graduates to follow during the transition.

Empire State College will offer A.A.S. degree graduates in Human Services from Herkimer County Community College an opportunity to participate in the Pathways Transfer Program into a Bachelor of Science degree. HCCC graduates meeting ESC's admissions requirements will become Empire State College students upon admission.

How the Pathways Transfer Program Works

During their first year at Empire State College, students in the Pathways Transfer Program may, with advisement, cross-register for additional credits at Herkimer County Community College beyond the associates degree. These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses. Up to 80 total credits can be transferred in from HCCC, leaving at least 45 upper-level credits to be completed at Empire State College. This includes 24 upper-level credits within the Human Service or Human Service Management concentrations, consistent with the College's requirements for a bachelor's degree. Each participating student will be able to transfer all credits earned as part of their associate's degree to Empire State College, as long as they fit into the student's designed bachelor's degree program.

As part of the agreement, Empire State College will provide the following: (1) individual educational planning and mentoring for all Human Services students, (2) outreach to faculty

and transfer office staff at Herkimer County Community College to provide program information, and (3) offer information sessions for students at HCCC, at Empire State College locations, and online.

Herkimer County Community College agrees to provide: (1) access for cross-registered Pathways transfer students to campus facilities and resources (i.e. Library, academic support, computer labs), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Human Services students may enroll at Empire State College on a full or part-time basis. With advisement from their faculty mentor at ESC, students may elect to design a degree program similar to the samples provided on pages 4 and 5.

This agreement becomes effective when all signatures are affixed, and remains in effect for five years from that date (of last signature). The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.

Sample Degree Plans

Please refer to Appendix A for a Human Services (B.S.) sample degree plan.

Please refer to Appendix B for a Human Service Management (B.S.) sample degree plan.

For Further Information

For Online students:

Kelly Mollica
Outreach Specialist
Center for Distance Learning
SUNY Empire State College
518-587-2968
Kelly.Mollica@esc.edu


For in-person studies in Utica or Syracuse:

Heather Howard
Outreach and Recruitment Specialist
Central New York Center
SUNY Empire State College
315-460-3155
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Robin Voetterl
Associate Dean of Academic Affairs -
Humanities & Social Sciences
Herkimer County Community College
315-866-0300 ext 8430
voetterra@herkimer.edu


Signatures to the Agreement

EMPIRE STATE COLLEGE

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Deborah Amory
Acting Provost

8/14/13
Date

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Thomas Mackey
Dean, Center for Distance Learning

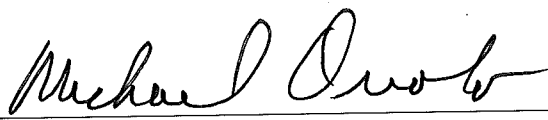
8/20/13
Date

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Nikki Shrimpton
Dean, Central New York Center


9/1/13
Date

HERKIMER COUNTY COMMUNITY COLLEGE

• 

Michael Oriolo
Dean of Academic Affairs

7/18/13
Date

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Robin Voetterl
Associate Dean of Academic Affairs
Humanities & Social Sciences

7/16/13
Date

Appendix A - Sample Degree Plan

Degree: Bachelor of Science
 Area of Study: Community and Human Services
 Concentration: Human Services

SUNY Herkimer County Community College – A.A.S. Human Services

* Introduction to Social Services	3
Introduction to Case Management	3
Practicum in Human Services I	3
Practicum in Human Services II	3
* Social Problems	3
* Social Psychology	3
* Introductory Psychology	3
* Abnormal Psychology	3
* Introductory Sociology	3
* Developmental Psychology	3
* Social Science Elective OR Human Services Elective OR Criminal Justice Elective	3

* English I	3
First Year Student Seminar	1
Physical Education Activity	1
* English II	3
* Mathematics Elective	3
Physical Education Activity	1
Interpersonal Communication	3
* American Government	3
* English OR Humanities Elective	3
* Marriage and Family	3
* Topics In Human Biology OR Fundamentals of Human Anatomy and Physiology	3
* American Minorities	3

Total Transcript Credit 63
 Total Advanced Standing 63

SUNY Empire State College (Sample Only)

Interviewing Skills and Techniques	4
+ Documentation in Human Services	4
*+ Human Service Ethics	4
+ Group Work Practices	4
*+ Survey of Social Science Research Methods	4
+ Family Intervention	4
*+ Family Violence and Abuse	4
+ Investigative Theory and Practice	4
+ Human Service Practice with Older Adults	4
+ Human Service Elective related to concentration	4
+ Delivering Human Services: Consumers, Agencies and Communities	4

*+ Educational Planning	4
* Statistics	4
*+ General Education Elective	4
*+ Electives	5
* Thinking about Race, Class, and Gender	4

(*) Liberal Studies (+) Advanced Level

Total Empire State College Credit 65
 Degree Program Total 128

Note – Courses at Empire State College can be taken through the online program or a combination of contracts through any regional location across New York State. This is a sample only and additional options are available.

Appendix B - Sample Degree Plan

Degree: Bachelor of Science
 Area of Study: Community and Human Services
 Concentration: Human Service Management

SUNY Herkimer County Community College – A.A.S. Human Services

* Introduction to Social Services	3
Introduction to Case Management	3
Practicum in Human Services I	3
Practicum in Human Services II	3
* Social Problems	3
* Social Psychology	3
* Introductory Psychology	3
* Abnormal Psychology	3
* Introductory Sociology	3
* Developmental Psychology	3
* Social Science Elective OR Human Services Elective OR Criminal Justice Elective	3

* English I	3
First Year Student Seminar	1
Physical Education Activity	1
* English II	3
* Mathematics Elective	3
Physical Education Activity	1
Interpersonal Communication	3
* American Government	3
* English OR Humanities Elective	3
* Marriage and Family	3
* Topics In Human Biology OR Fundamentals of Human Anatomy and Physiology	3
* American Minorities	3

Total Transcript Credit 63
 Total Advanced Standing 63

SUNY Empire State College (Sample Only)

+ Documentation in Human Services	4
+ Human Service Management	4
*+ Human Service Ethics	4
+ Social Policy Analysis	4
+ Delivering Human Services: Consumers, Agencies and Communities	4
+ Program Planning and Evaluation OR Community Organizing	4
*+ Survey of Social Science Research Methods	4
+ Funding and Human Service Organizations OR Public Finance & Budgeting	4
*+ Human Service OR Health Management OR Field Specific Electives	8

*+ Educational Planning	2
*+ Proposal Writing	2
*+ Power and Privilege	4
*+ General Education Electives	8
* Electives	5
+ Accounting for Governmental and Not-for-Profit Organizations	4

(*) Liberal Studies (+) Advanced Level

Total Empire State College Credit 65
 Degree Program Total 128

Note – Courses at Empire State College can be taken through the online program or a combination of contracts through any regional location across New York State. This is a sample only and additional options are available.

Addendum B
Empire State College Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.
2. The maximum advanced standing allowed toward a bachelor's degree is 96 credits, which means that students must complete at least 32 credits at Empire State College.
3. Any courses taken at Herkimer County Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.
4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.
5. Students earning a bachelor's degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration and 30 general education credits across ten designated areas.
6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript of their completed course work to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.