

**PARTNERSHIP AGREEMENT
BETWEEN HERKIMER COLLEGE AND
CAZENOVIA COLLEGE**

October 2018

This Partnership Agreement (“Agreement”) is entered into between Herkimer College (“Herkimer”), located at 100 Reservoir Road, Herkimer, New York 13350 and Cazenovia College (“Cazenovia”), located at 22 Sullivan Street, Cazenovia, New York 13035. The purpose of the Agreement is to facilitate the offering of Cazenovia Bachelor of Science degrees in Inclusive Early Childhood Education and Inclusive Childhood Education to students who will complete coursework principally at the Herkimer campus located in Herkimer, New York.

1) **ELIGIBILITY**: Herkimer students should be eligible for junior level standing, having either earned their Associate’s degree in Early Childhood, Liberal Arts & Sciences in Childhood Education, or attained 60+ credits with the proper prerequisites to enroll in Cazenovia’s upper division course work for the Inclusive Early Childhood Education or the Inclusive Elementary Education degree program.

2) **COURSES**: Students will follow the Cazenovia Inclusive Early Childhood Education or the Inclusive Childhood Education curricula in accordance with the attached articulation agreement between Cazenovia and Herkimer [Exhibit “C”]. Herkimer students will be required to take at least one designated course on the Cazenovia campus to be eligible for graduation. Students are also required to earn a minimum of 45 academic credits of their baccalaureate degree through Cazenovia.

3) **PREMISES**: Herkimer hereby agrees to allow Cazenovia to occupy certain classrooms on the Herkimer campus, more particularly described on Exhibit “A” attached hereto (“Premises”). Between four (4) weeks and ten (10) business days prior to the commencement of each term or semester, the administrative parties shall agree upon the number, time, and location of the classrooms to be used, and they shall execute an amendment to Exhibit “A” to reflect that agreement. Premises use will be limited to off-utilization time such as evenings and weekends. Occupancy of the Premises is subject to the terms and conditions of this Agreement.

4) **TERM**: The term of this Agreement shall be for two (2) years, commencing on the execution of this Agreement. Either party may terminate this Agreement with 180 days written notice.

5) **COST REIMBURSEMENT**: Cazenovia shall pay to Herkimer a facility rental fee for the use of the Premises, as referenced in Exhibit “A”. The cost shall be \$10.00 per course hour, per semester, when a course utilizes a classroom. Payments will coincide with start date of the first cohort. Smart rooms will be used, a minimum of two nights per week. A minimum of two courses with a minimum of fifteen students per class shall be required to begin a cohort. Cazenovia shall provide Herkimer with the names of the students and the identity of the courses to be taught, and Herkimer will invoice the Center for Adult & Continuing Education (“CACE”) at Cazenovia within thirty (30) days thereafter. Payment in full will be required within thirty (30) days of Cazenovia receiving the invoice. No security deposit shall be required.

6.) USE:

- a. Cazenovia will utilize the Premises exclusively for teaching purposes. All courses shall be taught by Cazenovia instructors at the expense of Cazenovia, and Cazenovia shall be solely responsible for compensating the instructors and for all of their benefits and the other terms and conditions of their employment. All faculty members shall sign an acknowledgment that they are employees of Cazenovia and not of Herkimer and that they shall look solely to Cazenovia for wages, salaries and other terms and conditions of employment regarding the program and that Herkimer shall have no responsibility therefore. Herkimer faculty who are hired as Cazenovia adjunct faculty may not assume teaching assignments which conflict with Herkimer teaching assignments, including required office hours. Herkimer and Cazenovia shall comply with all federal, state and local laws, codes, ordinances, regulations, rules, orders and directives that effect the Premises (collectively, "Regulations"), including all environmental, energy and zoning regulations and shall not permit any objectionable, unpleasant or dangerous odors, smoke, dust, gas, emission, noise or vibrations to emanate from Premises, nor permit any activity upon Premises which would constitute a nuisance or would disturb or endanger any other occupant of the campus. The management and removal of hazardous waste, if any, will be administered by Herkimer.
- b. Cazenovia shall comply with Herkimer policies and guidelines for safety, security, and waste management in this facility. If Cazenovia finds any such policy or guideline to be unacceptable, its sole remedy is to terminate this Agreement with 30 days written notice to Herkimer.
- c. Without Herkimer's prior written consent, Cazenovia shall not receive, store or otherwise handle any product, material or merchandise which is explosive, highly flammable or otherwise hazardous, or which has been listed by the Environmental Protection Agency as being an actual or suspected carcinogen. These materials include but are not limited to: chemicals, radioactive materials, biologicals, laser generating equipment, gases, or solvents beyond those normally found in undergraduate instructional chemistry laboratories. Cazenovia shall not permit Premises to be used in any manner which would render the insurance void or in the judgment of the insurer make the insurance risk more hazardous or more expensive.
- d. Cazenovia shall repair and pay for any damage caused by Cazenovia's employees, students, agents or invitees.
- e. **EMERGENCY CONTACT NUMBERS:** Student and/or faculty injuries will be handled by Herkimer Campus Security at 315-866-0300 x8276 and

must be reported within 24 hours of the event by the injured person or Cazenovia faculty member.

7) ID AND PARKING: Cazenovia students, faculty, and administrators are not required to have a Herkimer photo ID or a parking sticker to park on the Herkimer campus. A complete list of all Cazenovia participating students, faculty and administrators, along with their home addresses, date of birth and their status (faculty, staff or student) will be required two (2) weeks in advance of the start of the term or semester. The list shall be sent to the Herkimer Campus Security Office.

8) ALTERATIONS:

- a. Cazenovia shall not make any alterations, additions or improvement to the Premises (including roof and wall penetrations) without the prior written consent of Herkimer.
- b. All alterations, additions and improvements erected by Cazenovia with the consent of Herkimer shall be Cazenovia's property during the term of this Agreement. Prior to expiration of this Agreement, Cazenovia shall remove all alterations, additions and improvements erected by Cazenovia unless Herkimer has requested that said alterations remain in place, and restore the Premises to its original condition by the date of Agreement termination or upon earlier vacating of the Premises.
- c. All removals and restoration of the Premises to original condition shall be at the sole cost of Cazenovia and shall be accomplished in a good workmanlike manner so as not to damage the primary structure or structural quality of Premises or building.

9) SIGNS: Cazenovia shall not erect any signs on the property without prior written approval of Herkimer. Herkimer may withhold its approval for any reason whatsoever.

10) MAINTENANCE AND HOUSE KEEPING: All routine maintenance, housekeeping, and repair of leased facilities will be performed by Herkimer. Any equipment malfunction or other facility deficiency shall be reported to the Associate Dean's Office.

11) ACADEMIC REGISTRATION AND RECORDKEEPING: Students who attend classes at Herkimer shall be enrolled in Cazenovia courses, registered by Cazenovia, and the students shall make all payments to Cazenovia. Cazenovia shall maintain all the academic records of students enrolled in Cazenovia courses being conducted on the Herkimer campus, and Herkimer shall have no responsibility therefor.

12) ACCESS:

- a. Herkimer, its agents and representatives, shall have the right to enter and inspect Premises anytime for the purpose of ascertaining the condition of the Premises or in order to make repairs.
- b. Herkimer shall at all times have a key to all locks to Premises. Herkimer shall not change or install any locks without prior acknowledgement to Cazenovia, it being understood that the classrooms shall be shared with Herkimer faculty, staff and students.

13) ASSIGNMENT: Cazenovia shall not assign its rights and obligations under this Agreement.

14) CASUALTY: If the Premises should be damaged or destroyed by fire, wind or other casualty, Herkimer will provide substitute classrooms of a comparable size and nature for the same time periods. If, due to disaster or circumstances beyond the control of Herkimer, Herkimer has no class rooms available on any campus, Cazenovia will be reimbursed a prorated amount of the facility usage fee.

15) INDEMNIFICATION: To the fullest extent permitted by law, Cazenovia shall at all times indemnify and hold harmless Herkimer, its officers, employees and agents, from any loss, liability, claims, suits, costs, expenses and damages arising out of any bodily injury or property damage associated with the negligent acts or omissions of Cazenovia, except for bodily injury or property damage caused by intentional acts or gross negligence of Herkimer officers, employees, agents, students, guests or invitees.

16) INSURANCE: Cazenovia shall furnish Herkimer with an insurance certificate declaring that Herkimer and its respective officers, agents, and employees are afforded liability insurance coverage as additional named insureds for any claims, including bodily injury and property damage, which may be made against Herkimer as a result, directly or indirectly, of the uses herein granted. The limits of the coverage and other conditions shall be as attached hereto on Exhibit "B" ("Insurance Requirements"). Cazenovia shall furnish the insurance certificate to Herkimer upon commencement and signing of this Agreement.

17) DEFAULT: The following shall be events of default under this Agreement:

- a. Cazenovia's failure to pay the rent cost of the Premises required by this Agreement when due, and the continuation of such failure for a period of seventy (70) days from the due date. The rent cost shall become due upon receipt of invoice from Herkimer at the Cazenovia CACE.
- b. Cazenovia's failure to comply with any other term, provision or covenant of this Agreement and not curing or commencing to cure such within seventy (70) days after written notice thereof from Herkimer.

- c. Herkimer's Failure to comply with any term, provision or covenant of this Agreement and not curing or commencing to cure such within seventy (70) days after written notice thereof from Cazenovia.

18) HERKIMER'S REMEDIES: If Cazenovia defaults, then upon Herkimer giving a written seventy (70) days notice to Cazenovia specifying the nature of the default and upon the expiration of the seventy (70) days, if Cazenovia shall have failed to comply with or remedy such default, or if the default or omission complained of shall be of a nature that it cannot be completely cured or remedied within the seventy (70) day period, and if Cazenovia shall not have diligently commenced curing the default within the seventy (70) day period, and shall not thereafter with reasonable diligence and good faith proceed to remedy or cure the default, then Herkimer may serve a written one hundred-eighty (180) day notice of cancellation of this Agreement upon Cazenovia, and upon the expiration of the one hundred-eighty (180) days, this Agreement and the term thereunder shall end and expire as fully and completely as if the expiration of the one hundred-eighty (180) day period were the day definitely fixed in this Agreement for its end and expiration. Cazenovia shall then quit and surrender the Premises to Herkimer. Herkimer may then, at its discretion, seek reasonable damages for under the governing laws as applicable.

19) BUSINESS INTERRUPTION: Herkimer shall not be fiscally responsible to Cazenovia for any damages or inconvenience caused by interruption of business or inability to occupy the premises for any reason whatsoever but will, upon interruption, furnish Cazenovia with alternative facility usage on the grounds of the Herkimer campus.

20) NOTICES AND DEMANDS: All notices required or permitted hereunder shall be deemed to have been given if mailed in any United States Post Office by certified or registered mail, postage prepaid, or sent by a nationally recognized overnight courier, addressed to Herkimer or Cazenovia respectively, or delivered personally, at the addresses set forth in the preamble of this Agreement or to such other addresses as the parties designate in writing from time to time.

21) PARTIES BOUND: For purposes of this Agreement, Herkimer is defined to include, when appropriate to the circumstances, its directors, officers, instructors, professors, faculty, staff, students, employees, guests, and invitees.

22) ENTIRE AGREEMENT: Both parties have read this Agreement and understand that it sets forth their entire agreement. This Agreement may be changed only by an agreement in writing duly signed and acknowledged by and delivered to each party.

23) GOVERNING LAW: This Agreement shall be interpreted and constructed according to, and governed by, the laws of the State of New York, or United States Federal law, as applicable excluding any such laws that might direct the application of laws of another jurisdiction.

24) PARTICIPATORY EFFORTS: Herkimer will actively participate in efforts to bolster the success of the program. These efforts will include information sessions, classroom

visitations, provision of contact information and distribution of literature. The purpose of these efforts is to inform the Herkimer Early Childhood students and alumni about the program. Coordination of these efforts will be between the Cazenovia CACE, the Cazenovia liaison at Herkimer and Herkimer administrators in Academic Affairs.

- a. Information sessions will be held three times per year, will occur on the grounds of Herkimer, in a venue large enough to seat all Herkimer students and alumni interested in the Cazenovia education programs. Herkimer will strongly encourage their students and faculty to attend the meeting and will assist in media releases, printed materials distribution, email blasts to students, posting of the events on Facebook and other social media, and other supportive actions as needed. There will be no facility fee charged for these sessions. The Cazenovia representative and members of the Herkimer Site Liaison/Faculty will present information about the partnership, explain the details, and answer questions.
- b. Classroom visitations will be held at least three times per year. These will be outreach to students that were unable to attend the information sessions. The visitations will occur in Herkimer classrooms in a manner which will not compete with instruction. The Cazenovia representative will bring informational literature to the classrooms and answer questions.
- c. Herkimer will provide Cazenovia's CACE with contact information for their current and past education students and will update the information when requested.
- d. Herkimer will actively display Cazenovia/ Herkimer partnership literature in public areas and offices on campus.

25) START AND FINAL COSTS: Cazenovia and Herkimer acknowledge this Agreement as a preliminary step toward creating an "Additional Location" through the Middle States Commission on Higher Education (MSCHE) "Substantive Change Request" process. Cazenovia agrees to bear the submission fee for the program start, and submit the necessary paperwork. In the event that the location should close, Cazenovia will submit the paperwork, and Herkimer shall bear the associated "Substantive Change Request" fee.

26) NON-DISCLOSURE: Herkimer will not disclose the financial or structural components of this program to other institutions of higher learning, potential competitors or individuals. All inquiries about financial or structural components of the program will be addressed to Cazenovia.

Herkimer College

By: _____
Cathleen C. McColgin, Ph.D.

Position: _____
President

Dated: _____

By: _____
Michael Oriolo

Position: _____
Provost

Dated: _____

By: _____
Robin Voetterl-Riecker

Position: _____
Assoc. Dean, Academic Affairs

Dated: _____

By: _____

Position: _____

Dated: _____

Cazenovia College

By: _____
Ron Chesbrough, Ph.D.

Position: _____
President

Dated: _____

By: _____
Sharon Dettmer

Position: _____
VP, Academic Affairs

Dated: _____

By: _____
Christine Richardson

Position: _____
Director, Center for Adult &
Continuing Education

Dated: _____

By: _____
Tiffany Coyle

Position: _____
Director, Education Programs

Dated: _____

EXHIBIT "A"

Premises Description*

_____TBD_____ sq. ft. (Room _____) Access from _____ - _____

_____TBD_____ sq. ft. (Room _____) Access from _____ - _____

_____TBD_____ sq. ft. (Room _____) Access from _____ - _____

_____TBD_____ sq. ft. (Room _____) Access from _____ - _____

***Room specifics TBD between four (4) weeks and ten (10) days previous to the start of each semester.**

EXHIBIT "B"

Insurance Requirements

1. All insurance will be written by carriers that are admitted and licensed in the State of New York

2. **General Liability:**

\$1,000,000 per Occurrence

\$1,000,000 Personal & Advertising Injury

\$2,000,000 Products & Completed Operations Aggregate

\$2,000,000 General Aggregate

\$ 300,000 Fire Damage Legal Liability

\$ 5,000 Medical Expense – Each Person

Conditions:

- a) Include Contractual Liability.
- b) Include the certificate holder (ECC) as Additional Insured.

3. **Automobile Liability:**

\$1,000,000 Combined Bodily Injury and Property Damage

- OR -

\$1,000,000 per person Bodily Injury

\$2,000,000 per accident Bodily Injury

\$1,000,000 Property Damage

4. **Workers' Compensation:**

\$500,000 Bodily Injury by Accident

\$500,000 Bodily Injury by Disease – Policy Limit

\$500,000 Bodily Injury by Disease – each employee

EDUCATION PATHWAYS

A TRANSFER AGREEMENT

BETWEEN

HERKIMER COLLEGE

AND

CAZENOVIA COLLEGE

OCTOBER 2018

This agreement establishes a pathway between Herkimer College and Cazenovia College. Herkimer College students, upon completion of a directed sequence of coursework leading to an associate degree from Herkimer College, are guaranteed admission to Cazenovia College at junior status provided students meet the minimum GPA (2.5).

Full-Time Study

Students studying on a full-time basis can complete the Cazenovia College Inclusive Early Childhood Education (B.S.) or the Inclusive Elementary Education (B.S.) degree in two years as long as students enter with 60 plus credits with proper pre-requisites meeting the grade requirements. The curriculum warrants one summer session course each year; **one of which will be an on-campus residency course at Cazenovia College**. Students will complete the degree at Herkimer College. These degree programs will be offered as a cohort and entrance into the programs will be the summer session/semester of each academic year.

Part-Time Study

Students studying on a part-time basis will complete the Cazenovia College Inclusive Early Childhood Education (B.S.) or the Inclusive Elementary Education (B.S.) degree at Herkimer College. Students can complete the degree requirements in three years, as long as the required coursework is followed meeting the grade requirements. The curriculum warrants one summer session course each year; **one of which will be an on-campus residency course at Cazenovia College**. Students will complete the degree at Herkimer College. These degree programs will be offered as a cohort and entrance into the programs will be the summer session/semester of each academic year.

STUDENT SELECTION

The ideal candidate will be a full- or part-time matriculated student in Herkimer College's Early Childhood A.A.S. or the Liberal Arts & Sciences in Childhood Education A.S. programs.

STUDENT ACADEMIC ADVISEMENT

Herkimer College staff and faculty in cooperation with Cazenovia College assume responsibility for advising students who enter into the agreement. Academic curriculum advising guides will be used to communicate degree requirements to students, including recommendations for elective selection. While advising guides will be reviewed once per year for necessary revisions, any changes to coursework or academic curriculum will warrant an immediate revision.

TRANSFER ADMISSION

Students are required to submit an application, a high school or GED transcript and official transcripts from all colleges previously attended. An official final Herkimer College transcript will be required once the student completes the final semester.

Recommended Application Deadlines:

While Cazenovia College practices rolling admission, the following recommended deadlines should be considered when applying for admission through this agreement.

For the Education programs offered at the Herkimer College location, cohorts begin in the summer I session of each year.

Summer Admission – March 15

GPA Requirements:

Students must have a minimum of a 2.5 cumulative grade point average for acceptance to Cazenovia College. However, Teacher Education regulations require that students must have a minimum GPA of 3.0 prior to beginning student teaching.

Transferring Credits:

Coursework with a grade of “C-” or higher will transfer to the appropriate Cazenovia College course. However, all education classes transferred in must meet the minimum requirement grade of “B”. Please refer to the course requirement section of the agreement.

A.S. in Liberal Arts and Sciences: Childhood Education Transfer Equivalents					
<i>Herkimer College</i>	<i>Course Name</i>	<i>Cr</i>	<i>Cazenovia College</i>	<i>Course Name</i>	<i>Cr</i>
First Semester					
ED210	Social Foundations of Education	3	ED131	Teaching & Learning in Diverse Communities	3
			ED131L	Teaching & Learning in Diverse Communities Fieldwork	1
EN111	English I - College Writing	3	EN101	Academic Writing I	3
FS100	First Year Student Seminar	1	HU100	Open Elective	1
ED215	Educating the Exceptional	3	ED350	Teaching Students w/ Mild to Mod. Disabilities	3
History	American History Selective	3	HG121/122	Cultural Literacy	3
MA125	Basic Concepts of Math I	3	SM 100	Math Elective	3
Second Semester					
EN112	English II - Intro. to Literature	3	EN210	Approaches to Literature	3
EN117	Literature for Children	3	EN241	Children's Literature	3
EN225	Public Speaking	3	CM121	Effective Speaking	3
ED250	Child & Growth Development	3	ED111	Child Development & Observation	3
			ED111L	Child Development & Observation Fieldwork	1
MA126	Basic Concepts of Math II	3	SM 161	College Algebra	3
PE	Physical Education Activity	1	PE100	Open Elective	1*
Third Semester					
SS172	Regional Geography	3	SB250	Cultural Geography	3
Concentration	Course in Concentration Area	3	A&S Elective	Arts and Science Elective	3
FL	Foreign Language Selective	3	LG	Foreign Language Requirement or ASL	3
Science	Laboratory Science Elective	4	SM	Lab Science Elective	4

Western Civ.	Western Civilization Selective	3	HG101/102	History & Government Elective	3
MA 127	Mathematical Statistics (additional course)*	3	SM 261	Statistics	3
Fourth Semester					
Concentration	Course in Concentration Area	3	A&S Elective	Arts and Science Elective	3
Concentration	Course in Concentration Area	3	A&S Elective	Arts and Science Elective	3
FL	Foreign Language Selective	3	LG	Diversity & Social Consciousness	3
Science	Laboratory Science Selective	4	SM	Scientific Literacy	3-4
PE	Physical Education Activity	1	PE100	Open Elective	1*
Arts	Arts Selective (Art History or Appreciation)	3	FA	Visual Literacy	3
<p><i>*Credit applies to Cazenovia fieldwork designated courses ED 111L & ED 131L (Fieldwork hours satisfied with Herkimer's ED 250 and ED 210)</i></p>					

A.A.S. in Early Childhood Education Transfer Equivalents

<i>Herkimer College</i>	<i>Course Name</i>	<i>Cr</i>	<i>Cazenovia College</i>	<i>Course Name</i>	<i>Cr</i>
First Semester					
ED 100	Intro to Early Childhood Ed.	3	ED 100	Open Elective (in place of Caz FYS)	3
ED 101	Obs. & Assessment of Young Children	3	ED 200	Open Elective	3
ED 205	Infant & Toddler Curr. Development	3	ED 300	Open Elective	3
EN 111	College Writing	3	EN 101	Academic Writing I	3
FS 100	First-Year Student Seminar	1	HU 100	Arts and Science Elective	1
SS 151	Introductory Psychology	3	PS 120	Introduction to Psychology	3
Second Semester					
ED 200	Curriculum & Methods in Teaching	3	ED 200	Open Elective	3
ED 210	Social Foundations of Education	3	ED 131	Teaching and Learning in Diverse Communities	3
			ED 131L	Teaching and Learning in Diverse Communities Fieldwork	1
ED 215	Educating the Exceptional	3	ED 350	Strategies for Teaching Students with Mild to Moderate Disabilities	3
ED 250	Child Growth and Development	3	ED 111	Child Development and Observation	3
			ED 111L	Child Development and Observation Fieldwork	1
EN 112	College Literature	3	EN 210	Approaches to Literature	3
	Physical Education Activity	1	PE 100	Open Elective	1
Third Semester					
ED 221	Practicum I: Early Childhood	3	ED 200	Open Elective (<i>Fulfills Fieldwork Credits</i>)	2**
EN 225	Public Speaking*	3	CM 121	Effective Speaking	3
HU 110	Fundamentals of Art in Early Childhood Education	3	SA 100	Studio Art Elective	3
	Foreign Language Elective	3	LG	Foreign Language Requirement or ASL	3
MA 130	Intermediate Algebra*	3	SM 161	College Algebra	3

	Physical Education Activity	1	PE 100	Open Elective	1
Fourth Semester					
ED 222	Practicum II: Early Childhood	3	ED 200	<i>Open Elective (Fulfills Fieldwork Credits)</i>	2**
EN 117	Literature for Children	3	EN 241	Children's Literature	3
SS 160	Diversity in Families	3	SB	Diversity and Social Consciousness	3
	Foreign Language Elective	3	LG	Art and Science Elective	3
SC	Laboratory Science Elective*	4	SM	Lab Science	4
<i>*Recommended for students transferring to Cazenovia College</i>					
<i>**Credits are split and apply to Cazenovia fieldwork designated courses ED 111L & 131L</i>					



Bachelor of Science, Inclusive Elementary Education
A.S. in Liberal Arts and Sciences: Childhood Education or related field @ Herkimer College

Sample Degree Path (Part-time Study)

First Year, Summer Session I			First Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
EN 20I Academic Writing II (online) *	3		ED 217 The Learning of Mathematics	3	
SM 16I College Algebra (online) *	3		ED 320 Emergent Literacy	3	
			ED 320L Emergent Literacy Fieldwork	1	
			CM 30I Speech and Rhetoric (hybrid) *	3	
Session Credit Total			Term Credit Total		
6			10		
First Year, Spring Term			Second Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
ED 37I Assessment and Intervention in Education (hybrid)	3		ED 450 Teaching Students with Multiple/Severe Disabilities (Hybrid)	3	
HU 36I/365 Commitment and Choice or Ethics (online) *	3		Online Visual Literacy or Elective as needed (online) *	3	
			Cultural Literacy Requirement (online) *	3	
			ED 090 Workshop: Child Abuse (online)	0	
Term Credit Total			Term Credit Total		
6			9		
Second Year, Spring Term			Third Year, Summer Session I		
Course Number and Title	Cr.		Course Number and Title	Cr.	
ED 312 Inclusive Primary Curriculum and Methods	4		ED 325 Multicultural Literacy **	3	
ED 388 Primary Level Student Teaching	6		ED 09I Workshop: Substance Abuse/HIV	0	
ED 092 Workshop: School Violence and Prevention	0		ED 093 Workshop: Dignity for All Students	0	
			ED 094 Workshop: Integrated Curriculum Development	0	
			ED 095 Workshop: Integrated Technology in the Classroom	0	
Term Credit Total			Term Credit Total		
10			3		
Third Year, Summer Session II			Third Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
Online Visual Literacy or Elective as needed (online) *	3		ED 412 Inclusive Intermediate Curriculum and Methods	4	
SM 26I Statistics (online) *	3		ED 488 Student Teaching Intermediate Level	6	
Term Credit Total			Term Credit Total		
3-6			10		
Third Year, Spring Term					
Course Number and Title	Cr.				
SB 375 Methods of Inquiry *	3				
ED 495 Capstone	3				
Term Credit Total					
6					

*Satisfies General Education Requirements

**Residency Course



Bachelor of Science, Inclusive Elementary Education
A.S. in Liberal Arts and Sciences: Childhood Education or related field @ Herkimer College

Sample Degree Path

First Year, Summer Session I			First Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
EN 201 Academic Writing II (online) *	3		ED 217 The Learning of Mathematics	3	
SM 161 College Algebra (online) *	3		Cultural or Visual Literacy Requirement (online) *	3	
			CM 301 Speech and Rhetoric (hybrid) *	3	
			ED 320 Emergent Literacy	3	
			ED 320L Emergent Literacy Fieldwork	1	
			ED 090 Workshop: Child Abuse (online)	0	
Term Credit Total		3-6	Term Credit Total		13
First Year, Spring Term			Second Year, Summer Session I		
Course Number and Title	Cr.		Course Number and Title	Cr.	
ED 312 Inclusive Primary Curriculum and Methods	4		ED 325 Multicultural Literacy **	3	
ED 371 Assessment and Intervention in Education (hybrid)	3		ED 091 Workshop: Substance Abuse/HIV	0	
ED 388 Primary Level Student Teaching	6		ED 093 Workshop: Dignity for All Students	0	
ED 092 Workshop: School Violence and Prevention	0		ED 094 Workshop: Integrated Curriculum Development	0	
			ED 095 Workshop: Integrated Technology in the Classroom	0	
Term Credit Total		13	Term Credit Total		3
Second Year, Summer Session II			Second Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
Visual Literacy or Elective as needed (online) *	3		ED 450 Teaching Students with Multiple/Severe Disabilities (hybrid)	3	
SM 261 Statistics (online) *	3		ED 412 Inclusive Intermediate Curriculum Methods	4	
			ED 488 Student Teaching Intermediate Level	6	
Term Credit Total		3-6	Term Credit Total		13
Second Year, Spring Term					
Course Number and Title	Cr.				
SB 375 Methods of Inquiry *	3				
HU 361/365 Commitment and Choice or Ethics (online) *	3				
ED 495 Capstone	3				
Arts & Science Elective (online) *	3				
Term Credit Total		12			

*Satisfies General Education Requirements

**Residency Course

Bachelor of Science, Inclusive Early Childhood Education

A.A.S. in Early Childhood Education or related field @ Herkimer College

Sample Degree Path

First Year, Summer Session I			First Year, Fall Term		
	<i>Course Number and Title</i>	<i>Cr.</i>		<i>Course Number and Title</i>	<i>Cr.</i>
	EN 201 Academic Writing II (online) *	3		ED 217 The Learning of Mathematics	3
	SM 161 College Algebra (online) *	3		Cultural or Visual Literacy Requirement (online) *	3
				CM 301 Speech and Rhetoric (hybrid) *	3
				ED 320 Emergent Literacy	3
				ED 320L Emergent Literacy Fieldwork	1
				ED 090 Workshop: Child Abuse (online)	0
Term Credit Total		6	Term Credit Total		13
First Year, Spring Term			Second Year, Summer Session I		
	<i>Course Number and Title</i>	<i>Cr.</i>		<i>Course Number and Title</i>	<i>Cr.</i>
	ED 312 Inclusive Primary Curriculum and Methods	4		ED 325 Multicultural Literacy **	3
	ED 371 Assessment and Intervention in Education (hybrid)	3		ED 091 Workshop: Substance Abuse/HIV	0
	ED 388 Primary Level Student Teaching	6		ED 093 Workshop: Dignity for All Students	0
	ED 092 Workshop: School Violence and Prevention	0		ED 094 Workshop: Integrated Curriculum Development	0
				ED 095 Workshop: Integrated Technology in the Classroom	0
Term Credit Total		13	Term Credit Total		3
Second Year, Summer Session II			Second Year, Fall Term		
	<i>Course Number and Title</i>	<i>Cr.</i>		<i>Course Number and Title</i>	<i>Cr.</i>
	Visual Literacy or Elective as needed (online) *	3		ED 450 Teaching Students with Multiple/Severe Disabilities (hybrid)	3
	SM 261 Statistics (online) *	3		ED 411 Inclusive Pre K/Kindergarten Curriculum and Methods **	4
				ED 484 Student Teaching: Pre-Kindergarten and Kindergarten	6
Term Credit Total		3-6	Term Credit Total		13
Second Year, Spring Term					
	<i>Course Number and Title</i>	<i>Cr.</i>			
	SB 375 Methods of Inquiry *	3			
	HU 361/365 Commitment and Choice or Ethics (online) *	3			
	ED 495 Capstone	3			
	Arts & Science Elective (online) *	3			
Term Credit Total		12			

*Satisfies General Education Requirements

**Residency Course

Bachelor of Science, Inclusive Early Childhood Education

A.A.S. in Early Childhood Education or related field @ Herkimer College

Sample Degree Path (Part-time Study)

First Year, Summer Session I			First Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
EN 20I Academic Writing II (online) *	3		ED 217 The Learning of Mathematics	3	
SM 16I College Algebra (online) *	3		ED 320 Emergent Literacy	3	
			ED 320L Emergent Literacy Fieldwork	1	
			CM 30I Speech and Rhetoric (hybrid) *	3	
Term Credit Total			Term Credit Total		
6			10		
First Year, Spring Term			Second Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
ED 37I Assessment and Intervention in Education (online)	3		ED 450 Teaching Students with Multiple/Severe Disabilities	3	
HU 36I/365 Commitment and Choice or Ethics (online) *	3		Online Visual Literacy or Elective as needed (online) *	3	
			Cultural Literacy Requirement (online) *	3	
			ED 090 Workshop: Child Abuse (online)	0	
Term Credit Total			Term Credit Total		
6			9		
Second Year, Spring Term			Third Year, Summer Session I		
Course Number and Title	Cr.		Course Number and Title	Cr.	
ED 312 Inclusive Primary Curriculum and Methods	4		ED 325 Multicultural Literacy **	3	
ED 388 Primary Level Student Teaching	6		ED 09I Workshop: Substance Abuse/HIV	0	
ED 092 Workshop: School Violence and Prevention	0		ED 093 Workshop: Dignity for All Students	0	
			ED 094 Workshop: Integrated Curriculum Development	0	
			ED 095 Workshop: Integrated Technology in the Classroom	0	
Term Credit Total			Term Credit Total		
10			3		
Third Year, Summer Session II			Third Year, Fall Term		
Course Number and Title	Cr.		Course Number and Title	Cr.	
Online Visual Literacy or Elective as needed (online) *	3		ED 41I Inclusive Pre K/Kindergarten Curriculum and Methods	4	
SM 26I Statistics (online) *	3		ED 484 Student Teaching: Pre-Kindergarten and Kindergarten	6	
Term Credit Total			Term Credit Total		
3-6			10		
Third Year, Spring Term					
Course Number and Title	Cr.				
SB 375 Methods of Inquiry *	3				
ED 495 Capstone	3				
Term Credit Total					
6					

*Satisfies General Education Requirements

**Residency Course

Education Pathways

Transfer Agreement Between Herkimer College And Cazenovia College

This agreement shall remain in force from the date on which it is signed until such time as either institution elects to terminate it. Termination by either institution will be announced with sufficient anticipation to assure any students enrolled in the program opportunity to be admitted to Cazenovia College under its terms.

Cathleen C. McColgin, Ph.D.
President

Ron Chesbrough, Ph.D.
President

Michael Oriolo
Provost

Sharon D. Dettmer, Ph.D.
Vice President for Academic Affairs

Robin Voetterl-Riecker
Assoc. Dean, Academic Affairs

Tiffany Coyle, Ed.D.
Education Program Director