



**Articulation Agreement Between
State University of New York (SUNY) Canton
and
HERKIMER COUNTY COMMUNITY COLLEGE**

Effective dates: AUGUST 15, 2014 through AUGUST 14, 2017

This articulation agreement is intended to facilitate the transfer of graduates from the **Paralegal** program at **Herkimer County Community College** to the **Legal Studies Program** at SUNY Canton. The objectives, terms and conditions of this agreement are set forth as follows:

OBJECTIVES

1. To attract qualified students to Herkimer County Community College and SUNY Canton.
2. To facilitate upward educational and career mobility in the legal profession(s) by increasing accessibility to baccalaureate education for qualified individuals.
3. To provide students with advisement in academic and career planning throughout their program of study.
4. To reduce unnecessary repetition of general education and curricular content by providing a seamless articulation opportunity.
5. To facilitate communication, academic coordination between faculty, students, and administrators at each institution.

ELIGIBILITY/ADMISSION REQUIREMENTS

1. Students must complete the admission process at SUNY Canton.
2. Students must meet the academic requirements listed in the "*Terms of Agreement*".

TERMS OF AGREEMENT

Current Herkimer County Community College students who have completed the Paralegal, A.A.S. program at Herkimer County Community College will be accepted into the Legal Studies, B. Tech program at SUNY Canton.

STUDENT ELIGIBILITY: Graduates of Associate of Applied Science– Paralegal program at Herkimer County Community College must possess a **minimum cumulative grade point average of 2.5 on a 4.0 scale**. SUNY Canton **assures acceptance for Herkimer County Community College students who have a cumulative GPA of 3.00 or better**. Students are encouraged to apply during their last semester at Herkimer County Community College.¹

TRANSFER CREDIT: A grade of C or better must be earned for each transfer credit of courses applicable to the Bachelor's Degree. (See *Appendix A* for list of specific college level courses.)



DEGREE REQUIREMENTS: SUNY Canton requires that 123-126 credits be completed in order to earn the Bachelor of Technology in Legal Studies. To be eligible for graduation with a Bachelor's Degree, a minimum of 30 credits taken in residence at SUNY Canton. Students will be required to matriculate in accordance with the guidelines as specified in the policies of the academic catalog.

IMPLEMENTATION: Students transferring under this agreement into the SUNY Canton Bachelor of Technology in the Legal Studies program, will whenever possible, be provided with a projected outline of their individual requirements for the Bachelor's Degree.

LOCATION: SUNY Canton reserves the right to use classroom space at alternative locations and to offer all, or part, of this degree program online.

FINANCIAL AID: A student accepted into SUNY Canton under this agreement is eligible to participate in all financial aid, grants, and scholarship programs customarily open to transfer students.

PROGRAM CHANGES: If either SUNY Canton or Herkimer County Community College makes changes to their respective program(s), those changes will be communicated to the other college for review of this articulation agreement.

SUNY Canton Contact Information:

Office of the Provost/VP of Academic Affairs
Erin Voisin, Special Projects Coordinator to the Provost
34 Cornell Drive
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Herkimer County Community College Contact Information:

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Herkimer County Community College
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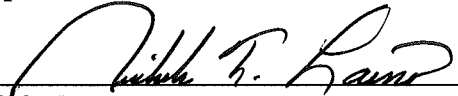
¹ Although this agreement is specifically geared toward Herkimer County Community College graduates majoring in Paralegal, graduates with other majors are also encouraged to apply.



APPROVALS


We, the undersigned, agree to the above conditions established for the articulation agreement between Herkimer County Community College and SUNY Canton.

Representatives of Herkimer County Community College:



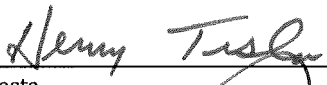
Nicholas Laino
Interim President

6/27/14
Date




Michael Oriolo
Dean of Academic Affairs

6/27/14
Date



Henry Testa
Dean: Business, Health, Science & Technology

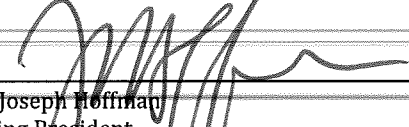
6-23-14
Date



Mark Polkosnik
Director: Paralegal Program


6/23/2014
Date

Representatives of SUNY Canton:



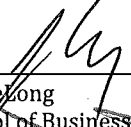
Dr. Joseph Hoffman
Acting President

6/17/14
Date



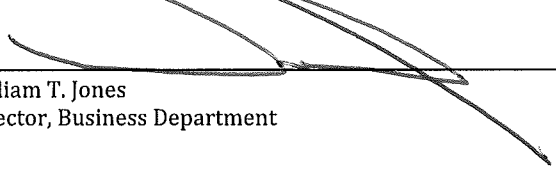
Karen Spellacy
Interim Provost/VP of Academic Affairs

6/12/14
Date



Jondavid DeLong
Dean, School of Business and Liberal Arts

6/10/2014
Date



William T. Jones
Director, Business Department

6/10/14
Date



Appendix A: Transfer Course Equivalencies

Herkimer Community College A.A.S. – Paralegal				SUNY Canton B. Tech- Legal Studies (0818)		
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
1	PL 100	Intro to Law for Paralegals	3	LEST 101	American Legal System	3
		Math GERs listed as SUNY approved GERs in Herkimer Course Catalog	3-4		Math Elective (GER 1)	3-4
					American History Elective (GER 4)	3
	EN 111	College Writing	3	ENGL 101 -or- ENGL 102	Expository Writing (GER 10) -OR- Oral and Written Expression (GER 10)	3
	IS 119 FS 100	Computer Software for the Law Office First Year Student Seminar	3 1	CITA 110 FYEP 101	Intro to Information Technology First Year Experience	3 1
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
2	BU 114	Accounting I	4	ACCT 101	Foundations of Financial Accounting	3
				BSAD 200	Business Communications*	3
	BU 121	Business Law I	3	BSAD 201	Business Law I	3
	SS 141 or SS 151	"American Government" or "Intro to Psychology"	3	POLS 105 or PSYCH 101	Social Science Elective (GER 3)	3
					Arts Elective (GER 8)	3
IS 113	Keyboarding w/ Document Processing	2	CITA 101	Library/Info Literacy	1	
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
3	BU 122	Business Law II	3	BSAD 202	Business Law II	3
				LEST 221	Criminal Practice	3
		Natural Science GERs listed as SUNY approved GERs in Herkimer Course Catalog	3 - 4		Science Elective (GER 2)	3-4
					Western Civilization Elective (GER 5)	3
				Foreign Language (GER 9)	4	
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
4	PL 110	Legal Research & Writing	3	LEST 310	Legal Research	3
	PL 251	Torts and Personal Injury	3	LEST 320	Negligence and Intentional Torts	3
					Other World Civilization Elective (GER 6)	3
	EN 112	Intro to Literature	3	ENGL 209	Humanities Elective (GER 7)	3
				General Elective	3	
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
5	SS 246	Constitutional Law	3	LEST 340	Constitutional Law	3
				LEST 330	Legal Writing*	3
	PL 112	Civil Litigation and Procedure	3	LEST 350	Civil Litigation	3
	SS 151	"Intro to Psychology" ONLY IF OTHER COURSE PROVIDED GER 3 CREDIT	3	PSYC 101	General Elective	3
	PL 271	Paralegal Practicum	3	LEST 299	Program Elective	3
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
6				BSAD 319	Professional Ethics	3
	PL 211	Real Estate Law	3	LEST 370	Real Property	3
	PL 221	Administration of Estates	3	LEST 380	Wills, Estates, and Trusts	3
				LEST 449	Advanced Legal Writing*	3
				General Elective	3	
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
7				LEST 429	Internship Orientation (If taking LEST 480 in 8 th Semester)	1
	PL 231	Family Law	3	LEST 360	Family Law	3
					General Elective	3
					Program elective	3
					U/L Program Elective	3
				U/L Program Elective	3	
Semester	Course #	Course Name	Cr	Course #	Course Name	Cr
8				LEST 480 -or- LEST 485 -or- Electives	Legal Studies Internship -OR- Senior Project -OR- (5) U/L Program Electives or combination equalling 15 credits	15
Accepted Transfer Credit Total			66	SUNY Program Credit Total		123-126



Appendix A: Transfer Course Equivalencies

‡ Multiple transfer credit options available depending on elective courses selected. Credits for these requirements will be accepted as follows:

Herkimer Community College A.A.S. – Paralegal			SUNY Canton B. Tech- Legal Studies (0818)		
Course #	Course Name	Gr	Course #	Course Name	Cr
	AND/OR			AND/OR	
	AND/OR			AND/OR	
	AND/OR			AND/OR	
Additional Accepted Elective Transfer Credits			Total Credits		

TOTAL Credits Accepted for Transfer (from both tables above): 66

Program Electives

Courses in ACCT, LEST, BSAD, or JUST (Except JUST 101, 110, and 111), EADM 307 (Legal Issues in Emergency and Disaster Management), ENGL 305 (Perpetrators & Victims: Crime & Violence in Literature), ENGL 301 (Professional Writing and Communication), FSMA 210 (Introduction to Finance), HSMB/NURS 302 (Legal and Ethical Issues in Health Care), and FSAD 401 (Funeral Service Law).

Additional Notes

U/L= Upper Level

*Writing intensive course.

Program Contact

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